

Desk Copy

ANNUAL REPORT


OF THE

TOWN OFFICIALS

TOWN OF MILLBURY

FY 2004





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DEDICATION

The fiscal 2004 Town of Millbury Annual Report is dedicated to the memory of Richard J. Dwinell for a life of service to country, state and community.

Mr. Dwinell was a World War II veteran serving in France, Belgian, Germany and England.

A native and life-long resident of Millbury, Mr. Dwinell was elected State Representative of the 7th Worcester District for nine consecutive terms. During that time he was Committee Chairman of Natural Resources and Agriculture.

Richard J. Dwinell's commitment to the Millbury community continued throughout his adult life:

- Board of Selectmen – 18 years
- Fire Department – 35 years
- Fire Alarm Superintendent
- Town Constable
- Special Police Officer
- Millbury Housing Authority
- Housing Partnership Committee

He gave willingly and graciously of his time and expertise as a member of the following town committees:

- School Building Needs Committee
- New Town Hall Building Committee
- Playground Committee
- Task Force to Remodel Millbury Center
- Transfer Station Study Committee
- Solid Waste Disposal Committee

At the time of his death on February 14, 2004, at age 86, Mr. Dwinell was a member of the Board of Directors of the Millbury Fidelity Bank. In 2003 he was honored as a "Millbury Old Timer" at the Old Timers Banquet. He was an inspiration to many and leaves a legacy of admirable accomplishments.

The Millbury Board of Selectmen

E. Bernard Plante, Chairman
George A. D'Auteuil, Sr. V. Chairman
Joseph F. Cogans, Jr., Clerk
Michael O. Moore
Kenneth I. Schold

IN MEMORIAM

ELEANOR M. WALINSKY

Died January 13, 2004

Former Election Worker

ARTHUR L. WARREN

Died March 19, 2004

Former Auxiliary Police Officer

RAYMOND W. BERNARD

Died April 24, 2004

Former Volunteer Firefighter

MARY M. LUKASZEK

Died June 26, 2004

Former Selective Service Registration

KATHERYN R. HART

Died July 3, 2004

Former Member Council on Aging

Former Member Dorothy Pond Restoration Committee

Former Deputy Clerk

Former Member Municipal Office Building Committee

JOSEPH A. AGURKIS

Died August 20, 2004

Former Civil Defense Special Police Officer

ARTHUR J. POISANT

Died August 22, 2004

Former Special Police Officer

Former Member Playground Committee

FLORENCE E. MCCLINTOCK

Died August 24, 2004

Former Special Police Crossing Guard

GEORGE H. ALLAIRE

Died September 2, 2004

Former Special Police Officer

PAUL H. ANDERSON

Died September 10, 2004

Former Library Trustee

ALBERT J. MITCHELL, JR.

Died October 14, 2004

Former Volunteer Firefighter

RITA A. ARMY
Died October 28, 2004
Former Election Worker

WILLIAM M. ASHTON
Died October 23, 2004
Former Volunteer Firefighter
Board of Fire Engineers
Forest Fire Warden

MARY E. GOSSELIN
Died November 3, 2004
Former School Crossing Guard

BESSIE C. HEDLUND
Died November 23, 2004
Former Election Worker

TOWN OF MILLBURY STATISTICS

TOWN:	Millbury
COUNTY:	Worcester
LOCATION:	East Central Massachusetts bordered by Worcester on the north, Grafton on the east, Sutton on the South, and Oxford and Auburn On the West. Approximately 43 miles from Boston, 37 miles from Providence, Rhode Island and 178 miles from New York City.
GOVERNMENT:	Settled in 1704 Incorporated June 11, 1813 Home Rule Charter Open Town Meeting Divided into four (4) precincts
POPULATION:	1985 – 11,486 1990 – 12,228 1995 - 12,228 2000 – 12,784
REGISTERED VOTERS:	8,631
LAND AREA:	15.84 Square miles
DENSITY:	1985 – 725 persons per sq. mile; 1990 - 711 persons per sq. mile; 1995 - 771 persons per sq. mile; 2000 – 807 persons per sq. mile;
ELEVATION AT MILLBURY CENTER	471 feet above mean sea level
ROADS:	State – 5.85 miles Town – 72 miles Mass.Tpke. – 4.42 miles
ANNUAL TOWN MEETING:	First Tuesday In May
ANNUAL TOWN ELECTION:	Last Tuesday in April

FEDERAL AND STATE OFFICIALS
Currently Serving Millbury

UNITED STATE SENATORS

Edward M. Kennedy (D)
John F. Kerry (D)

REPRESENTATIVE IN CONGRESS

Second Congressional District
Richard E. Neal(D) Springfield

GOVERNOR'S COUNCILLOR

Seventh Councillor District
Dennis McManus(D) Worcester

SENATOR IN GENERAL COURT

Second Worcester Middlesex
Edward M. Augustus, Jr.

REPRESENTATIVE IN GENERAL COURT

Seventh Worcester Representative District
Paul K. Frost (R) Auburn

DISTRICT ATTORNEY

John J. Conte
Middle District Worcester

REGISTER OF PROBATE AND INSOLVENCY

Stephen Abraham
Worcester

SHERIFF

Guy William Glodis
Worcester

TREASURER

Michael J. Donoghue
Worcester

TOWN OFFICERS

ELECTED

SELECTMEN – 3 YEARS

E. Bernard Plante, Chairman	April, 2005
George A. D'Auteuil, Sr.	April, 2006
Kenneth I. Schold	April, 2006
Joseph F. Coggans, Jr.	April, 2007
Michael O. Moore	April, 2007

BOARD OF ASSESSORS - 3 YEARS

Walter T. Hagstrom, Chairman	April, 2005
Dennis J. Piel	April, 2006
Michael John Ragaini	April, 2007
Paula Aspinwall, Assistant Assessor	

SCHOOL COMMITTEE – 3 YEARS

Jay P. Hanratty	April, 2005
Thomas J. Clawson	April, 2006
Jane Pojani, Chairperson	April, 2006
Alan K. Marble	April, 2007
Leslie M. Vigneau	April, 2007

RE-DEVELOPMENT AUTHORITY – 5 YEARS

Elizabeth A. Army, State Member	March, 2003
Ben Miles	April, 2006
Jeffrey R. Lemoine	April, 2007
Vacancy	April, 2005
Nancy A. Prior	April, 2009

BOARD OF HEALTH – 3 YEARS

James M. Morin, Chairman	April, 2005
Armand O. White	April, 2006
Thomas G. Brown	April, 2007

HOUSING AUTHORITY – 5 YEARS

**Robert F. White	April, 2005
****Lorraine M. Hayes	April, 2005
*Ronald F. Brewer	April, 2006
*Richard J. Dwinell	April, 2006
****Robert J. Fisher	April, 2006
****Veronica A. Wood	April, 2006
William P. Bedord- State Member	April, 2006
Barbara F. Blavackas	April, 2007
Janet L. Cassidy, Executive Director	

PLANNING BOARD – 3 YEARS

William F. Borowski	April, 2005
Richard Gosselin	April, 2005
Donald Allaire	April, 2006
Leonard F. Mort	April, 2006
Anna Lewandowski	April, 2007
Ronald Floser, Associate Member	April, 2006

LIBRARY TRUSTEES – 3 YEARS

Ann Thurlow	April, 2005
Paul DiCicco	April, 2005
Carol F. Burke	April, 2006
Leah E. Devine	April, 2006
*Paul Anderson	April, 2007
***Sharon Anderson	April, 2005
Elaine L. Loehmann	April, 2007
Robert A. Myrick	April, 2007

MODERATOR – 3 YEARS

Thomas J. Fox, Jr.	April, 2006
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BLACKSTONE VALLEY REGIONAL SCHOOL COMMITTEE – 4 YEARS

Chester P. Hanratty, Jr.	November, 2006
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APPOINTMENTS BY THE BOARD OF SELECTMEN

TOWN MANAGER

Paul J. Guida

July 4, 2004 to June 30, 2007

TOWN COUNSEL

Kopelman & Paige, P.C.

June, 2005

Mirick O'Connell

June, 2005

BOARD OF REGISTRARS OF VOTERS

Antone Ponte

June, 2005

Everett H. Grahn

June, 2006

Jerilyn Stead

June, 2007

Deborah S. Plante, Ex-Officio Clerk

BOARD OF APPEALS

Harold Proodian

June, 2005

Richard P. Valentino, Chair

June, 2005

Paul M. Nigosian

June, 2006

Alan Garden

June, 2006

Jeffrey R. Lemoine – Alternate

June, 2006

Vacancy – Alternate

June, 2006

Leonard Mort

June, 2007

CONSERVATION COMMISSION

**Richard P. Luikey, Chair

June, 2005

Ronald A. Stead

June, 2005

Robert J. Luikey

June, 2006

Anthony Cameron

June, 2006

Donald R. Flynn

June, 2007

Margaret A. Lavallee

June, 2007

HISTORICAL COMMISSION

Vacancy

June, 2007

Vacancy

June, 2007

Christopher P. Mahan

June, 2005

Bruce Nichols

June, 2005

Armand O. White

June, 2006

Vacancy

June, 2006

Cynthia K. Burr, Chair

June, 2007

INDUSTRIAL DEVELOPMENT FINANCE AUTHORITY

Armand A. Desorcy	April, 2007
J. Todd Miles	June, 2007
E. Bernard Plante	April, 2005
Vacancy	June, 2006
Vacancy	June, 2006

POLICE CHIEF

Richard L. Handfield	Indefinite Term
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SPECIAL POLICE OFFICERS

E. Bernard Plante		Selectman
George A. D'Auteuil		Selectman
Joseph F. Coggans, Jr.		Selectman
Michael O. Moore		Selectman
Kenneth I. Schold		Selectman
Patricia Rutherford	Matron	Police Department
Sheryll Davis	Matron	Police Department
Kimberly Anger	Matron	Police Department
Francene Melanson		Police Department
Lori Prue	Matron	Police Department
Joan D. Raymond	Matron	Police Department
Patricia Gibson	Matron	Police Department
Todd E. Army		Police Department
Frederick J. McConaghy		Police Department
Gerard Kelly		Police Department
Timothy O'Leary		Police Department
Douglas T. Raymond		Police Department
Curt R. Rudge		Police Department
Paul D. Russell		Police Department
Kevin Richard		Police Department
Arthur E. Allard		Police Department
George R. Valery		Police Department
William Wilkinson		Police Department
Glen Parath		Police Department

SPECIAL POLICE OFFICER – EMERGENCY MANAGEMENT AGENCY

Robert A. Beausoliel	Emergency Management
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CENTRAL MASS METROPOLITAN PLANNING ORGANIZATION (MPO)

From Central Mass. Regional Planning Commission – Southeast Subregion

Michael Moore, Alternate Representative

Sept. 30, 2004

CENTRAL MASS REGIONAL PLANNING COMMISSION CMRPC – 1 YEAR

TERM

Robert Myrick, Board of Selectmen's Delegate

June 30, 2005

Veronica Wood, Alternate

June 30, 2005

BOARD OF FIRE ENGINEERS - Annual

David J. Rudge, Fire Chief

June, 2005

Mark T. Auclair, 1st Assistant

June, 2005

Matthew Belsito, 2nd Assistant

June, 2005

Philip Day, Jr., 3rd Assistant

June, 2005

Jeffrey A. Dore, 4th Assistant

June, 2005

FOREST FIRE WARDEN - Annual

David J. Rudge, Warden

June, 2005

Matthew Belsito, Deputy

June, 2005

COUNCIL ON AGING - 4 YEARS

Aldona Karsok

June, 2005

Everett H. Grahn

June, 2005

Helen Mankevitch

June, 2005

Harold Ostrowski, Chairman

June, 2006

Gertrude Ellis

June, 2006

Steve Walinsky

June, 2006

Richard Townsend

June, 2007

Stuart Mulhane

June, 2007

Stanley Stickney

June, 2008

Betty Hamilton

June, 2008

Lorraine Hayes

June, 2008

APPOINTED BY THE MODERATOR

FINANCE COMMITTEE

J. Bruce Arrington, Chairman	May, 2005
Edmond A. Hachey	May, 2005
Vacancy	May, 2005
Kathleen Foster	May, 2006
Marcia J. Landry	May, 2006
Lee Beaudoin	May, 2006
Michael Chludenski	May, 2007
Roger Raymond	May, 2007
Vacancy	May, 2007

SCHOOL BUILDING COMMITTEE

Jane Pojani
Irene M. Hughes
Ben Miles
Stephen D. Widen
Heather M. Harris-Keddy, Vice Chairperson
Linda Diane Lachance, Chairperson
Frank J. Piscitelli

APPOINTED BY THE TOWN MANAGER

TOWN CLERK

Deborah S. Plante
Judith G. Brink, Assistant Town Clerk

December, 2005

COLLECTOR/TREASURER

Denise Marlborough
Maureen Gibson, Assistant

April 30, 2005

April 30, 2005

FINANCE DIRECTOR

Gerald J. Bleau

August 12, 2005

TOWN PLANNER

Laurie Connors, Town Planner

(Hired 11-04)

DEPARTMENT OF PUBLIC WORKS DIRECTOR

Joseph Chase

Appt. August 12, 2002

PARKS COMMISSION

Norman L. Gonyea
Randolph G. Mogren, Jr., Chairman
John H. Dufresne
Ronald J. Marlborough
Arthur M. Corey

April, 2005

April, 2005

April, 2006

April 30, 2007

April 30, 2007

CEMETERY COMMISSION

**Raymond L. Ledoux, Jr.
Richard F. Plante
Kenneth J. Carrignant

April, 2005

April, 2006

April 30, 2007

CONSTABLES

Todd E. Army

April 30, 2007

TREE WARDEN

Ronald Despres
Harold F. Army, Deputy
Carl J. Ward, Asst. Tree Warden

April, 2005

April, 2005

April 30, 2007

SEWERAGE COMMISSION

Frank J. Gagliardi
Happy Erickson, Jr.
Gary C. Nelson

April 30, 2007

April, 2005

April, 2006

ANIMAL CONTROL OFFICERS

Maura O'Connor

April, 2005

Jay O'Connor, Assistant

April, 2005

ASA WATERS MANSION

Catherine Elliott, Function Co-ordinator/Manager

ASA WATERS TASK FORCE

Armand O. White

April 30, 2007

Sandra J. Cristo, Chairperson

April 30, 2007

Cherise Edmond

April, 2005

Linda A. Pothier

April, 2005

Grace M. Laflash

April, 2006

Carol A. Vulter

April, 2006

Jeffrey A. Dore, First Alternate

April, 2005

CERTIFIED WEIGHER

Roger Sabourin

Wheelabrator

April, 2007

Gordan Acker

Wheelabrator

April, 2005

Daniel Robertson

Wheelabrator

April, 2005

Paul Bastardi

Granger Lynch Corp.

April, 2006

Michael Small

Granger Lynch Corp.

April, 2006

Patrick Thibodeau

Wheelabrator

April, 2006

Henry Kadyswiski

Wheelabrator

April, 2006

CERTIFIED WEIGHER AND MEASURER OF WOOD AND BARK

Ronald A. Despres

April, 2006

COMMISSION OF DISABILITIES

Bradman Turner

April, 2006

Kristen Stowe

April, 2006

Michael Kennedy

April 30, 2007

Kent Stowe

April, 2005

Saraswathi Reddy

April, 2005

CULTURAL ARTS COUNCIL

Muriel Funka

Sept., 2008

Lyric Morgan-O'Connor

Sept., 2008

Robert Myrick

Oct., 2009

Gail Myrick

Oct., 2009

Hillary White

Oct., 2009

Monica Hamilton, Chair

Oct., 2009

DOROTHY POND RESTORATION COMMITTEE

Beverly J. Schold	April 30, 2007
Vacancy	April 30, 2007
Gary A. Pothier	April, 2005
Kenneth I. Schold	April, 2006
Jeffrey W. Gardner	April, 2006
Karen M. Champagne	April, 2006

EMERGENCY MANAGEMENT AGENCY

Robert A. Beausoleil, Director	April 30, 2007
Michael Sciascia, Assist. Director	April 30, 2007

EMERGENCY MANAGEMENT AGENCY – AUXILIARY POLICE

Robert A. Beausoleil	April 30, 2005
Gary Gagne	April 30, 2005
Mark Dyberg	April 30, 2005
Michael Sciascia	April 30, 2005
James A. Singer	April 30, 2005
Ronald A. Tranter	April 30, 2005

FAIR HOUSING COMMITTEE/LOCAL HOUSING PARTNERSHIP

James A. Schiff	April 30, 2007
James F. Fitzpatrick	April, 2005
Joan Raymond	April, 2006

BUILDING INSPECTOR AND ZONING AGENT

**James Willand	April, 2005
Glenn Hand	April, 2006

LOCAL BUILDING INSPECTOR, ASSISTANT

Wilfred Bauman	June 30, 2005
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DRIVEWAY AND HIGHWAY OPENING PERMIT INSPECTOR

Vacancy	April, 2007
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WIRING INSPECTOR

Vincent J. Cormier	April, 2006
Richard Bemis, Asst. Wiring Inspector	April, 2005

PLUMBING AND GAS INSPECTOR

Gregory Gauthier	April 30, 2007
Brian Gasco, Asst.	April, 2006

PONDS AND LAKES COMMISSION

Everett H. Grahn	April 30, 2007
Gary Pothier	April 30, 2007
Roy M. Ahlen	April, 2005
Roger L. Thornburg	April, 2005
Robert H. Clark	April, 2006
Terrance Bernard	April 30, 2007

CABLE TV COMMITTEE

Paul DiCicco, Chairman	April 30, 2007
Robert D. Sullivan	April 30, 2007
Frank Irr, Coordinator	April, 2005
Elizabeth R. Thurlow	April, 2005
Jeffrey E. Briddon	April, 2006
Kevin Krassapoulos, Coordinator	April, 2006

VETERANS SERVICES AND BENEFITS

Phillip Buso, Veterans Agent and Burial Agent	April, 2005
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SAFETY COMMITTEE

Robert Murray
Patricia Ashcraft
Steven Kosiba
Jayne Davolio
Terrie O'Brien
Cindy Allard
Frank Stachura

INSURANCE ADVISORY COMMITTEE

Carol A. Schroeder	June 30, 2005
Richard P. Hamilton – (SEIU #888 DPW Rep)	June 30, 2005
Mary Rose – (SEIU #888 Clerical, Custodial, Library, Rep)	June 30, 2005
Richard L. Handfield – Dept. Mgrs. Supervisors Rep)	June 30, 2005
Stephen J. Webb – (Police Assoc. Mass Cop #128 Rep)	June 30, 2005
Jack Potter – (SEIU #888 School Cust. Cafeteria Rep)	June 30, 2005
Suzanne Pierce – (School Non-Union Rep)	June 30, 2005
Paul Clancy, Jr. – (Teacher's Assoc. Rep)	June 30, 2005

WORCESTER REGIONAL TRANSIT AUTHORITY

Veronica Wood	April, 2005
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LEGEND:

- * Died in Office
- ** Resigned
- *** Appointed to fill vacancy
- **** Elected to fill vacancy
- ***** Retired from Office

REPORT OF THE MILLBURY BOARD OF SELECTMEN

Fiscal Year – July 1, 2003 through June 30, 2004

The Board of Selectmen were called upon to take an active hands-on role during this fiscal year. When a change in management occurred at the end of 2003, the Board appointed Police Chief Richard Handfield as “Interim Town Manager”. Chief Handfield did an outstanding job in administering the day-to-day functions of town government while continuing to perform his duties as chief of the Millbury Police Department. The Selectmen extend appreciation to Chief Handfield for his long hours and diligence in working closely with the Board of Selectmen, and to town hall staff, town boards and commissions for their cooperation in preparing a fiscally conservative and sound town operating budget for 2003-2004.

Of financial importance to the town - Standard and Poore’s upgraded the Town’s bond rating from A to A+. They noted that Millbury’s financial performance has been consistently solid.

A number of town wide projects were initiated and many were completed. The Town completed Phase I of a federal and state mandated stormwater management program. West Main and Greenwood Streets were paved. The Riverlin Street and Water Street bridge re-construction projects were completed in September 2003. On April 8, 2004 a ceremony was held at the entrance to Central Cemetery dedicating the Water Street Bridge as the “Edward A. Plante Memorial Bridge”.

The people and businesses of Millbury are to be commended on their patience and understanding during the traffic inconvenience caused by this major road construction in order to tie-in Millbury’s sewer line to the Upper Blackstone Wastewater Treatment plant.

Two unforeseen events occurred this past year that could have had a serious affect on the well being of Millbury citizens. Aquarion Water Company shut down two wells due to a high level of perchlorate found in the drinking water. A second event was the spillage of partially treated sewage into the Blackstone River caused by a power failure at the Upper Blackstone Wastewater Treatment Facility. The Board of Selectmen restate their commitment to continue monitoring and updating its citizens on the treatment of the wells that supply drinking water to Millbury residents; and, to remain vigilant and fully informed of actions being taken by the Upper Blackstone Valley Wastewater Treatment Facility and the DEP to protect the environment and to prevent future incidents of this magnitude.

On June 25, 2004 along with other Blackstone River Valley National Heritage Corridor communities, the Town of Millbury became a recipient of the “Preserve America Award”. “Preserve America” is a First Lady Laura Bush initiative that provides federal support for local efforts to preserve open space and historic structures while preserving local heritage for future generations. Chairman Plante and Vice Chairman D’Auteuil accepted the award on behalf of the town from Lynn Scarlett, Assistant Secretary of the Interior.

The Town of Millbury is also the first town to become the recipient of two Cornerstone Awards in one year: 1) the Millbury Federal Credit Union for its expansion project; and, 2) W.S. Development for the construction of The Shoppes at Blackstone Valley.

During fiscal 2003-04 the Board of Selectmen signed a Lease Agreement with the Millbury Savings Bank to create a soccer field on bank owned land. In addition, the Millbury Savings Bank matched town funding with a monetary gift.

The Board on behalf of the voters of Millbury accepted the conveyance of land from Aquarion Water Company, located at the intersection of Millbury Avenue and Howe Avenue, as a veteran's memorial site to be known as "Armand H. Proulx Square" in memory of Corporal Proulx who gave his life in the service of his country in Korea.

The Board of Selectmen would like to take this opportunity to acknowledge the new businesses that became a part of the Millbury community: The Shoppes at Blackstone Valley, Country Candle, FIBA Technologies, X-tramart/Dunkin Donuts, Cordis Mills and Brierly Pond.

The Board wishes to acknowledge the establishment of a Millbury Free Health Program at the McGrath School on Elm Street. This clinic is sponsored and operated entirely by volunteers and grant funds. In other areas of civic and community needs we find that our local businesses, organizations and residents have been there to give not only monetary support but many hours of volunteer time. To all of you – the Board says "thank you good neighbors!"

The Annual Town Election was held on April 27, 2004. Joseph F. Coggans, Jr. was re-elected to a third consecutive term and Michael O. Moore was re-elected to a second consecutive term. At the May 4, 2004 regular selectmen's meeting board members unanimously voted to re-elect E. Bernard Plante chairman, George A. D'Auteuil vice-chairman and Joseph F. Coggans, Jr. clerk.

As one fiscal year ends and a new year begins – the Board looks forward to working as a team with the new town manager and to reaffirm its commitment to provide direction along with services that will improve the quality of life for its citizens.

The Board of Selectmen held 21 regular meetings, 10 special meetings, and 2 work sessions in fiscal 2003-2004.

Respectfully submitted,

E. Bernard Plante, Chairman
George A. D'Auteuil, Vice Chairman
Joseph F. Coggans, Jr., Clerk
Michael O. Moore
Kenneth I. Schold

REPORT OF THE INTERIM TOWN MANAGER

To the Honorable Board of Selectmen and the residents of the Town of Millbury,

I hereby submit an annual report on behalf of the Office of the Town Manager beginning July, 1, 2003 through June 30, 2004.

On November 25, 2003, I took over as an Interim Town Manager for the Town of Millbury due to the non-renewal of an employment contract with the former Town Manager.

I took this temporary position without compensation for many reasons, but the most important reason for taking this position was to express my appreciation and thanks to those members of the Board of Selectmen and to a community full of decent and caring people who have supported my Department and myself over the years. There are not many opportunities that arise such as this, where I can give back to a community who has given much to my Department and me.

Upon taking the position we were all obviously faced with challenges of a financial and non-financial nature in this Town. My goal was to keep the Town running, to clear up as many financial and non-financial problems as possible, and to make for the smoothest transition possible for the next Town Manager so he or she could focus on going forward under our new Charter form of Government. In my short term as Interim Town Manager, I have learned much more about the workings of other departments and their respective importance in Town Government.

I have also learned about the revenue side of Government, to a degree I have never been exposed to before. This information was very important concerning the formulation of the Town budget for the next fiscal year. It is with the greatest cooperation of all the Department Heads of the Town that we were able to achieve a budget that stayed within the levy limit and also provided basic operations and expenses for each department to function. I express my deepest thanks to all Department heads for their cooperation in this process and through my tenure as Interim Town Manager.

I would also like to thank Ms. Monique Tripaldi and Ms. Dorothy Guillette for their invaluable assistance to me, and their cooperation with me during my seven month term as Interim Town Manager. These two individuals were instrumental in keeping the Board of Selectmen/Town Managers office functioning effectively.

I would like to thank the Board of Selectmen for their support and their gracious treatment of me during my term as Interim Town Manager. They were assuredly a part of my success and encouraged me to feel good about myself and what I was doing for the Town.

I would like to thank the sergeants, officers, dispatchers and clerk of my Department for their handling of the Department and Town during this period of time, as I was spending

more time upstairs in the Manager's office than I was downstairs in my office. I commend you all for a job well done.

In closing, I would like to see the Town of Millbury move forward under our new form of government for the good of the people and to make government the success it can be.

Respectfully submitted,

Richard L. Handfield
Chief of Police

REPORT OF THE TOWN CLERK

To the Honorable Citizens of Millbury, Board of Selectmen, and Town Manager, I hereby submit my Annual Town Report for Fiscal Year 2004.

This year Vital Records (Births, Marriages, Deaths) from 2003 forward have been stored into the office computer; Also, Dog Licenses and Transfer Station Stickers; On the Website, you can access a Dog License Renewal Form and renew by mail. Regular and special meetings are posted on the site. The Town's Zoning Bylaws and General Bylaws are also available.

A "Welcome to Local Government" kit for newly Appointed and Elected individuals is available in the Clerk's office. If you have not received one of these kits, please stop by the office and we will be happy to give one to you. Office hours are Monday thru Friday, 9:00 A.M. to 4:00 P.M, and the 1st and 3rd Tuesday of each month we stay open until 7:00 P.M..

I want to thank Judy Brink and Jayne Davolio for their efforts throughout the year. Their commitment and dedication is very much appreciated. A sincere thank you to the Board of Registrars, Everett Grahn, Jerilyn Stead, and Antone Ponte for their assistance. Poll Workers handled two (2) Elections in FY-04, the Presidential Primary on March 2, 2004 and the Town Election on April 27, 2004. A special thank you to all of them.

Respectfully submitted,

Deborah S. Plante
Town Clerk

TOWN ELECTION – POLL WORKERS

Veronica A. Wood	Elizabeth A. Pichierri
Christina J. Erickson	Helen F. White
Ruth E. Grundstrom	Marie Kosiba
Patricia Macjewski	Filomena Piscitelli
Rita M. Paluses	Carol Ann Army
Claire R. Morin	Rosanna M. Tabor
Joan B. Caforio	Barbara F. Blavackas
Ferol A. Hagstrom	Barbara Stansbury
Eva R. Donovan	Doris E. Bianculli
Ellen F. Rigatti	Helen M. Carrignan
Aquilina Boire	Eleanor C. Powers
Barbara J. Tubbs	Shirley A. Huchowski

VITAL STATISTICS (10 CALENDAR YEAR COMPARISON)

<u>YEAR</u>	<u>BIRTHS</u>	<u>MARRIAGES</u>	<u>DEATHS</u>
1995	54	92	132
1996	144	88	145
1997	146	52	180
1998	147	76	207
1999	130	83	222
2000	137	85	196
2001	113	63	179
2002	132	47	201
2003	136	60	190
*2004	73	29	96

*Recordings from January thru June, 2004

FEES COLLECTED – JULY 1, 2003 THRU JUNE 30, 2004

Attestations	51.15
Birth Certificates	2,565.00
Business Certificates	1,580.00
Bylaws	1,500.00
Certificates of Registration	632.50
Class I, II, III Licenses	950.00
Coin Machines/Pool Tables/Theatre	2,270.00
Common Victualler	1,050.00
Death Certificates	3,965.00
Dog Licenses	9,081.00
Drainlayer Licenses	1,600.00
Junk Dealer License	500.00

Maps	430.00
Marriage Certificates/Intentions	2,105.00
Misc./Pole Loc./Disks/Fines	3,413.55
Parking Fines	1,435.00
Raffle Permits	140.00
Sporting License Fees	514.95
Street Listings	610.00
Subdivision Rules & Regs	240.00
Transfer Station Stickers	51,447.50
Ucc File Search	1,439.11
Variances	4,080.00

TOTAL: \$91,599.76

**FEES COLLECTED FOR THE COMMONWEALTH OF MASSACHUSETTS
DIVISION OF FISHERIES AND WILDLIFE**

Licenses, Stamps and Permits
\$11,085.00

In closing, I want to thank the Town Manager, Department Heads, Boards and Commissions, and all employees for their cooperation and assistance throughout the year.

Respectfully submitted,

Deborah S. Plante,
Town Clerk

REPORT OF THE REGISTRAR OF VOTERS

To the Honorable Citizens of Millbury, Board of Selectmen, and Town Manager, two special Registration sessions were held during the year, in addition to daily registration in the Town Clerk's Office.

To date, the breakdown of Registered Voters by political party and precinct is as follows:

	<u>Prec. 1</u>	<u>Prec. 2</u>	<u>Prec. 3</u>	<u>Prec. 4</u>	<u>Total</u>
Democrat	671	655	650	725	2701
Green Party USA	0	1	0	0	1
Green-Rainbow	4	5	1	4	14
Inter.3rd Party	2	1	1	2	6
Libertarian	10	12	15	13	50
Reform	0	0	0	2	2
Republican	212	286	223	200	921
Unenrolled	984	1291	978	1022	1968
Totals	1883	2251	1868	1968	7970

The following are the results of the votes cast at the Presidential Primary on March 2, 2004:

DEMOCRAT

	<u>Prec. 1</u>	<u>Prec. 2</u>	<u>Prec. 3</u>	<u>Prec. 4</u>	<u>Total</u>
Presidential Preference					
Blanks	0	1	3	0	4
Richard Gephardt	0	0	0	0	0
Joseph Lieberman	2	4	2	1	9
Wesley K. Clark	1	2	2	1	6
Howard Dean	9	7	6	3	25
Carol Moseley-Braun	0	0	0	0	0
John Edwards	34	53	37	41	165
Dennis J. Kucinich	1	2	2	0	5
John F. Kerry	164	185	132	157	638
Lyndon H. LaRouche, Jr.	0	1	0	1	2
Al Sharpton	1	1	0	0	2
No Preference	2	2	3	0	7
Ronald Regan, Jr.	1	0	0	0	1
Totals	215	258	187	204	864

State Committee Man

	<u>Prec. 1</u>	<u>Prec. 2</u>	<u>Prec. 3</u>	<u>Prec. 4</u>	<u>Total</u>
Blanks	26	57	32	32	147
Guy William Glodis	186	199	154	167	706
Write-In	3	1	1	2	7
John Flynn	0	1	0	0	1
Paul Kollis	0	0	0	1	1
Frank Gagliardi	0	0	0	1	1
Marie Jurge Lonis	0	0	0	1	1
Total	215	258	187	204	864

State Committee Woman

	<u>Prec. 1</u>	<u>Prec. 2</u>	<u>Prec. 3</u>	<u>Prec. 4</u>	<u>Total</u>
Blanks	55	79	66	53	253
Roberta R. Goldman	159	178	121	151	609
Write-In	1	1	0	0	2
Total	215	258	187	204	864

Town Committee

	<u>Prec. 1</u>	<u>Prec. 2</u>	<u>Prec. 3</u>	<u>Prec. 4</u>	<u>Total</u>
Blanks	7506	8958	6472	7061	29,997
Write-In	4	26	71	44	145
Mary Clark	1	2	0	2	5
James Fitzpatrick	3	1	0	1	5
Kevin Johnson	1	2	0	0	3
Sheila Hamilton	1	2	0	1	4
William Hamilton	1	2	0	3	6
Barbara Kelly	1	2	0	1	4
Jack Alicandandro	1	2	0	1	4
Michael Moore	1	2	0	1	4
George Valery	1	1	0	0	2
Wendy Graves	1	2	0	1	4
Robert Simmarno	1	2	0	1	4
Theodore Cocaine	1	0	0	1	2
E. Bernard Plante	1	0	0	0	1
Brian Gasco	0	1	0	0	1
Phil J. Day, Jr.	0	1	0	0	1
Richard Valentino	0	1	0	0	1
Stephen Piscitelli	0	1	0	0	1
Jeffrey O'Brien	0	1	0	0	1
Donald Allaire	0	1	0	0	1

Town Committee (Continued)

Robert Jerszyk	0	1	0	1	2
Mary Krumsick	0	1	0	0	1
karen Kosiba	0	1	0	0	1
Doreen Hall	0	1	0	0	1
Chester P. Hanratty	0	1	0	0	1
Jerry Kelly	0	1	0	0	1
Robert Brainard	0	2	0	2	4
Bruce Cohen	0	1	0	1	2
Joseph Combs	0	2	1	0	3
Jude Cristo	0	2	0	2	4
Sandra Cristo	0	2	0	2	4
William Borowski	0	1	0	2	3
Jim Fitzgerald	0	1	0	0	1
David Matson	0	2	0	3	5
Paul Masdivosinn	0	0	1	0	1
Robert Branum	0	0	0	1	1
Joseph Coggans	0	0	0	1	1
Jeff Kozlowski	0	0	0	1	1
Mary Dube	0	0	0	2	2
Tom Fox	0	0	0	2	2
Jim Kelly	0	0	0	1	1
Total	7525	9030	6545	7140	30,240

REPUBLICAN

	<u>Prec. 1</u>	<u>Prec. 2</u>	<u>Prec. 3</u>	<u>Prec. 4</u>	<u>Total</u>
Presidential Preference					
Blanks	0	3	0	0	3
George W. Bush	4	28	11	9	52
No Preference	1	2	2	0	5
Write-In	0	0	0	0	0
Total	5	33	13	9	60

State Committee Man

	<u>Prec. 1</u>	<u>Prec. 2</u>	<u>Prec. 3</u>	<u>Prec. 4</u>	<u>Total</u>
Blanks	1	9	5	0	15
Brent J. Andersen	4	24	8	9	45
Write -In	0	0	0	0	0
Total	5	33	13	9	60

State Committee Woman

	<u>Prec. 1</u>	<u>Prec. 2</u>	<u>Prec. 3</u>	<u>Prec. 4</u>	<u>Total</u>
Blanks	1	10	5	0	16
Maria-Anne Marulli-Hoffman	4	23	8	9	44
Write-In	0	0	0	0	0
Total	5	33	13	9	60

Town Committee

	<u>Prec. 1</u>	<u>Prec. 2</u>	<u>Prec. 3</u>	<u>Prec. 4</u>	<u>Total</u>
Blanks	165	1065	428	285	1943
Jeffrey A. Kozlowski	3	19	6	7	35
Joseph Belsito	2	21	6	8	37
Christine J. Kozlowski	2	19	8	8	37
Steven H.Crain	3	24	7	7	41
Joseph Anderson-Maddocks	0	1	0	0	1
Thomas M. Lee	0	2	0	0	2
Christine W. Lee	0	2	0	0	2
Susan Gallagher	0	1	0	0	1
Frank Gallagher	0	1	0	0	1
Total	175	1155	455	315	2,100

LIBERTARIAN

	<u>Prec. 1</u>	<u>Prec. 2</u>	<u>Prec. 3</u>	<u>Prec. 4</u>	<u>Total</u>
Presidential Primary					
Blanks	0	0	0	0	0
Jeffrey Diket	0	0	0	0	0
Ruben Perez	0	0	0	0	0
Aaron Russo	0	0	0	0	0
Michael Badnarik	0	0	0	0	0
Gary Nolan	0	0	0	0	0
No Preference	0	0	0	0	0
Ralph Nader	0	0	1	0	1
Total	0	0	1	0	1

State Committee Man**State Committee Woman****Town Committee (Vote for 3)**

GREEN RAINBOW PARTY

	<u>Prec. 1</u>	<u>Prec. 2</u>	<u>Prec. 3</u>	<u>Prec. 4</u>	<u>Total</u>
Blanks	0	0	0	0	0
Kent Mesplay	0	0	0	0	0
Lorna Saltzman	0	0	0	0	0
Paul Glover	0	0	0	0	0
David Cobb	0	0	0	0	0
No Preference	0	0	0	0	0
Total	0	0	0	0	0

State Committee Man**State Committee Woman****Town Committee (Vote for 10)****Total Number of Votes Cast Including Absentees**

864 Democrats
60 Republicans
1 Libertarian
0 Green-Rainbow

Total 925

	DEM	REP	LIBERTARIAN	GREEN RAINBOW	TTL
Prec. 1	215	5	0	0	220
Prec. 2	258	33	0	0	291
Prec. 3	187	13	1	0	201
Prec. 4	204	9	0	0	213
Total	864	60	1	0	925

ANNUAL TOWN ELECTION, APRIL 27, 2004

Selectmen (3 Years)

	<u>Prec. 1</u>	<u>Prec. 2</u>	<u>Prec. 3</u>	<u>Prec.4</u>	<u>Total</u>
Vote for 2					
Blanks	112	146	137	101	496
*Joseph F. Coggans, Jr.	290	305	291	320	1206
*Michael O. Moore	293	397	279	283	1252
William J. Cammuso	123	158	167	118	566
Barbara A. Parke	58	101	50	53	262
Richard P. Valentino	79	113	100	89	381
Write-In	1	0	0	2	3
Total	956	1220	1024	966	4166

School Committee (3 Years)

	<u>Prec 1</u>	<u>Prec. 2</u>	<u>Prec. 3</u>	<u>Prec.4</u>	<u>Total</u>
Vote for two					
Blanks	207	245	229	213	894
*Alan K. Marble	263	348	289	285	1185
*Leslie M. Vigneau	286	370	301	303	1260
Heather M. Harris	199	253	205	165	822
Write-In	0	3	0	0	3
Denise Grigas	1	0	0	0	1
Elana M. Kerr	0	1	0	0	1
Total	956	1220	1024	966	4166

Board of Assessors (3 Years)

	<u>Prec 1</u>	<u>Prec. 2</u>	<u>Prec. 3</u>	<u>Prec.4</u>	<u>Total</u>
Vote for One					
Blanks	46	83	71	62	262
*Michael Ragaini	256	301	255	257	1069
Joseph B. Hall	176	225	186	164	751
Write-In	0	1	0	0	1
Total	478	610	512	483	2083

Board of Health (3 Years)

	<u>Prec 1</u>	<u>Prec. 2</u>	<u>Prec. 3</u>	<u>Prec.4</u>	<u>Total</u>
Vote for One					
Blanks	125	180	152	123	580
*Thomas G. Brown	350	422	358	360	1490
Write-In	2	4	0	0	6
Paul Paulsen	1	0	0	0	1
Doreen Hall	0	1	0	0	1
James Morin	0	1	0	0	1
David Rudge	0	1	0	0	1

Board of Health (Continued)

	<u>Prec. 1</u>	<u>Prec. 2</u>	<u>Prec. 3</u>	<u>Prec. 4</u>	<u>Total</u>
Nancy Leclaire	0	1	0	0	1
William E. Rogers	0	0	1	0	1
Ron Marlborough	0	0	1	0	1
Total	478	610	512	483	2083

Re-Dev. Authority (5 Years)

	<u>Prec 1</u>	<u>Prec. 2</u>	<u>Prec. 3</u>	<u>Prec.4</u>	<u>Total</u>
Blanks	444	568	501	470	1983
Write-In	27	35	0	1	63
Joe Coggans	1	0	0	0	1
Joseph Hall	1	0	0	0	1
Jeffrey Raymond	1	0	0	0	1
Anna Lewandowski	1	0	1	1	3
John Dufresne	1	0	0	0	1
Stan Swenson	1	0	0	0	1
John Heard	1	0	0	0	1
Ben Miles	0	1	0	0	1
*Oran Matson	0	1	0	4	5
Mary Krumsiek	0	1	0	0	1
Robert Jerszyk	0	1	0	0	1
Allison Vecello	0	2	0	0	2
Keith St. Denis	0	1	0	0	1
Donald Desorcy	0	0	1	0	1
John Waters	0	0	1	0	1
Frances King	0	0	1	0	1
Nancy Prior	0	0	4	0	4
George Valarie	0	0	2	0	2
William Borowski	0	0	1	2	3
Mark Miganiai	0	0	0	1	1
Mark Auclair	0	0	0	1	1
Demcmanara Naikolis	0	0	0	1	1
G. Polissack	0	0	0	1	1
Steve White	0	0	0	1	1
Total	478	610	512	483	2083

Planning Board (3 Years)

	<u>Prec 1</u>	<u>Prec. 2</u>	<u>Prec. 3</u>	<u>Prec.4</u>	<u>Total</u>
Vote for One					
Blanks	26	30	36	27	119
Roger J. Raymond	191	262	208	195	856
*Anna Lewandowski	259	317	266	260	1102
Write-In	1	1	0	0	2
William Borowski	1	0	0	1	2
Chet Hanratty	0	0	1	0	1
George Valary	0	0	1	0	1
Total	478	610	512	483	2083

Planning Board (1 Year)

Vote for One

	<u>Prec 1</u>	<u>Prec. 2</u>	<u>Prec. 3</u>	<u>Prec.4</u>	<u>Total</u>
Blanks	65	105	64	51	285
*William F. Borowski	191	221	187	257	856
Raymond M. Nietupski	122	177	132	95	526
William H. Pratt, II	100	106	129	78	413
Jeannette Hicks	0	1	0	1	2
Anna Lewandowski	0	0	0	1	1
Total	478	610	512	483	2083

Housing Authority (5 Years)

	<u>Prec 1</u>	<u>Prec. 2</u>	<u>Prec. 3</u>	<u>Prec.4</u>	<u>Total</u>
Blanks	116	105	64	51	285
*Barbara F. Blavackas	361	403	364	362	1490
Veronica Wood	1	0	0	0	1
Allan Marcell	0	0	1	0	1
Lorraine Hayes	0	0	0	1	1
Total	478	610	512	483	2083

Housing Authority (4 Years)

	<u>Prec 1</u>	<u>Prec. 2</u>	<u>Prec. 3</u>	<u>Prec.4</u>	<u>Total</u>
Blanks	445	582	487	455	1969
Write-In	7	10	0	1	18
*Veronica Wood	12	10	15	10	47
Deborah Yoselow	1	0	0	0	1
George Boria	1	0	0	0	1
John Dufresne	1	0	0	0	1
John Sheehan	3	1	2	0	6
Anna Lewandowski	1	0	0	0	1
Lorraine Hayes	2	1	0	0	3
Robert Fisher	3	0	0	2	5
Edna Rutherford	1	0	0	0	1
Tim Lamoine	1	0	0	0	1
Oran Matson	0	2	4	8	14
Denise Plante	0	2	0	0	2
Kevin Plante	0	1	0	0	1
Gerald Bean	0	1	0	0	1
Nancy Prior	0	0	1	0	1
Wm Mancini	0	0	1	0	1
Kimberly Prior	0	0	1	0	1
Allen Marcell	0	0	1	0	1
Mark Strom	0	0	0	1	1
David Perkins	0	0	0	1	1
G. Pollissack	0	0	0	1	1

Housing Authority (4 Years) (Continued)

	<u>Prec 1</u>	<u>Prec. 2</u>	<u>Prec. 3</u>	<u>Prec.4</u>	<u>Total</u>
Robert Simmarano	0	0	0	1	1
John Foley	0	0	0	1	1
Steve White	0	0	0	1	1
Bill Borowski	0	0	0	1	1
Total	478	610	512	483	2083

Housing Authority (2 Years)

	<u>Prec 1</u>	<u>Prec. 2</u>	<u>Prec. 3</u>	<u>Prec.4</u>	<u>Total</u>
Blanks	74	112	78	80	344
*Robert J. Fisher	181	228	222	173	804
John T. Sheehan	102	111	94	94	401
Veronica A. Wood	120	159	118	136	533
Write-In	1	0	0	0	1
Total	478	610	512	483	2083

Housing Authority (1 Year)

	<u>Prec. 1</u>	<u>Prec. 2</u>	<u>Prec. 3</u>	<u>Prec. 4</u>	<u>Total</u>
Blanks	133	201	144	127	605
*Lorraine M. Haynes	343	407	367	356	1473
Write-In	0	1	0	1	2
Veronica Wood	2	1	0	0	3
Total	478	610	512	483	2083

Library Trustees (3 Years)

	<u>Prec. 1</u>	<u>Prec.2</u>	<u>Prec. 3</u>	<u>Prec. 4</u>	<u>Total</u>
Blanks	671	816	723	669	2879
*Elaine L. Loehmann	313	399	324	330	1366
*Paul H. Anderson	244	352	276	248	1120
*Robert A. Myrick	204	259	213	200	876
Write-in	0	2	0	0	2
Nancy Grigas	1	0	0	0	1
Elaine Savoy	1	0	0	0	1
Jayne Davolio	0	1	0	0	1
Tom Reilly	0	1	0	1	1
Anna Lewandowski	0	0	0	0	1
Debra McNamara	0	0	0	1	1
Total	1434	1830	1536	1449	6249

Elected*2,083 Total Votes cast including absentee ballots**

Respectfully submitted,
 Everett Grahn
 Jerilyn Stead
 Antone Ponte

EMPLOYEE WAGES

Calendar Year: January 1, 2004 to December 31, 2004

Last Name	Department	YTD Gross Wages
COGGANS, JOSEPH	Selectman	3000.00
D'AUTEUIL, GEORGE A.	Selectman	3600.00
DAILEY, MARGARET F	Town Hall Floater	30310.72
ELLIOT, CATHERINE T	Asa Waters Mansion, Dir/Coordinator	13222.83
GUIDA, PAUL J	Town Manager	40753.50
GUILLETTE, DOROTHY M	Secretary, Town Manager	33658.68
HOULE, JR., RAYMOND W	Town Manager	19562.88
LAZAR-MOORE, ELLYN	Secretary	660.00
MOORE, MICHAEL O	Selectman	3000.00
PLANTE, E BERNARD	Selectman	4200.00
SCHOLD, KENNETH I	Selectman	3000.00
TRIPALDI, MONIQUE	Administrative Assist. Town Manager	37554.28
BLEAU, GERALD	Finance Director	63760.55
KALIL, KIM M	Head Clerk Finance Department	30347.47
BROUSSEAU, SHERRI A.	Town Collector Clerical	15904.35
GIBSON, MAUREEN	Asst. Treasurer/Collector	34474.22
MARLBOROUGH, DENISE M.	Treasurer/Collector	44642.87
ROSE, MARY F	Payroll Clerk	28986.45
ASPINWALL, PAULA	Assistant Assessor	48090.57
BOIRE, MARIE C	Assessors Clerk	30310.70
HAGSTROM, WALTER	Assessors	2400.00
MOROSKI, JEAN	Assessors Clerk	14596.20
PIEL, DENNIS J.	Assessors	2400.00
RAGAINI, MICHAEL J.	Assessors	2400.00
BRINK, JUDITH	Assistant Town Clerk	33938.47
DAVOLIO, JAYNE MARIE	Town Clerk Office Head Clerk	31107.28
GRAHN, EVERETT H	Board of Registrars	300.00
PLANTE, DEBORAH S	Town Clerk	44463.32
PONTE, ANTONE	Board of Registrars	300.00
BURKE, CHARLES J.	Maintenance Town Hall	18801.25
DAY JR, PHILIP J	Head of Maintenance Town Hall	36316.47
GONYEA, NORMAN L.	Head of Maintenance Town Hall	2465.00
BONAVITA, LAURIE A	Director of Planning and Development	5747.10
DAVOLIO, MICHAEL	Director of Planning and Development	33733.45
DEAN, SUSAN M.	Town Planner Clerical	17320.40
ALLARD, ARTHUR E.	Police Department Reserve Officer	3076.00
ANGER, KIMBERLY A.	Police Department Reserve Officer	36.00
BANH, CHRISTINE E	Public Safety Dispatcher	2877.00
BELLIVEAU, ANTHONY J.	Police Officer	62467.63
BENNES, JUSTIN L	Police Department Reserve Officer	2784.00
BRISTOL, JASON F	Police Department Reserve Officer	96.00
BURNETT, LINDA S.	Police Officer	71521.39
DALY, DANIEL J	Police Officer	69481.87
DAVIS, SHERYLL	Public Safety Dispatcher	43073.03
DESORCY, DONALD P	Police Officer	101352.25

FAIRBANKS, LAURIE A	Public Safety Dispatcher	1650.00
FORTUNATO, NICHOLAS J	Police Officer	78611.19
GIBSON, PATRICIA L	Public Safety Dispatcher	44408.90
GUYAN JR, ROBERT J	Police Officer	70583.08
HALL, THOMAS E	Police Officer	79286.94
HANDFIELD, RICHARD L	Police Chief	97714.75
HANLON III, JOHN J.	Police Officer	65715.32
KELLEY, GERARD	Police Department Reserve Officer	15304.77
LEMOINE, PAUL J	Police Officer	87123.31
LEWOS, BRIAN	Police Officer	87925.86
MCCONAGHY, FREDERICK J	Police Department Reserve Officer	22147.05
MCFAUL, STEPHEN A.	Police Officer	86997.15
MELANSON, FRANCINE	Police Department Reserve Officer	2855.05
MOORE, MARK S	Police Officer	82295.83
MORRISSEY, MATTHEW W	Police Department Reserve Officer	10667.75
O'BRIEN, JONATHAN T	Police Department Reserve Officer	9657.00
O'BRIEN, RICHARD P	Police Officer	76307.81
O'CONNOR, SHAUNA M	Police Department Reserve Officer	1035.00
OLEARY, TIMOTHY	Police Department Reserve Officer	3395.50
OLIVERI, NICOLE M.	Police Officer	82330.73
PARATH, GLEN R	Police Department Reserve Officer	144.00
PISCITELLI III, FRANK	Police Officer	60160.05
PRUE, LORI A	Public Safety Dispatcher	44316.07
RAYMOND, DOUGLAS T.	Police Department Reserve Officer	7372.00
RAYMOND, JOAN D	Police Department Head Clerk	30311.54
RUSSELL, PAUL D	Police Department Reserve Officer	8285.40
RUTHERFORD, PATRICIA A	Public Safety Dispatcher	38881.52
VALERY, GEORGE	Police Department Reserve Officer	3040.00
WARPULA, ANDREA M	Police Officer	57327.21
WEBB, STEPHEN	Police Officer	94150.39
WOODS, KEVIN C	Police Officer	69742.94
BEAUSOLEIL, ROBERT A.	Safety Officer	3562.62
BEAUSOLEIL, ANN	Safety Officer	2988.96
COPPELLOTTI, ROBIN D	Safety Officer	2107.95
LEBEL, RITA	Safety Officer	1954.16
RUSSELL, DARLENE M.	Safety Officer	1854.71
SOUTHWICK, SANDRA A	Safety Officer	2876.12
ADAMS, MARK	Firefighter	5586.77
AUCLAIR, MARC	Board of Fire Engineers	6618.39
BALKUS, PETER	Firefighter	2487.28
BEAUCAGE, TODD W	Firefighter	1330.50
BELSITO, MATTHEW R	Board of Fire Engineers	7069.03
BOUCHER, RYAN X	Firefighter	1893.14
BOUTHILLETTE, PETER A	Board of Fire Engineers	9588.52
BROCK, STEPHEN P	Firefighter	3248.93
CADRIN, JASON D.	Firefighter	3183.47
CLUETT, TIMOTHY S	Firefighter	3675.23
COPPOLA, BRIAN M	Firefighter	2663.44
COUTURE, STEVEN	Firefighter	1549.06

COUTURE, MICHAEL M.R.	Firefighter	1726.13
DAY, CHRISTOPHER M	Firefighter	3655.05
DAY, BRIAN	Firefighter	1344.84
DAY JR, PHILIP J	Board of Fire Engineers	5868.54
DORE, JEFFREY	Board of Fire Engineers	5434.37
ERHARTIC, SEAN P	Firefighter	155.02
GASCO, BRIAN K	Firefighter	3124.00
HAMILTON, RICHARD P	Firefighter	4693.27
HAYNES, BRIAN	Firefighter	2286.45
HOBIN JR, RAYMOND E	Firefighter	2849.31
KING, FRANCIS B	Firefighter	4547.96
KING, RYAN F.	Firefighter	1781.10
KING, DAVID F	Firefighter	4479.96
KNISKERN, MICHAEL T	Firefighter	2052.13
KOSIBA, STEVEN M	Firefighter	5757.02
KOSIBA JR, JOSEPH	Firefighter	5346.46
KRUMSIEK, ANTHONY M	Firefighter	3899.04
KRUMSIEK, ANDREW D.	Firefighter	2290.25
KRUMSIEK, MATTHEW P	Firefighter	2448.42
KRUMSIEK, THOMAS M	Firefighter	2272.34
LAHAIR, ROBERT S.	Firefighter	4180.38
LACROSSE, KEITH E	Firefighter	3619.85
LAVALLEE, TOM C	Firefighter	2157.09
LAVALLEE, RICHARD A	Firefighter	2274.71
LEAVENS, JOHN F.	Firefighter	923.13
MARKEY, REGINA A	Fire Department Head Clerk	31367.99
NEWLANDS, KEITH	Firefighter	4452.49
NICHOLSON, ALBERT L.	Firefighter	2828.75
O'BRIEN, JEFFREY W	Firefighter	1638.15
O'CONNELL, THOMAS P.	Firefighter	3489.43
PAPPAS, MICHAEL P.	Firefighter	2673.57
PEARE, RAY P	Firefighter	4797.06
PISCITELLI, STEVEN	Firefighter	5112.88
RAFFA, ANDREW A	Firefighter	4248.71
RUDGE, DAVID	Fire Chief	24785.00
SCIASCIA, MICHAEL	Firefighter	2783.40
SHILINSKY, JASON	Firefighter	1215.18
SIEBENHAAR, GORDON W.	Firefighter	2138.19
SILVER, ROBERT	Firefighter	2777.75
STACHURA, FRANK E.	Firefighter	4700.78
STEVENS IV, WILLIAM A.	Firefighter	1577.91
STOWELL, BRIAN W	Firefighter	3421.63
STROM, MARK C	Firefighter	2673.55
STRZELECKI, TED	Firefighter	1341.16
STRZELECKI, VINCENT V.	Firefighter	228.51
STRZELECKI, VINCENT F.	Firefighter	5674.04
THOMPSON, WILLIAM B	Firefighter	1042.01
WARD, JAMES	Firefighter	2700.73
WRIGHT, MARTYN	Firefighter	651.24

ALLARD, CYNTHIA L	Building Department Head Clerk	30800.92
CORMIER, VINCENT	Electrical Inspector	22185.52
GASCO, BRIAN K	Assistant Building Inspector	1400.00
GAUTHIER, GREGORY	Plumbing Inspector	25329.98
HAND, GLENN D	Building Inspector	28892.50
MORT, JEFFREY J	Assistant Building Inspector	1200.00
BRINDISI, DEREK S	Board of Health Inspector	20192.28
BROWN, THOMAS	Board of Health Inspector	1599.96
MORIN, JAMES M	Board of Health Inspector	1600.00
O'BRIEN, THERESE H	Head Clerk Board of Health	31560.74
WHITE, ARMAND O	Board of Health Inspector	1600.04
GILPATRIC, JAMES R	Transfer Station Worker	50670.22
MADORE, NORMA E	Transfer Station Worker	40521.44
ROBINSON, CLYDE M	Transfer Station Worker	801.28
ERICKSON, HAROLD	Sewer Commissioner	1059.68
GAGLIARDI, FRANK J.	Sewer Commissioner	1059.68
LANGE, JOHN B	Superintendent of Sewers	55669.70
LECLAIRE, ERIC	Waste Water Treatment Worker	39079.86
NELSON, GARY C	Sewer Commissioner	1559.42
PISCITELLI, JAMES L	Waste Water Treatment Worker	53933.16
RICHARDS, SHARON H	Sewer Department Clerk	16184.62
STACHURA, FRANK	Waste Water Treatment Worker	44184.84
DEPRES, RONALD	Tree Department	3954.50
MORIN, EDWARD J.	Tree Department	3739.20
HARTIGAN, ROBERT JAMES	Parks & Recreation	834.00
OLEARY, VICKI	Parks & Recreation	1909.05
RICHARDS, RAY	Parks & Recreation	2502.40
WARD, CARL J	Parks & Recreation	53062.50
BEAUDOIN, FRANCIS R.	Council on Aging Custodian	12711.24
FOOTE, SUSAN J. A.	Council on Aging Clerical	16241.96
MATTRICK, FRANCIS X	Council on Aging Clerical	3663.60
OCONNOR, JUDITH A	Council on Aging Director	46334.00
SAMPSON, HAROLD R	Council on Aging Clerical	3612.00
BUSO, PHILLIP D	Veterans Agent	13581.63
ARMY, LARRY	Highway Department	15532.34
BEAUMIER, LEE F	Highway Department	47928.47
BERTHIAUME, WILLIAM	Highway Department	38033.93
CHASE, JOSEPH	Department of Public Works Director	63489.36
CHASE, RICHARD L.	Highway Department	2419.74
HAMILTON, RICHARD P	Highway Department	53123.76
KOSIBA JR, JOSEPH	Highway Department	47435.42
LEWOS, DIANE E	Department of Public Works Clerical	30531.34
MURRAY, ROBERT K.	Highway Department	57851.11
MURRAY, MICHAEL H.	Highway Department	54385.17
RODOPOULOS, JASON	Highway Department	4005.35
ROY, ROBERT J	Highway Department	47258.51
TARCKINI JR, EMIL C.	Highway Department	35303.40
ARMY, IRENE A	Public Library	4310.95
AUBIN, ELIZABETH	Public Library	25130.25

BRINDISI, JILL M	Public Library	11655.90
COUTURE, DOROTHY M	Public Library	22582.80
DAHROOGE, JOSEPH M	Public Library	7319.52
GUILLORY, MARIE	Public Library	26002.35
PERLOW, MITCHELL L	Public Library Director	49781.21
POPHAM, BETHANY A	Public Library	11361.15
RAWINSKI, DENNIS	Public Library Custodian	13580.28
THURLOW, LYNN	Public Library	13341.60
TOLOMEIO, DYLAN L	Public Library	769.23
TRIPALDI, STEPHANIE A	Public Library	1794.87
VALERO, ELIZABETH A	Public Library	38744.48
CARRIGNANT, KENNETH J.	Central Cemetery Worker	13442.85
COLLETTE, ALBERT D	Central Cemetery Worker	1557.00
LEDoux JR, RAYMOND L	Central Cemetery Worker	8290.01
PLANTE, RICHARD F	Central Cemetery Worker	4162.00
WOELFEL, ADAM R	Central Cemetery Worker	1781.30
BELLIVEAU, JORDAN R	School Department Custodian	46.50
BERNARD, TIMOTHY S	School Department Custodian	39734.30
DEMPSEY, JEFFREY	School Department Custodian	41048.52
DEMPSEY, ERIC W	School Department Custodian	38338.24
DION, DIANE A	School Department Custodian	36565.60
DOOLITTLE, JAMES A	School Department Custodian	40263.97
GAGNE, DANIEL L	School Department Custodian	38880.50
GAUTHIER, CANDY	School Department Custodian	18466.20
GONYEA, MARK	School Department Custodian	39062.08
HIGGINBOTTOM, PAMELA J	School Department Custodian	39381.76
KOSIBA, STEVEN M	School Department Custodian	39254.78
KRUMSIEK, MICHAEL	School Department Custodian	18385.97
MARTIN, WILLIAM J.	School Department Custodian	59514.79
MORRISSEY, NEAL D	School Department Custodian	1228.38
MUSCATELL, CLARENCE	School Department Custodian	8068.41
POTTER, JOHN R.	School Department Custodian	38619.04
PRUNIER, FRANCIS	School Department Custodian	40350.68
RISOTTI, ANN L	School Department Custodian	6968.48
VALLEE, DAVID A	School Department Custodian	39044.80
WALL, JASON J	School Department Custodian	1061.75
WILKINSON, WILLIAM	School Department Custodian	33762.01
WILSON, RICHARD	School Department Custodian	17706.80
WITEK, LESTER J	School Department Custodian	12575.40
ADAMS, KATHY J	School Cafeteria Worker	16286.56
BABCOCK, LAURIE	School Cafeteria Worker	2659.84
BENGTSON, CYNTHIA	School Cafeteria Worker	15702.64
BURMER, BARBARA	School Cafeteria Worker	12118.63
CARPENTER, MARIE F.	School Cafeteria Worker	16.00
CHIRAS, LORI A	School Cafeteria Worker	4292.21
COPPOLA, SUSAN	School Cafeteria Worker	15689.56
DIONNE, LEE-ANN	School Cafeteria Worker	786.00
FEDORCZUK, CHERYL A	School Cafeteria Worker	3248.81
FRAZIER, JULIE A	School Cafeteria Worker	5406.37

GAULIN, JOANNE	School Cafeteria Worker	8636.31
GVAZDAUSKAS, MARINA	School Cafeteria Worker	8660.94
HAIRYES, LOIS A.	School Cafeteria Worker	12209.06
HANKS, PAMELA M	School Cafeteria Worker	5900.72
HOUDE, MARGARET M	School Cafeteria Worker	7758.15
IANNICCHERI, NICOLE R	School Cafeteria Worker	1976.16
IWANIUK, LORI M	School Cafeteria Worker	10140.60
LAFLASH, MICHELE	School Cafeteria Worker	8519.19
MURRAY, JENNIFER L	School Cafeteria Worker	2449.46
ROGERS, MAUREEN	School Cafeteria Worker	10399.98
SMITH-LAW, CHERYL A	School Cafeteria Worker	4689.14
SULHAM, ELEANOR J	School Cafeteria Worker	16070.57
WILKINSON, PAULETTE	School Cafeteria Worker	4272.35
YOUNG, TIFFANY L	School Cafeteria Worker	66.00
GASPIE, SANDRA M.	Secretary	2205.00
JOYCE, LINDA	Secretary	3155.00
PAQUETTE, ANDREA V.	Conservation Clerk	18709.30
ANDERSON, VALERIE L	Teacher	27208.00
ANDERSON, KATHY J	School Department Clerical	15276.32
ARSENAULT , SHANNON B	Teacher Aide	13015.49
AUBREY, LYNNE A	Teacher Aide	17761.85
BASTARACHE, JUDITH	School Volunteer Coordinator	4716.20
BEAUCAGE, JEAN	Bus Driver	14944.41
BELLEROSE, JOAN M	Teacher	22056.25
BELSITO, KELLY M	Teacher Aide	11963.35
BERNARD, MARY C	Teacher Aide	11277.67
BIEN, MARGARET	Teacher Aide	4919.05
BILLE, KIMBERLY A.	School Department Clerical	13817.58
BOTT, PAMELA J	Teacher Aide	1925.26
BOURGET, RONALD	Technology	16459.70
BOWKER, JUDITH	Teacher Aide	9123.27
BROWN, MARGARET	School Department Clerical	16164.93
BULLETT, MARY	Teacher Aide	15801.14
BURKE, COREY J	Teacher Aide	25975.00
CAMMUSO, ANN MARIE	Teacher Aide	7059.64
CARRANO, JOHN A	Bus Monitor	6429.86
CASTILLO, PATRICIA A	Teacher Aide	2903.48
CONDON, LINDA A	Teacher Aide	6746.97
DAHLSTROM, MICHAEL	Teacher Aide	17398.69
DAVIS, ROBERT P	Technology	28211.75
DEAN, NAFEESA	Teacher Aide	10307.51
DECILLIS, KATHLEEN	Teacher Aide	3037.43
DECOTEAU, ANN M	School Department Clerical	17398.94
DESPRES, CLAIRE A	Playgroup	424.80
DESROSIERS, MICHELLE	Teacher Aide	300.00
DESROSIERS, MONIQUE C	Teacher Aide	2604.77
DIPILATO, CYNTHIA R	School Department Clerical	9155.24
DUNN, DEBORAH	School Department Clerical	20237.74
DZIOKONSKI, BARBARA J	Teacher	11731.25

EARNEST, EDWARD G	Technology	3356.50
EBERT, JENNIFER	Teacher Aide	1110.00
FARBER, BRENDA S	Teacher Aide	9591.04
FARBMAN, MARLENE G	Teacher	6528.00
GAETANI, LORI	Teacher Aide	9602.92
GIOVANNINI, MARGARET E	School Department Clerical	13566.42
GUSTAFSON, PENNY	Teacher Aide	8772.43
HANNEN, GILDA A	Teacher	22650.00
HAYNES, LINDA	Teacher Aide	5104.43
HEARNS, VIRGINIA S	Teacher Aide	4097.61
HEMMER, LAUREL L	Teacher Aide	1338.27
HESTER, BEVERLY	Teacher	21200.00
HIPPERT, LORI ANN H	Teacher	21493.75
KEENAN, JUDITH	Teacher Aide	16197.75
KINASH, MEREDITH	Teacher Aide	139.40
L'HEUREUX, SANDRA A.	School Department Clerical	15075.52
LAFRANCE, AMY E	School Department Clerical	13361.66
LAMSON, KAREN	Teacher Aide	7206.46
LANE, DONNA	School Department Clerical	20364.32
LAVOIE, PAMELA L	Teacher Aide	1366.30
LEGERE, GAIL P.	School Department Clerical	28032.00
LENNON, MADELINE E.	Teacher Aide	8950.64
MARKIEWICZ, KATIE M	Teacher Aide	16481.66
MAZZONE, ROBIN	Teacher Aide	13017.38
MCCAUSLAND, MAUREEN T	Teacher Aide	10902.02
MICHALAK, SANDRA	Teacher Aide	10440.23
MILES, SUSAN S.	Teacher Aide	15170.89
MILLETTE, MICHELE R	Teacher Aide	10662.23
MOSELEY, LYNN A	Teacher Aide	10020.53
MUZZY, DIANNE I	Teacher Aide	7275.69
O'BRIEN, MARY F	School Department Clerical	13210.78
O'TOOLE, PAMELA J.	School Department Clerical	38641.65
OROSZKO, CHRISTOPHER	Teacher Aide	12550.15
PARSLEY, ANN	Teacher Aide	8778.75
PHILLIPS, LYNDAL	Teacher Aide	6780.63
PISCITELLI, LORI J.	School Department Clerical	32638.38
PISCITELLI, JESSIE J	School Department Clerical	7136.42
PLANTE, LINDA J.	Teacher Aide	2986.46
PULASKI, TINA	Teacher Aide	11418.20
PUTRUS, RITA V	Teacher Aide	5993.25
REIDY, ROSEMARY	Teacher Aide	15379.40
RICHARDS, DEBRA M.	School Department Clerical	19004.86
RICHARDS, BRYAN G	Teacher Aide	2152.58
RIVERA, HIPOLITO	Teacher Aide	18374.25
ROBBINS, MICHAEL R	Teacher Aide	15771.29
RODWILL, ANN MARIE	School Department Clerical	253.47
SARFIELD, LINDA A	School Department Clerical	21290.90
SEPUKA, MELISSA L	Teacher	20050.00
SETTLE, AMY A	Teacher	6962.50

SMARRA, ELIZABETH	Teacher Aide	9096.30
SMITH, AMY B	School Department Clerical	16805.67
SWENSON, BRETT N	Teacher Aide	2940.14
TROTTIER, TAWNYA R	Teacher Aide	11644.90
TRUDELL, JUDITH A	Tutor	2505.00
VARIN, JENNIFER E.	Teacher Aide	18534.26
VASSAR, CHERYL	Teacher Aide	11275.34
VISBECK, LANA	Teacher Aide	2007.81
WALL, KRISTIN	School Department Clerical	17533.76
WHITE , AMANDA L	Teacher Aide	4557.55
WIBERG, ANN	Teacher Aide	6626.48
WOOD, LYNNE M	Teacher Aide	4079.33
WOOL, MARIE-ELLEN	Teacher Aide	12885.84
WRIGHT, TERESA C.	School Department Clerical	17488.39
ADAMS, ERIN E	School Department Substitute Teacher	240.00
ARMSTRONG, JEAN E	School Department Substitute Teacher	8197.50
BARROWS, ROBIN E	School Department Substitute Teacher	1846.43
BATTYE, GORDON	School Department Substitute Teacher	1740.00
BELAIR, MICHELE A	School Department Substitute Teacher	240.00
BELLIVEAU, KARLA	School Department Substitute Teacher	1165.00
BENGSTON, KIMBERLY I	School Department Substitute Teacher	180.00
BERUBE, KATHY J.	School Department Substitute Teacher	3525.00
BIDDLE, TIMOTHY J	School Department Substitute Teacher	90.00
BILODEAU, ANDRE J	School Department Substitute Teacher	360.00
BRACERO, KATHY	School Department Substitute Teacher	240.00
CALLAHAN, ERIN J	School Department Substitute Teacher	540.00
CHAPMAN, DIANE	School Department Substitute Teacher	7080.00
CHIONCHIO, CATHERINE R	School Department Substitute Teacher	495.00
CONLON, SHARON L	School Department Substitute Teacher	60.00
CORCORAN, NANCY L.	School Department Substitute Teacher	2580.00
COTE, JACQUELINE M	School Department Substitute Teacher	5820.00
CRAIN, JOANN	School Department Substitute Teacher	3060.00
DALY, MAUREEN	School Department Substitute Teacher	3000.00
DESROSIERS, MICHELLE	School Department Substitute Teacher	120.00
DONOVAN, STEVEN P	School Department Substitute Teacher	480.00
DRISCOLL, JAMES M	School Department Substitute Teacher	240.00
FORD, RANDI L	School Department Substitute Teacher	60.00
FORGIONE, ERIN L	School Department Substitute Teacher	420.00
GIGUERE, LYNN K	School Department Substitute Teacher	240.00
GINISI, BRIAN J	School Department Substitute Teacher	480.00
GRAVES, ANDREW D	School Department Substitute Teacher	180.00
GUNTARP, BREE D	School Department Substitute Teacher	240.00
HJORT, MICHELLE L	School Department Substitute Teacher	180.00
KACH, KATHLEEN H	School Department Substitute Teacher	420.00
LACEY, JULILA	School Department Substitute Teacher	30.00
LARSON, MOIRA	School Department Substitute Teacher	60.00
LICARIE, ROBIN A	School Department Substitute Teacher	120.00
LOVELY, MARY E	School Department Substitute Teacher	240.00
MADDOCKS, GEORGIA A	School Department Substitute Teacher	1470.00

MAMISHIAN, MARY	School Department Substitute Teacher	8760.00
MARTOCCI, REGINA T	School Department Substitute Teacher	780.00
MASON, ALISON J	School Department Substitute Teacher	180.00
MATSON, KAREN L.	School Department Substitute Teacher	1485.00
MCKEON, SEAN F	School Department Substitute Teacher	360.00
MCQUADE, PAUL J	School Department Substitute Teacher	15236.86
MELLEN, LAURIE M.	School Department Substitute Teacher	1020.00
NASH, CLAUDIA	School Department Substitute Teacher	3514.13
NEARY, M. JACQUELINE	School Department Substitute Teacher	4320.00
NELSON, JACKIE	School Department Substitute Teacher	3480.00
O'DONNELL, ERIN	School Department Substitute Teacher	300.00
O'ROURKE, NANCY A	School Department Substitute Teacher	180.00
PAPPAS, MARY BETH	School Department Substitute Teacher	120.00
PARENTEAU, DALE	School Department Substitute Teacher	8774.00
PARMENTER, AMY L	School Department Substitute Teacher	240.00
PAULIN, MICHAEL J	School Department Substitute Teacher	11516.00
PERRO, SUSAN P	School Department Substitute Teacher	120.00
PISCIONE, MICHAEL A	School Department Substitute Teacher	60.00
PLUCHINO, AMY M	School Department Substitute Teacher	120.00
RAYMOND, DEBORAH A	School Department Substitute Teacher	150.00
REIDY, THOMAS R	School Department Substitute Teacher	420.00
REMILLARD, BARBARA	School Department Substitute Teacher	540.00
RINALDO, JOHN S	School Department Substitute Teacher	780.00
SALINERO, JANICE	School Department Substitute Teacher	450.00
SANTORO, ELIZABETH	School Department Substitute Teacher	570.00
SAURIOL, KELLY	School Department Substitute Teacher	540.00
SAVASTA, DEBRA A.	School Department Substitute Teacher	420.00
SCANNELL, JOANNE S	School Department Substitute Teacher	60.00
SHERMAN, JOAN	School Department Substitute Teacher	2895.50
SMITH, CATHERINE O	School Department Substitute Teacher	1020.00
SOUSA, WILLIAM X	School Department Substitute Teacher	1080.00
SURETTE, PAUL	School Department Substitute Teacher	60.00
THOMAS, BONNIE M	School Department Substitute Teacher	120.00
THORNBURG, DOREEN	School Department Substitute Teacher	660.00
TRIGGS, ROBERT	School Department Substitute Teacher	60.00
TURNER, JENNIFER L	School Department Substitute Teacher	120.00
VIGNEAU, ELIZABETH	School Department Substitute Teacher	1920.00
WARD, MICHAEL B	School Department Substitute Teacher	180.00
WASHBOURNE, HILARY M	School Department Substitute Teacher	60.00
WHALEN, JAMES M	School Department Substitute Teacher	30.00
WILCZYNSKI, KRISTEN L	School Department Substitute Teacher	300.00
WOELFEL, MELISSA A	School Department Substitute Teacher	360.00
ZUSSMAN, HENRY R	School Department Substitute Teacher	60.00
AKA, CHRISTELLE A	After School Program Worker	889.32
BANFILL, TODD A	After School Program Worker	7092.39
BERUBE, IRENE E	After School Program Worker	5531.25
BRISTOL, LISA A	After School Program Worker	2776.38
BROWN, JOHN L	After School Program Worker	4138.69
BUFFONE, KRISTIN E	After School Program Worker	1182.94

CADRIN, NATHAN R	After School Program Worker	4616.24
CARLSON, MEGAN	After School Program Worker	3576.77
CHAPMAN, LAUREN J	After School Program Worker	6300.34
COLLASIUS, AUTUMN R	After School Program Worker	264.00
DEMPSEY, JILLIAN M	After School Program Worker	963.57
ECKLAND, CATHERINE T.	After School Program Worker	772.75
GRENIER, DAVID A	After School Program Worker	6675.45
HERBOLD, KATE E	After School Program Worker	967.55
HUGHES, DAVID F	After School Program Worker	1642.22
HUTTER, SARAH M	After School Program Worker	1652.00
KENDALL, RYAN W	After School Program Worker	1279.14
KENDALL, ADAM Q	After School Program Worker	522.95
KEPHART, JENNIFER	After School Program Worker	1667.63
LACOUTURE, JENNIFER	After School Program Worker	2150.50
LOPEZ, MITCHELL	After School Program Worker	2424.08
LUDVIGSON, MICHAEL D	After School Program Worker	1586.38
MAGUIRE, ADAM J	After School Program Worker	1493.46
MAYNARD, CHRISTOPHER P	After School Program Worker	1031.08
MONTIGNY, BRIAN L	After School Program Worker	1857.00
O'DONNELL, RYAN C	After School Program Worker	680.07
O'LEARY, KATHRYN	After School Program Worker	725.68
PERHAM, KRISTINA	After School Program Worker	3568.21
PIERRE LOUIS, ALLAIN	After School Program Worker	497.82
PINCKERT, AMBER	After School Program Worker	624.77
ARMY, CAROL ANN	Poll Worker	384.00
ARMY, TODD E.	Poll Worker	100.00
BIANCULLI, DORIS E	Poll Worker	533.00
BLAVACKAS, BARBARA F.	Poll Worker	453.00
BOIRE, AQUILINA	Poll Worker	512.00
CAFORIO, JOAN	Poll Worker	614.00
CARRIGNAN, HELEN	Poll Worker	512.00
DONOVAN, EVA	Poll Worker	512.00
ERICKSON, CHRISTINA	Poll Worker	566.00
GRUNDSTROM, RUTH E.	Poll Worker	545.00
HAGSTROM, FEROL	Poll Worker	566.00
HUCHOWSKI, SHIRLEY A	Poll Worker	545.00
KOSIBA, MARIE	Poll Worker	1446.96
KRUGER, GLORIA A	Poll Worker	128.00
LAVIN, JEANNETTE L	Poll Worker	128.00
MACJEWSKI, PATRICIA A	Poll Worker	512.00
MORIN, CLAIRE R	Poll Worker	512.00
PALUSES, RITA M.	Poll Worker	512.00
PICHIERRI, ELIZABETH A	Poll Worker	614.00
PISCITELLI, FILOMENA	Poll Worker	384.00
POWERS, ELEANOR	Poll Worker	512.00
RIGATTI, ELLEN F	Poll Worker	512.00
STANSBURY, BARBARA	Poll Worker	417.00
TABOR, ROSANNA	Poll Worker	512.00
TUBBS, BARBARA	Poll Worker	512.00

WHITE, HELEN F	Poll Worker	566.00
WOOD, VERONICA	Poll Worker	453.00
CAPPARELLI JR, CHARLES	School Department Administration	4950.00
CHASE, ELIZABETH A	School Department Administration	85363.97
COTE, BRIAN J	School Department Administration	59335.99
FORD, ELAINE W	School Department Administration	91863.95
GORMLEY, JAMES	School Department Administration	65462.46
MARA, JOHN E	School Department Administration	51343.70
PIERCE, SUZANNE	School Department Administration	85838.82
ROACH, DAVID E.	School Department Administration	117817.64
STEELE, ANN W	School Department Administration	53693.10
STOWE, JOANNE V	School Department Administration	107321.46
ARCHAMBEAULT, KATHY	High School Teacher	60857.94
BALDINI, MICHAEL R	High School Teacher	15273.00
BELLVILLE, ROBERT R.	High School Teacher	62147.16
BERGIN, RICHARD D	High School Teacher	61187.00
BERNARD, SUSAN	High School Teacher	43856.00
BOBERG, M. LAURENS	High School Teacher	60010.20
BOUDREAU, GERALD	High School Teacher	65621.50
BURNETT, ANDREW	High School Teacher	57569.00
CHRISTENSEN, ROBERT E	High School Teacher	56996.00
CHRISTENSEN, HEIDI M	High School Teacher	48282.42
CLANCY JR, PAUL P	High School Teacher	68997.70
COUGHLAN, KRISTIN A	High School Teacher	36928.00
COURTNEY, MARYELLEN	High School Teacher	56759.75
CRANSKA, MICHELLE	High School Teacher	58999.50
DAWICKI, BONNIE S	High School Teacher	62924.00
DELUCIA, STEPHANIE E	High School Teacher	46856.97
DEBS, BARBARA	High School Teacher	69440.50
DECOTEAU, THOMAS	High School Teacher	49385.00
DESROSIERS, DONALD E	High School Teacher	67764.50
DESROSIERS, ROGER L	High School Teacher	66471.00
DUFAULT, ROBERT	High School Teacher	65593.00
DUNHAM, RONALD	High School Teacher	75647.90
FAIRBANKS, GAIL M	High School Teacher	55400.00
FITTON, LISA	High School Teacher	42004.00
FRANK, NOVA	High School Teacher	41538.49
FRIEDMAN, MATTHEW J	High School Teacher	48017.73
GAUTHIER, PAULINE	High School Teacher	66597.00
GENESE JR, EUGENE	High School Teacher	65877.00
GRAVES, PAMELA	High School Teacher	69689.85
HAMILTON, TERRY	High School Teacher	59587.00
HEALEY, SCOTT W	High School Teacher	67945.60
HILLIER, JOHN P.	High School Teacher	63386.00
HURLEY JR., RAYMOND G	High School Teacher	21974.00
KACH, ANNE C.	High School Teacher	64768.30
KEMPTON, MARY	High School Teacher	64956.00
KERINS, JANE	High School Teacher	65020.00
LYON, JEFFREY P	High School Teacher	47725.00

MACNUTT, ROBERTA	High School Teacher	56996.00
MCGOWAN, LIANE	High School Teacher	13946.00
MEDEIROS, JOANN	High School Teacher	64102.00
MERRILL, KELLY	High School Teacher	44818.50
MESERVEY, ANN E	High School Teacher	52723.73
MORRILL, FRANK J	High School Teacher	76677.85
MUNNS, LESLIE R	High School Teacher	25124.00
MURRAY, THOMAS	High School Teacher	58440.80
MYERS, JULIANNE	High School Teacher	60167.00
NAGY JR, MICHAEL	High School Teacher	69275.00
NELLIS, ELAINE B.	High School Teacher	57190.00
NOONE-YOON, KAREN P	High School Teacher	41191.00
NYCE, MARIBETH	High School Teacher	63587.95
PALANO, SALVATORE	High School Teacher	50959.00
PALAZZI, DAVID	High School Teacher	63321.00
PINE, KIMBERLY A	High School Teacher	21958.00
QUINN, MARY	High School Teacher	44596.15
RAFFA, KARIN	High School Teacher	62341.00
REILLY, JAMES M	High School Teacher	16996.00
REILLY, THOMAS M	High School Teacher	16233.00
RENO, STEPHEN J.	High School Teacher	65706.00
ROBINSON, GARY	High School Teacher	64074.00
ROCHE, STEPHEN P.	High School Teacher	57967.00
SAUCIER, DONNA R	High School Teacher	75062.40
SLATER, CHRISTINE	High School Teacher	48402.00
SLOAN, KEVIN M	High School Teacher	17821.98
SMARRA, ELIZABETH	High School Teacher	23322.58
ST. JOHN, SUSAN	High School Teacher	18300.43
STEPIEN, SYLVIA	High School Teacher	70929.65
SULLIVAN, RYAN L	High School Teacher	11126.25
SUTPHEN, MARK A	High School Teacher	64322.00
SWENSON, LINDA	High School Teacher	81694.75
TARALLO, SUSAN M	High School Teacher	16526.00
TARALLO, MATTHEW S	High School Teacher	50775.00
THEBADO, KIM	High School Teacher	55670.00
TISDELL, MARISA	High School Teacher	51615.50
VARIN, SUSAN E	High School Teacher	49323.00
WARGO, SUZANNE	High School Teacher	58467.00
WARREN, CHRISTINE M.	High School Teacher	63920.15
WILBUR, DAVID	High School Teacher	41582.00
WOELFEL, PAULA	High School Teacher	60080.50
ZERSKY, ELIZABETH	High School Teacher	68305.00
BALDINO, MAUREEN M	Raymond Shaw School Teacher	66452.00
BARTLEY, STEPHANIE S	Raymond Shaw School Teacher	49745.07
BERRIDGE, SHARON J	Raymond Shaw School Teacher	65811.00
BERTHIAUME, JANICE	Raymond Shaw School Teacher	67971.50
BOUCHARD, KAREN	Raymond Shaw School Teacher	67450.00
CANALI, KAREN L	Raymond Shaw School Teacher	27393.00
CHASE, JANICE	Raymond Shaw School Teacher	66743.00

CLARK, KATHERINE	Raymond Shaw School Teacher	50079.00
COLLINS, ALLISON M	Raymond Shaw School Teacher	41988.00
DESROSIERS, JANICE	Raymond Shaw School Teacher	48460.85
DUBE, MARY ANN	Raymond Shaw School Teacher	48325.00
FERKLER, DIANE M	Raymond Shaw School Teacher	71498.08
JACQUES, NORMAN	Raymond Shaw School Teacher	70051.00
KERINS, TIMOTHY	Raymond Shaw School Teacher	67022.00
LACEY, DEBORAH M.	Raymond Shaw School Teacher	64678.68
LARIVIERE, LINDA	Raymond Shaw School Teacher	66277.00
MASON, JANE	Raymond Shaw School Teacher	65997.00
MCKEON, MICHAEL	Raymond Shaw School Teacher	53961.00
O'CONNELL, DIANE	Raymond Shaw School Teacher	52470.00
OROSZKO, LINDA	Raymond Shaw School Teacher	67576.00
PEZANELLI, LORNA C	Raymond Shaw School Teacher	9691.00
POWER, GAYLE	Raymond Shaw School Teacher	66848.38
POZZESSERE, JULIE A	Raymond Shaw School Teacher	53654.40
ROLLINS, JAMES	Raymond Shaw School Teacher	48606.00
RUCHO, TIMOTHY J	Raymond Shaw School Teacher	43358.00
SCHROEDER, DEBRA J	Raymond Shaw School Teacher	63424.00
SIIMES, PATRICIA A	Raymond Shaw School Teacher	64437.00
SMITH, RICHARD	Raymond Shaw School Teacher	67347.00
SPOLEN, SUSAN A.	Raymond Shaw School Teacher	46118.00
SUDMYER, COURTNEY E	Raymond Shaw School Teacher	15153.00
TARKA, MICHAEL	Raymond Shaw School Teacher	63713.00
WALSH, DEBORAH R	Raymond Shaw School Teacher	58197.00
WHITE, PATRICIA	Raymond Shaw School Teacher	66597.00
WOJCIECHOWSKI, JANE	Raymond Shaw School Teacher	57967.00
YASKIS, JOSEPH D	Raymond Shaw School Teacher	37169.50
BOULANGER, KRISTIN L	Elmwood Street School Teacher	57046.00
BOUTIETTE, ELIZABETH M	Elmwood Street School Teacher	46777.58
BRISSON, MARY DIANE	Elmwood Street School Teacher	62874.00
CHAFETZ, OLIVIA	Elmwood Street School Teacher	65530.00
CONLON, SARAH E	Elmwood Street School Teacher	14163.00
CONNELLY, ALLISON N	Elmwood Street School Teacher	36928.00
COTE, CHERI A	Elmwood Street School Teacher	54038.57
COX, PATRICIA A	Elmwood Street School Teacher	16003.00
DANNA, ZITA	Elmwood Street School Teacher	65947.00
DIGANGI, MICHAEL J	Elmwood Street School Teacher	44488.00
DONOHUE, DONNA	Elmwood Street School Teacher	49341.00
DOWGERT, DEBORAH A	Elmwood Street School Teacher	64797.00
FAGAN, ANNE	Elmwood Street School Teacher	52079.00
FINNEGAN, MELISSA M	Elmwood Street School Teacher	30304.75
FLAMAND, JENNIFER L	Elmwood Street School Teacher	46049.47
FOTOS, CAROL S	Elmwood Street School Teacher	66806.00
GAUTHIER, MICHELLE S.	Elmwood Street School Teacher	63275.00
GRIFFITH, MARY L	Elmwood Street School Teacher	64797.00
HAGGERTY, PATRICIA M	Elmwood Street School Teacher	46860.00
HEDLUND, BETTY	Elmwood Street School Teacher	48712.35
HEINO, CHERYL D.	Elmwood Street School Teacher	57601.60

JACQUES, ELIZABETH	Elmwood Street School Teacher	67426.00
JAKUBIAK, KIMBERLY A	Elmwood Street School Teacher	54211.31
KENARY, AUDRA E	Elmwood Street School Teacher	43855.00
LACOMFORA, MARGARET	Elmwood Street School Teacher	60758.00
MAGNANT, KAREN	Elmwood Street School Teacher	64797.00
MAGUIRE, KAREN	Elmwood Street School Teacher	66547.00
MARGIANO, SUZANNE G.	Elmwood Street School Teacher	45563.25
MCKEON, MARY JO	Elmwood Street School Teacher	71104.04
MCQUADE, MEGAN A	Elmwood Street School Teacher	30452.92
PALUSES, DIANE M	Elmwood Street School Teacher	64797.00
PEASE, LEANE	Elmwood Street School Teacher	64797.00
POWERS, ELLEN	Elmwood Street School Teacher	66597.00
ROGERS, SUSAN	Elmwood Street School Teacher	62874.00
RYAN, M.KATE	Elmwood Street School Teacher	46229.00
SALMON, LAUREN L	Elmwood Street School Teacher	17910.00
SIMULAVICH, LINDA	Elmwood Street School Teacher	66097.00
SMITH, TAMMIE L	Elmwood Street School Teacher	12828.00
STEAD, JERILYN	Elmwood Street School Teacher	69154.00
STODULSKI, KATHRYN ANNE	Elmwood Street School Teacher	41977.00
TABOR, NANCY C	Elmwood Street School Teacher	65297.00
TETZEL, KATE	Elmwood Street School Teacher	24627.25
TOBACK, ROBIN E	Elmwood Street School Teacher	39967.00
TOSCANO, JUDITH	Elmwood Street School Teacher	69842.00
WENC, LEE	Elmwood Street School Teacher	58107.92
WILSON, JAMIE A	Elmwood Street School Teacher	52638.00
ASHCRAFT, PATRICIA T.	School Dept. Cafeteria Supervisor	33917.18
CARLSON, JILL T.	School Nurse	54530.78
DROMGOOLE, JODI	School Nurse	63591.75
GABRIEL, JANETTE M.	School Nurse	52893.00
OMARA, MARIE J	Teacher Miscellaneous	8846.28
ROACH, HELEN	Teacher Miscellaneous	13967.64
HANRATTY JR, CHESTER P	School Dept. Custodial Supervisor	61616.99
CLAWSON, THOMAS J.	School Committee	1928.04
HANRATTY, JAY	School Committee	1928.04
MARBLE, ALAN K	School Committee	1928.04
POJANI, JANE	School Committee	2410.80
VIGNEAU, LESLIE	School Committee	1928.04
GAGLIASTRE, ANTHONY	School Department Clerk of the Works	150.00
NELSON, ERIKA A	Teacher Miscellaneous	681.00
RAPACKI, CHRISTOPHER J	Teacher Miscellaneous	1210.00
STAPIEN, DOUGLAS A.	Teacher Miscellaneous	3405.00
COONS, JAY	School Department Coach	1965.00
GRAHAM, ALAN F	School Department Coach	3405.00
HEBERT, BRIAN P.	School Department Coach	2864.00
MULHANE, MATTHEW	School Department Coach	1795.00
RICHARDS, RAYMOND	School Department Coach	2864.00
SPRING, DANIEL P	School Department Coach	2865.00

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REPORT OF THE FINANCE DIRECTOR

To the honorable Board of Selectmen and to the Citizens of the Town of Millbury.

I hereby submit my seventh annual report as the Finance Director/Town Account (Auditor). The following statements reflect the Town's financial activity and position for the fiscal year ending June 30, 2004:

- Consolidated Balances Sheet
- Budget Appropriations and Expenditure Summary
- General Fund Undesignated Fund Balance Reconciliation
- Sewer Enterprise Undesignated Fund Balance Reconciliation

Department Salaries for Fiscal Year 2004:

Gerald J. Bleau, Finance Director	\$61,950.00
Kim Kalil, Clerk	\$29,773.75

I wish to express my appreciation to all Town Officials and personnel for the cooperation extended to my office throughout the year.

Respectfully submitted,

Gerald J. Bleau
Finance Director

COMBINED BALANCE SHEET
AS OF: JUNE 30, 2004

ASSETS	GOVERNMENTAL FUND		FIDUCIARY		PROPRIETARY		DEBT	
	GENERAL	SPECIAL REVENUE	CAPITAL PROJECT	FUND TYPE	FUND TYPE	FUND TYPE	LONG TERM DEBT	TOTAL MEMO ONLY
CASH & INVESTMENTS	6,054,993.52	861,428.24	3,377,967.54	1,388,177.73	2,095,812.91			13,778,379.94
ACCOUNTS RECEIVABLES								
REAL ESTATE	187,844.66							187,844.66
PERSONAL PROPERTY	7,278.98							7,278.98
MOTOR VEHICLE EXCISE	179,691.20							179,691.20
BOAT EXCISE	1,965.00							1,965.00
TAX LIENS AND FORECLOSURES	280,707.93							280,707.93
TOTAL TAXES	657,487.77							657,487.77
ALLOWANCE FOR ABATEMENTS	(194,120.04)							(194,120.04)
OTHER RECEIVABLES								
SEWER RECEIVABLES					97,703.11			97,703.11
UNAPPORTIONED SEWER					871,943.86			871,943.86
BETTERMENTS								
INTERGOVT. RECEIVABLES	50,415.18	61,925.84						112,341.02
TOTAL OTHER REC.	50,415.18	61,925.84			969,646.97			1,081,987.99
PROVIDED FOR BOND PAYMENTS							11,035,737.92	11,035,737.92
TOTAL ASSETS	6,568,776.43	923,354.08	3,377,967.54	1,388,177.73	3,065,459.88			26,359,473.58

LIABILITIES/RESERVES/FUND	BALANCE		
LIABILITIES			
ACCT'S/AGENCY PAYABLES	349,849.36		349,849.36
TEMPORARY LOAN		36,385,977.00	36,385,977.00
TOTAL LIABILITIES	<u>349,849.36</u>	<u>36,385,977.00</u>	<u>36,735,826.36</u>
RESERVES			
Deferred Revenue	492,405.91	969,646.97	1,462,052.88
BONDS PAYABLE			<u>11,035,737.92</u>
			<u>11,035,737.92</u>
FUND BALANCE			
RESERVED FOR ENCUMBRANCES	556,426.09		584,362.93
RESERVED FOR ARTICLES	204,419.73	27,936.84	954,624.73
CARRIED FORWARD		750,205.00	
RESERVED FOR EXPENDITURES	2,106,172.98		2,106,172.98
RESERVED FOR NON-EXPED.		229,535.07	229,535.07
TRUST			
RESERVED FOR 2 1/2 DEBT	349,381.96		349,381.96
DES. APPORPRIATION DEFICIT	(76,018.37)		(84,836.10)
DES. FOR	35,872.76	(8,817.73)	4,929,343.55
APPROPRIATION/OTHER PURPOSES			
UNRESERVED	<u>2,550,266.01</u>	<u>923,354.08</u>	<u>(31,942,728.70)</u>
	<u>5,726,521.16</u>	<u>923,354.08</u>	<u>(22,874,143.58)</u>
TOTAL FUND BALANCE		1,326,488.80	
		2,095,812.91	
TOTAL LIABILITIES/RESERVES	<u>6,568,776.43</u>	<u>3,377,967.54</u>	<u>26,359,473.58</u>
AND FUND BALANCE	<u>923,354.08</u>	<u>1,388,177.73</u>	<u>11,035,737.92</u>
		3,065,459.88	
URFB	2,550,266.01		
ADD DEFERRED REV	492,405.91		
SUBTRACT RECEIVABLES	(657,487.77)		
SUBTRACT DEFICIT ACCTS REC	(1,170.00)		
CDBG	(21,487.00)		
MUNICIPAL INCENTIVE	(3,500.00)		
POD	(144,275.00)		
LIFE INS	(8,055.00)		
PYRL ACCT	(1,000.00)		
ADD BACK CHERRY SHEET ADJ	83,166.00		
FREE CASH	2,288,863.15		

**GENERAL FUND
UNDESIGNATED FUND BALANCE RECONCILIATION
FY 2004**

UNDESIGNATED FUND BALANCE 7/1/2003		\$2,801,683.70
ADD:		
CLOSE FY2003 2 1/2 DEBT RESERVE	121,660.41	
ATM APPROPRIATION OF FREE CASH	2,339,453.00	
CLOSE FY2003 CARRY FORWARD AMOUNT	315,597.90	
CLOSE FY2003 ENCUMBERED	875,247.52	
ADJ BEGIN BAL FOR PRIOR YR CHANGE	9,501.38	
TRANSFER FY2004 OVERSPENT AMOUNT	33,026.90	
CLOSE OTHER FINANCING SOURCES	952,374.42	
CLOSE FY2004 REVENUE	<u>24,033,533.32</u>	<u>28,680,394.85</u>
LESS:		
SNOW & ICE ON RECAP	208,319.70	
PRIOR YEAR DEBT SERVICE ADJUSTMENT	26,925.04	
WORKERS COMP ON RECAP	23,746.48	
FREE CASH AS OF 7-01-03	2,106,172.00	
BOOK FY2004 CARRY FORWARD	204,419.73	
BOOK FY2004 ENCUMBERED	556,426.09	
FY2004 RESERVE FOR 2 1/2 DEBT	349,381.96	
CLOSE OTHER FINANCING USES	625,620.74	
CLOSE FY2004 EXPENDITURES	<u>24,830,800.80</u>	<u>28,931,812.54</u>
UNDESIGNATED FUND BALANCE 6/30/2004		<u><u>\$2,550,266.01</u></u>

**SEWER ENTERPRISE FUND
UNDESIGNATED FUND BALANCE RECONCILIATION
FY 2004**

UNDESIGNATED FUND BALANCE 7/1/2003		\$1,110,489.22
ADD:	CLOSE FY2003 CARRY FORWARD	1,193,600.00
	CLOSE FY2003 ENCUMBERED	13,294.80
	CLOSE FY2004 REVENUE	<u>1,479,929.31</u>
		2,686,824.11
LESS:	FY2004 ARTICLES CARRIED FORWARD	750,205.00
	CLOSE FY2004 FINANCING USES	773,827.00
	FY2004 ARTICLES ENCUMBERED	27,936.84
	CLOSE FY2004 EXPENDITURES	<u>918,855.69</u>
		<u>2,470,824.53</u>
UNDESIGNATED FUND BALANCE 6/30/2004		<u><u>\$1,326,488.80</u></u>

FY 2004 BUDGET APPROPRIATION AND EXPENDITURE SUMMARY

DESCRIPTION	BUDGET	EXPENDITURES	ENCUMBRANCE	BUDGET BALANCE
MODERATOR				
MODERATOR-SALARIES-ELECTED	200.00	200.00	.00	.00
BOARD OF SELECTMEN				
SELECTMEN SALARY ELECTED	16,800.00	16,800.00	.00	.00
SELECTMEN SUPPLIES	1,000.00	726.99	.00	273.01
SELECTMEN OTHER EXPENSE	1,500.00	1,471.53	.00	28.47
POLICE MGT STUDY - STM 10/9/01	14,844.18	.00	.00	14,844.18
ART8-02 PERSONAL PROP. CLAIMS	500.00	200.00	.00	300.00
MCCRACKEN RD PRIOR YR BI	34,000.00	.00	.00	34,000.00
BOS FY2003 BILLS	150.00	.00	.00	150.00
TOWN MANAGER				
TOWN MGR. SALARIES ADMIN	62,095.04	62,095.04	.00	.00
TOWN MGR. SALARIES ALL OTHER	68,587.00	66,640.28	.00	1,946.72
TOWN MGR. SUPPLIES	2,500.00	2,237.54	.00	262.46
ENCUMBEREDTWN MGR SUPPLI	225.10	225.10	.00	.00
TOWN MGR. IN STATE TRAVEL	911.20	911.20	.00	.00
TOWN MGR. OTHER EXPENSE	8,500.00	7,044.13	.00	1,455.87
COMPUTER UPGRADES	25,000.00	24,800.10	.00	199.90
ART 8-03 PERSONAL PROP CLAIMS	3,500.00	.00	.00	3,500.00
ART13-03 ABANDON PROP. DISPOSAL	10,000.00	4,499.87	.00	5,500.13
CLEANUP 86 MCCracken RD	1,219.00	1,219.00	.00	.00
TOWN HALL RENOVATION	8,280.00	8,280.00	.00	.00
PERSONAL PROPERTY/INJURY	500.00	.00	.00	500.00
DISPOSAL OF ABANDONED PR	10,000.00	616.75	.00	9,383.25
IRRIGATION LOWER GREENWO	11,524.00	11,524.00	.00	.00
NEW SERVER STM 10/7 # 1	20,000.00	11,458.52	.00	8,541.48
TOWN BUILDING PROTECTION	20,000.00	19,620.10	.00	379.90
ENCUMB. NON-RECUR. MSB FIELD	5,000.00	5,000.00	.00	.00
TOWN MANAGER SEARCH COMMITTEE				
TOWN MGR SEARCH COMMITTEE	660.00	600.00	60.00	.00
TOWN MGR SEARCH COMMITTEE	1,999.34	1,999.34	.00	.00

FY 2004 BUDGET APPROPRIATION AND EXPENDITURE SUMMARY

DESCRIPTION	BUDGET	EXPENDITURES	ENCUMBRANCE	BUDGET BALANCE
ASA WATERS MANSION				
ASA WATERS SALARY ADMIN.	10,896.00	10,895.56	.00	.44
ASA WATERS SUPPLIES	3,600.00	3,414.28	103.07	82.65
ASA WATERS IN STATE TRAVEL	50.00	.00	.00	50.00
ASA WATERS OTHER EXPENSE	10,549.14	10,501.66	.00	47.48
ASA WATERS MANSION UPKEE	10,000.00	9,901.18	.00	98.82
FINANCE COMMITTEE				
FINANCE COMMITTEE SAL. OTHER	1,170.00	1,170.00	.00	.00
FINANCE COMMITTEE OTHER EXP.	380.00	175.00	.00	205.00
FINANCE DIRECTOR - SALAR	61,950.00	61,950.00	.00	.00
FINANCE DIRECTOR SAL. OTHER	29,862.00	29,773.75	.00	88.25
ENCUMB. FIN. DIRECT. SUPPLIES	109.35	109.35	.00	.00
FINANCE DIRECTOR OTHER EXP.	943.00	865.81	.00	77.19
BOARD OF ASSESSORS				
ASSESSORS SALARY ELECTED	7,200.00	7,200.00	.00	.00
ASSESSORS SALARY ADMIN.	46,806.00	46,806.00	.00	.00
ASSESSORS SALARY OTHER	44,398.52	44,398.52	.00	.00
ASSESSORS SUPPLIES	1,535.00	1,529.46	.00	5.54
ENCUMB. ASSESSOR SUPPLIES	16.50	16.50	.00	.00
ASSESSORS-IN STATE TRAVEL	150.00	124.80	.00	25.20
ASSESSORS OTHER EXPENSE	14,631.48	7,851.24	2,045.00	4,735.24
REVALUATION - FY2005	80,000.00	.00	.00	80,000.00
TREASURER/COLLECTOR				
ART. 9-02 TREASURER FILING FEES	362.65	(410.00)	.00	772.65
TREASURER/COLLECTOR SAL. ADMIN	43,373.00	43,373.00	.00	.00
TREASURER/COLLECTOR SAL. OTHER	84,446.00	83,741.07	.00	704.93
FRINGE BENEFITS - PAYROLL TAXES	139,892.52	139,692.17	5,943.44	(5,743.09)
TREASURER/COLLECTOR SUPPLIES	4,200.00	4,198.17	.00	1.83
ENCUMBERED TREASURER EXPE	98.00	98.00	.00	.00
TREASURER/COLLECTOR IST	300.00	163.44	.00	136.56
TREASURER/COLLECTOR OTHER EXP.	39,696.94	38,122.03	1,181.99	392.92
ART 9-03 TAX TITLE FORECLOSURES	1,970.00	1,311.43	.00	658.57
ENCUMB. TREAS/COLLECT SUPPLIES	10,042.48	7,820.84	.00	2,221.64

FY 2004 BUDGET APPROPRIATION AND EXPENDITURE SUMMARY

DESCRIPTION	BUDGET	EXPENDITURES	ENCUMBRANCE	BUDGET BALANCE
TOWN COUNSEL				
TOWN COUNSEL-SPECIAL SERVICES	75,016.74	72,973.34	2,043.40	.00
ENCUMBERED TOWN COUNSEL	6,909.32	6,893.50	.00	15.82
TOWN CLERK				
TOWN CLERK SALARY ADMIN	76,465.00	76,465.00	.00	.00
TOWN CLERK SALARY OTHER	43,622.00	40,610.27	.00	3,011.73
TOWN CLERK SUPPLIES	8,950.00	8,851.49	.00	98.51
ENCUMBERED TOWN CLERK SU	760.00	760.00	.00	.00
TOWN CLERK OTHER EXPENSE	31,000.00	28,285.14	75.00	2,639.86
ENCUMB.TOWN CLERK OTHER EXP.	181.51	75.00	.00	106.51
CONSERVATION				
CONSERVATION SALARY OTHER	21,488.00	17,124.32	.00	4,363.68
CONSERVATION SUPPLIES	300.00	220.77	28.59	50.64
CONSERVATION IN STATE TRAVEL	325.00	23.56	301.44	.00
CONSERVATION OTHER EXP.	525.00	525.00	.00	.00
PLANNING BOARD				
PLANNING BRD. SALARY ADMIN.	56,086.87	55,968.00	.00	118.87
PLANNING BRD. SALARY OTHER	17,370.91	17,222.36	148.55	.00
PLANNING BRD. SUPPLIES	1,375.00	732.03	332.26	310.71
ENCUMB. PLANNING BRD. SUPPLIES	475.74	475.74	.00	.00
PLANNING BRD. IN STATE TRAVEL	700.00	699.90	.00	.10
PLANNING BRD. OTHER EXP.	2,400.00	1,695.71	327.99	376.30
ENCUMB. PLANNING BRD. EXP.	72.90	37.45	.00	35.45
BOARD OF APPEALS				
APPEALS SALARY OTHER	3,400.00	3,400.00	.00	.00
APPEALS SUPPLIES	130.00	30.00	.00	100.00
APPEALS OTHER EXPENSE	50.00	.00	.00	50.00

FY 2004 BUDGET APPROPRIATION AND EXPENDITURE SUMMARY

DESCRIPTION	BUDGET	EXPENDITURES	ENCUMBRANCE	BUDGET BALANCE
MUNICIPAL OFFICE BUILDING				
M O B SALARY ALL OTHER	83,577.00	83,268.35	.00	308.65
M O B SUPPLIES	4,500.00	4,485.62	.00	14.38
ENCUMBERED MOB SUPPLIES	58.72	58.72	.00	.00
M O B OTHER EXPENSE	95,000.00	85,983.77	8,369.53	646.70
MOB FY2003 BILLS	203.17	.00	.00	203.17
ENCUMB. M.O.B. EXPENSE	7,374.92	7,374.92	.00	.00
TOWN REPORTS				
TOWN REPORTS	2,345.40	2,345.40	.00	.00
POLICE DEPARTMENT				
POLICE DEPT SALARY ADMIN	96,234.00	96,234.00	.00	.00
POLICE DEPT SALARY OTHER	1,319,920.83	1,319,700.93	.00	(2,780.10)
POLICE DEPT SUPPLIES	3,700.00	3,699.15	.00	.85
POLICE DEPTIN STATE TRAVEL	1,500.00	956.77	25.20	518.03
POLICE DEPTOUT OF STATE TRAVEL	1,000.00	186.80	.00	813.20
POLICE DEPARTMENT EXP.	132,390.00	132,010.22	379.78	.00
FIRE ARMS RECORD BUREAU	22,412.50	.00	.00	22,412.50
FIRE DEPARTMENT				
FIRE DEPT. SALARY ADMIN	41,922.00	41,922.00	.00	.00
FIRE DEPT. SALARY OTHER	202,390.00	148,202.97	52,360.23	1,826.80
FIRE DEPT. SUPPLIES	44,850.00	43,315.08	896.10	638.82
ENCUMB. FIRE DEPT. SUPPLIES	3,046.38	3,046.38	.00	.00
FIRE DEPT. IN STATE TRAVEL	2,000.00	2,000.00	.00	.00
FIRE DEPT. OTHER EXPENSE	33,400.00	30,173.38	2,500.00	726.62
ART 28-02 PHIL DAY SR. MED. BILLS	1,960.00	.00	.00	1,960.00
REPAIR HQ WALLS STM 10/7 #4	70,000.00	33,940.00	.00	36,060.00
PROTECTIVE CLOTHING	20,000.00	16,787.84	3,212.13	.03
ENCUMB. FIRE DEPT EXPENSE	1,449.90	1,443.26	.00	6.64
ART 30-03 FIRE TRUK & EQUIP.	279,426.75	279,426.75	.00	.00

FY 2004 BUDGET APPROPRIATION AND EXPENDITURE SUMMARY

DESCRIPTION	BUDGET	EXPENDITURES	ENCUMBRANCE	BUDGET BALANCE
FOREST FIRE DEPARTMENT				
FOREST FIRE DEPT. SALARY ADMIN	2,465.00	2,465.00	.00	.00
FOREST FIRE DEPT. SALARY OTHER	2,836.00	1,700.17	.00	1,135.83
FOREST FIRE DEPT. SUPPLIES	1,600.00	470.84	1,090.00	39.16
FOREST FIRE DEPT. OTHER EXP.	500.00	220.00	.00	280.00
ENCUMB. FOREST FIRE EXPENSE	253.92	253.92	.00	.00
HYDRANT SERVICE				
HYDRANT SERVICE	145,822.00	133,755.89	12,066.00	.11
AMBULANCE SERVICE				
AMBULANCE SERVICE	82,500.00	82,500.00	.00	.00
INSPECTION DEPARTMENTS				
BUILDING INSP. SALARY ADMIN	19,200.00	18,815.00	.00	385.00
WIRING INSPECTOR	12,600.00	12,600.00	.00	.00
PLUMBING & GAS INSPECTOR	15,360.00	14,820.00	.00	540.00
BUILDING INSP. SALARY OTHER	32,362.00	29,893.69	.00	2,468.31
BUILDING INSP. SUPPLIES	1,250.00	1,212.97	.00	37.03
ENCUMBERED BLDG. INSP. SUPPLIES	80.90	80.90	.00	.00
BUILDING INSP. IN STATE TRAVEL	4,000.00	1,634.94	2,000.00	365.06
BUILDING INSP OTHER EXP.	1,600.00	1,343.13	.00	256.87
WEIGHTS & MEASURES EXPENSE	2,500.00	2,500.00	.00	.00
GASOLINE & DIESEL FUEL				
GASOLINE & DIESEL FUEL	62,489.73	61,741.65	704.39	43.69
EMERGENCY MANAGEMENT				
EMERGENCY MGMT. SALARY ADMIN	615.00	615.00	.00	.00
EMERGENCY MGMT. SUPPLIES	350.00	299.97	.00	50.03
EMERGENCY MGMT. OTHER EXP.	700.00	663.70	11.53	24.77

FY 2004 BUDGET APPROPRIATION AND EXPENDITURE SUMMARY

DESCRIPTION	BUDGET	EXPENDITURES	ENCUMBRANCE	BUDGET BALANCE
DOG OFFICER				
DOG OFFICER	23,000.00	22,992.00	.00	8.00
TREE WARDEN				
TREE WARDEN SALARIES ADMIN	4,112.00	4,112.00	.00	.00
TREE WARDEN SALARY OTHER	16,754.00	16,204.37	.00	549.63
TREE WARDEN SUPPLIES	1,350.00	1,097.20	.00	252.80
TREE WARDEN IN STATE TRAVEL	235.00	234.50	.00	.50
TREE WARDEN OTHER EXPENSE	11,750.00	11,749.45	.00	.55
ENCUMBERED TREE WARDEN E	406.97	406.97	.00	.00
STREET LIGHTS				
STREET LIGHTS	70,000.00	70,000.00	.00	.00
ENCUMB. STREET LIGHTS	3,791.85	3,791.85	.00	.00
SCHOOL DEPARTMENT				
SCHOOL INSTRUCTION	9,872,568.00	9,529,687.39	339,727.17	3,153.44
ENCUMB. INSTRUCTION	664,287.71	658,410.72	.00	5,876.99
SCHOOL OTHER SERVICES	1,021,160.00	958,980.28	62,179.72	.00
ENCUMB. OTHER SERVICES	61,049.63	58,809.63	.00	2,240.00
SCHOOL ADMINISTRATION	318,270.00	316,636.74	1,633.26	.00
ENCUMB. ADMINISTRATION	1,740.75	1,309.16	.00	431.59
SCHOOL OPERATION & MAINT	1,176,589.00	1,142,312.27	34,276.73	.00
ENCUMB. OPERATION & MAINT.	65,293.56	56,946.67	.00	8,346.89
SCHOOL FIXED CHARGES	31,374.00	31,374.00	.00	.00
SCHOOL PROGRAMS W/O SYSTEMS	574,531.00	574,531.00	.00	.00
SHAW SCHOOL BLEACHERS	24,644.00	24,644.00	.00	.00
SHAW SCHOOL GYM FLOOR	57,800.00	55,052.00	.00	2,748.00
SCHOOL COMMITTEE SAL. ELECTED	10,123.00	10,122.96	.00	.04
HIGH SCHOOL ATHLETIC EXPENSE	75,807.00	75,327.50	.00	479.50
BLACKSTONE VALLEY REGIONAL SCHOOL				
B.V.REG.SCHOOL - ASSESSMENT	351,519.00	351,519.00	.00	.00
B.V.REG.SCH.LONG TERM DEBT	78,008.00	78,008.00	.00	.00
B.V.SCH.COMM.MEMB-SALARY ELECT	1,928.00	1,928.00	.00	.00
B.V.REG.COMM.MEM- IST	500.00	500.00	.00	.00

FY 2004 BUDGET APPROPRIATION AND EXPENDITURE SUMMARY

DESCRIPTION	BUDGET	EXPENDITURES	ENCUMBRANCE	BUDGET BALANCE
DEPARTMENT OF PUBLIC WORKS				
PUBLIC WORKS DIR. SAL. ADMIN.	61,800.00	61,800.00	.00	.00
PUBLIC WORKS DIR.SAL. OTHER	31,019.00	30,580.38	.00	438.62
PUBLIC WORKS DIR. SUPPLIES	658.67	630.63	.00	28.04
ENCUMBERED DPW SUPPLIES	792.26	790.47	.00	1.79
PUBLIC WORKS DIR.IST	300.00	288.61	.00	11.39
PUBLIC WORKS DIR. OTHER EXP.	3,000.00	1,755.26	92.00	1,152.74
ENCUMBERED DPW OTHER EXP	149.82	122.43	.00	27.39
HIGHWAY DEPARTMENT				
HIGHWAY DEPT. SALARY OTHER	428,306.00	427,206.70	.00	1,099.30
HIGHWAY DEPT. SUPPLIES	162,511.58	192,758.38	.00	(30,246.80)
ENCUMBERED HIGHWAY SUPPLIES	1,924.35	702.77	.00	1,221.58
HIGHWAY DEPT. OTHER EXPENSE	73,845.00	71,041.49	1,316.00	1,487.51
ENCUMB. HIGHWAY OTHER EXPENSE	7,867.18	6,032.49	.00	1,834.69
TRANSFER STATION				
TRANSFER STATION SALARY OTHER	99,310.78	98,241.22	.00	1,069.56
TRANSFER STATION SUPPLIES	1,500.00	1,452.83	40.00	7.17
ENCUMB. TRANSFER STA SUP.	72.21	.00	.00	72.21
TRANSFER STATION OTHER EXP.	62,826.39	62,826.39	.00	.00
ENCUMB. TRANSFER STA. EXP.	96.61	92.17	.00	4.44
GARBAGE COLLECTION				
GARBAGE COLLECTION	20,051.00	20,051.00	.00	.00
CEMETERY				
CEMETERY SALARY ADMIN	4,033.00	4,033.00	.00	.00
CEMETERY SALARY OTHER	35,440.00	34,005.82	.00	1,434.18
CEMETERY SUPPLIES	3,650.00	2,291.11	1,282.78	76.11
CEMETERY OTHER EXPENSE	3,040.00	2,658.21	369.33	12.46
ENCUMBERED CEMETERY EXPE	538.83	538.83	.00	.00

FY 2004 BUDGET APPROPRIATION AND EXPENDITURE SUMMARY

DESCRIPTION	BUDGET	EXPENDITURES	ENCUMBRANCE	BUDGET BALANCE
BOARD OF HEALTH				
HEALTH DEPT. SALARY ELECTED	4,800.00	4,800.00	.00	.00
HEALTH DEPT. SALARY ADMIN.	20,000.00	20,000.00	.00	.00
HEALTH DEPT. SALARY ALL OTHER	31,325.00	31,297.27	.00	27.73
HEALTH DEPT. SUPPLIES	1,500.00	743.04	630.00	126.96
HEALTH DEPT. IN STATE TRAVEL	300.00	300.00	.00	.00
HEALTH DEPT. OTHER EXPENSE	3,872.00	3,446.77	385.37	39.86
ENCUMB. B O H EXPENSE	579.11	574.05	.00	5.06
DISTRICT NURSE				
DISTRICT NURSE	32,000.00	29,433.18	2,048.96	517.86
ENCUMB. DISTRICT NURSE	3,000.00	2,160.50	.00	839.50
COUNCIL ON AGING				
C.O.A.SALARY ADMIN.	45,300.00	45,300.00	.00	.00
C.O.A.SALARY OTHER	42,797.00	39,728.74	.00	3,068.26
C.O.A.SUPPLIES	3,200.00	2,867.28	329.28	3.44
ENCUMBERED COA SUPPLIES	681.27	321.82	.00	359.45
C.O.A. IN STATE TRAVEL	50.00	46.50	.00	3.50
C.O.A. OTHER EXPENSE	21,700.00	19,103.06	1,572.39	1,024.55
ENCUMB. C O A EXPENSE	2,009.36	1,096.11	.00	913.25
VETERAN SERVICES				
VETERANS SERVICES SAL. ADMIN	13,219.00	13,219.00	.00	.00
VETERANS SERVICES SAL. OTHER	500.00	.00	.00	500.00
VETERANS SERVICES SUPPLIES	150.00	40.00	.00	110.00
VETERANS SERVICE OTHER EXP.	48,031.82	44,768.74	3,263.08	.00
VERTERAN PLAQUE - PVT. P	1,680.00	1,585.08	.00	94.92
VETRANS FY2003 BILLS	254.46	.00	.00	254.46
REPAIR/CLEAN VETERANS MO	1,600.00	.00	.00	1,600.00
ENCUMB. VETERAN SERV. OTHER	667.18	651.07	.00	16.11

FY 2004 BUDGET APPROPRIATION AND EXPENDITURE SUMMARY

DESCRIPTION	BUDGET	EXPENDITURES	ENCUMBRANCE	BUDGET BALANCE
LIBRARY				
LIBRARY SALARY ADMIN.	93,250.00	93,249.86	.00	.14
LIBRARY SALARY ALL OTHER	137,152.00	137,152.00	.00	.00
LIBRARY SUPPLIES	49,000.00	48,794.37	.00	205.63
LIBRARY IN STATE TRAVEL	120.00	40.27	.00	79.73
LIBRARY OUT OF STATE TRAVEL	850.00	224.45	614.12	11.43
LIBRARY OTHER EXPENSE	41,600.00	35,494.78	1,619.90	4,485.32
ENCUMB. LIBRARY EXPENSE	10,044.69	10,044.69	.00	.00
PARKS DEPARTMENT				
PARKS DEPT. SALARIES ADMIN	48,484.12	47,780.52	.00	703.60
PARKS DEPT SALARY OTHER	13,708.00	12,436.75	.00	1,271.25
PARKS DEPT SUPPLIES	14,355.00	14,143.82	211.18	.00
ENCUMBERED PARKS DEPT SU	800.00	800.00	.00	.00
PARKS DEPT OTHER EXPENSE	15,033.00	12,460.36	2,572.64	.00
ENCUMB. PARKS OTHER EXPENSE	1,000.00	1,000.00	.00	.00
MOWER	6,500.00	6,086.75	.00	413.25
PICKUP TRUCK	33,500.00	30,600.51	.00	2,899.49
WINDLE FIELD				
WINDLE FIELD SALARY ALL OTHER	7,533.00	7,483.32	.00	49.68
WINDLE FIELD SUPPLIES	4,000.00	4,000.00	.00	.00
WINDLE FIELD OTHER EXPENSE	2,680.00	2,680.00	.00	.00
ENCUMB. WINDLE FIELD EXPENSE	209.68	209.68	.00	.00
HISTORICAL COMMISSION				
HISTORICAL COMMISSION SUPPLIES	100.00	.00	.00	100.00
HISTORICAL COMM. IST	150.00	.00	.00	150.00
HISTORICAL COMM. OTHER EXP.	250.00	.00	.00	250.00
DEBT SERVICE				
RETIREMENT OF TOWN DEBT	887,775.00	820,397.51	.00	67,377.49
INTEREST ON TOWN DEBT	1,118,566.00	700,771.43	.00	417,794.57

FY 2004 BUDGET APPROPRIATION AND EXPENDITURE SUMMARY

DESCRIPTION	BUDGET	EXPENDITURES	ENCUMBRANCE	BUDGET BALANCE
COMMONWEALTH ASSESSMENTS				
COUNTY TAX ASSESSMENTS	15,794.00	15,794.00	.00	.00
SPECIAL EDUCATION ASSESSMENT	8,059.00	7,358.00	.00	701.00
CHARTER SCHOOL ASSESSMENTS	186,312.00	97,706.00	.00	88,606.00
COUNTY RETIREMENT (CS)	473,934.00	473,934.00	.00	.00
RMV NON-RENEWAL FEES (CS)	7,320.00	7,440.00	.00	(120.00)
SCHOOL CHOICE ASSESSMENTS	45,016.00	72,707.00	.00	(27,691.00)
CENTRAL MASS MOSQUITO CONTROL	31,369.00	31,357.00	.00	12.00
AIR POLLUTION ASSESSMENT	2,650.00	2,650.00	.00	.00
REGIONAL PLANNING ASSESSMENT	2,656.00	2,656.00	.00	.00
W R T A ASSESSMENT	41,864.00	41,096.00	.00	768.00
MBTA ASSESSMENT	5,181.00	5,181.00	.00	.00
INSURANCE				
HEALTH INSURANCE-TOWN	827,707.56	816,123.36	.00	11,584.20
ENCUMB. ED HEALTH INSURA	564.86	564.86	.00	.00
HEALTH INSURANCE - SCHOOL	1,737,699.05	1,716,650.09	.00	21,048.96
COMPULSORY & LIABILITY INS.	368,784.00	362,481.95	5,000.00	1,302.05
TOWN AUDIT				
TOWN AUDIT	20,000.00	13,000.00	7,000.00	.00
SEWER DEPARTMENT				
SEWER DEPT. SALARIES - ELECTED	3,620.00	2,658.49	.00	961.51
SEWER DEPT. SALARIES - ADMIN	54,386.00	54,386.00	.00	.00
SEWER DEPT. SALARIES - ALL OTHER	150,415.00	140,065.71	.00	10,349.29
SEWER SUPPLIES	41,470.00	41,190.81	182.45	96.74
ENCUMBERED SEWER SUPPLIE	134.79	129.98	.00	4.81
SEWER - IN STATE TRAVEL	100.00	.00	.00	100.00
SEWER - OUT OF STATE TRAVEL	2,000.00	1,600.44	.00	399.56
SEWER - OTHER EXPENSE	180,610.00	152,812.25	27,754.39	43.36

FY 2004 BUDGET APPROPRIATION AND EXPENDITURE SUMMARY

DESCRIPTION	BUDGET	EXPENDITURES	ENCUMBRANCE	BUDGET BALANCE
ENCUMBERED -SEWER EXPENSE	12,172.31	12,162.88	.00	9.43
SEWER - CAPITAL OUTLAY	130,000.00	6,766.43	.00	123,233.57
GREENWOOD STREET PUMP ST	492,000.00	492,000.00	.00	.00
'ART 44-01 SPEC GREENWOOD ST	701,600.00	76,395.00	.00	625,205.00
ART 08-02 STM PUMP STATION I	.00	(125,000.00)	.00	125,000.00
ENCUMBERED SEWER CAPITAL	987.70	987.70	.00	.00
INTEREST ON DEBT	5,000.00	.00	.00	5,000.00
SEWER INDIRECT COSTS	62,700.00	62,700.00	.00	.00

REPORT OF THE TOWN COLLECTOR

YEAR	CLASSIFICATION	BALANCE FORWARDED	COMMITTED	REFUNDED AND/OR ADJUST.	COLLECTED	ABATED VOID OR APPORT.	TAX TITLE AND/OR LITIGATION	BALANCE TO COLLECT
1988	MOTOR VEHICLE EXCISE	40.63			40.63			\$0.00
1989	MOTOR VEHICLE EXCISE	511.46			511.46			\$0.00
1990	MOTOR VEHICLE EXCISE	500.00			500.00			\$0.00
1991	MOTOR VEHICLE EXCISE	341.88			341.88			\$0.00
1992	MOTOR VEHICLE EXCISE	581.88	0.00	0	\$581.88	0.00		\$0.00
1994	MOTOR VEHICLE EXCISE	15.00	0.00	\$0.00	\$15.00	\$0.00	0	\$0.00
1995	MOTOR VEHICLE EXCISE	\$13.75	\$0.00	\$0.00	\$13.75	\$0.00		\$0.00
1996	MOTOR VEHICLE EXCISE	\$77.29	\$0.00	\$0.00	\$77.29	\$0.00		\$0.00
1997	MOTOR VEHICLE EXCISE	\$147.50	\$0.00	\$0.00	\$147.50	\$0.00		\$0.00
1998	MOTOR VEHICLE EXCISE	\$121.05	\$0.00	\$0.00	\$121.05	\$0.00		\$0.00
1999	REAL ESTATE	\$12.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12.80
	SEWER USE ON REAL ESTATE	\$582.27	\$0.00	\$0.00	\$0.00	\$0.00		\$582.27
	MOTOR VEHICLE EXCISE	\$4,691.67	\$0.00	\$58.24	\$395.74	\$0.00		\$4,354.17
2000	REAL ESTATE	\$325.91	\$0.00	\$0.00	\$325.91	\$0.00	\$0.00	\$0.00
	PERSONAL PROPERTY	\$990.42	\$0.00	\$0.00	\$0.00	\$0.00		\$990.42
	MOTOR VEHICLE EXCISE	\$4,949.59	\$0.00	\$0.00	\$656.67	\$0.00		\$4,292.92
2001	REAL ESTATE	\$1,674.04		\$0.00	\$0.00	\$0.00	\$0.00	\$1,674.04
	SEWER APPORTIONMENT	\$187.50			\$187.50		\$0.00	\$0.00
	COMMITTED INTEREST	\$101.10			\$101.10		\$0.00	\$0.00
	SEWER USE ON REAL ESTATE	\$257.91			\$257.91	\$0.00	\$0.00	\$0.00
	BOAT EXCISE	\$381.00			\$0.00	\$0.00		\$381.00
	PERSONAL PROPERTY	\$326.09			\$0.00	\$0.00		\$326.09
	MOTOR VEHICLE EXCISE	\$14,356.53	\$0.00	\$0.00	\$4,856.39	\$0.00		\$9,500.14
2002	REAL ESTATE	\$6,569.02	\$0.00	\$0.00	\$1,809.90	\$0.00	\$0.00	\$4,759.12
	BOAT EXCISE	\$483.00	\$0.00	\$0.00	\$0.00	\$0.00		\$483.00
	PERSONAL PROPERTY	\$1,455.64	\$0.00	\$290.07	\$657.17	\$0.00		\$1,088.54
	MOTOR VEHICLE EXCISE	\$35,313.01	\$10,248.46	\$1,296.72	\$30,430.93	\$52,068.35	\$0.00	\$14,358.91

REPORT OF THE COLLECTOR

YEAR	CLASSIFICATION	BALANCE FORWARDED	COMMITTED	REFUNDED AND/OR ADJUST.	COLLECTED	ABATED VOID OR APPORT.	TAX TITLE AND/OR LITIGATION	BALANCE TO COLLECT
2003	REAL ESTATE	\$194,200.04	\$0.00	\$25,856.41	\$198,297.55	\$0.00	\$14,706.91	\$7,051.99
	SEWER APPORTIONMENT	\$3,695.71	\$0.00	\$0.00	\$2,645.71	\$0.00	\$1,050.00	\$0.00
	COMMITTED INTEREST	\$1,774.23	\$0.00	\$0.00	\$1,347.63	\$0.00	\$426.60	\$0.00
	SEWER USE ON REAL ESTATE	\$2,886.61	\$0.00	\$0.00	\$2,639.91	\$0.00	\$224.70	\$22.00
	SEWER USE	\$127,687.01	\$0.00	\$381.64	\$78,528.91	\$340.36	\$0.00	\$49,199.38*
	PERSONAL PROPERTY	\$3,679.94	\$0.00	\$260.19	\$2,177.67	\$0.00		\$1,762.46
	MOTOR VEHICLE EXCISE	\$110,431.35	\$356,585.36	\$14,982.98	\$420,500.36	\$29,006.81		\$32,492.52
	BOAT EXCISE		\$5,142.00		\$4,263.24	\$126.76		\$752.00
	REAL ESTATE		\$12,097,633.56	\$16,259.14	\$11,776,562.42	\$119,071.14	\$49,083.83	\$169,175.31
	SEWER APPORTIONMENT		\$70,055.07		\$68,010.07		\$255.00	\$1,790.00
2004	COMMITTED INTEREST		\$33,281.34		\$32,280.57		\$113.40	\$887.37
	SEWER USE ON REAL ESTATE		\$52,165.97		\$40,728.26	\$253.99	\$1,613.43	\$9,570.29
	PERSONAL PROPERTY		\$831,225.04	\$619.46	\$828,305.12	\$428.11		\$3,111.27
	MOTOR VEHICLE EXCISE		\$1,248,173.37	\$4,843.52	\$1,101,839.68	\$36,484.67		\$114,692.54
	SEWER USE		\$598,285.99	\$322.07	\$511,580.64	\$2,154.24		\$84,873.18
	ROLL BACK TAXES		\$1,149.00		\$1,149.00			\$0.00
	TOTALS	\$519,362.83	\$15,303,945.16	\$65,170.44	\$15,112,886.40	\$189,934.43	\$67,473.87	\$518,183.73
	MUNICIPAL LIENS - \$21000.00							

CERTIFICATE FOR DISSOLVING BETTERMENTS - \$516.00

*CERTIFIED TO ASSESSORS FOR ADDITION TO FISCAL 2004 R.E.

REPORT OF THE TOWN TREASURER/COLLECTOR

To the Honorable Board of Selectmen, Town Manager, and the Citizens of the Town of Millbury.

I hereby submit my 2nd Annual Report for the period ending 06/30/04.

Bank Balance @ 07/01/03	\$12,710,651.91	
Receipts 07/01/03 - 06/30/04	\$72,007,160.10	<u>\$84,717,812.01</u>
Bank Balance @ 07/01/04	\$13,778,379.94	
Payables 07/01/03 - 06/30/04	\$55,374,125.37	
Payroll 07/01/03 06/30/04	\$15,565,306.70	<u>\$84,717,812.01</u>

Earnings on Investments:

Interest Income-General Fund	\$77,637.02	
Interest Income-Sewer Enterprise	\$37,443.06	
Interest Income-Stabilization Fund	\$16,756.28	
Interest Income-Trust Funds	\$ 6,776.13	
Total Earnings		<u>\$138,612.49</u>

Tax Title Collections:

Tax Liens Redeemed	\$63,684.05	
Tax Title Interest & Fees	\$11,207.15	
Total Collected		<u>\$74,891.20</u>

Salaries 07/01/03-06/30/04:

Denise Marlborough, Treasurer/Collector	\$ 43,850.31
Maureen Gibson, Assistant Treasurer/Collector	\$ 34,967.05
Sandra Boyes, Payroll Clerk	\$ 8,172.22
Sherrie Brousseau, Clerk	\$ 15,918.30
Mary Rose Payroll, Clerk	\$ 19,096.98
Regina Markey, Head Clerk	\$ 5,907.63

Respectfully submitted,

Denise Marlborough
Town Treasurer/Collector

**REPORT OF THE BOARD OF ASSESSORS
RECAPITULATION SHEET FOR TAXATION
FISCAL YEAR 2004**

Total appropriations to be raised by taxes:	\$23,720,592.00
Total appropriations to be taken from available funds:	220,044.00
Total appropriations to be taken from Sewer Enterprise	755,301.00
Total appropriations to be taken from Free Cash	<u>139,316.02</u>
	\$24,835,253.02

Offsets to Cherry Sheets:

School Lunch Programs:	\$ 9,646.00	
Public Libraries:	<u>14,936.00</u>	
	\$24,582.00	\$ 24,582.00
Snow & Ice Deficit		\$ 208,319.70

Other Local expenditures to be raised:

Worcester County Retirement	\$473,934.00	
Central Mass. Regional Planning	2,656.00	
Compensation Claim	<u>23,746.48</u>	
	500,336.00	500,336.48
County Tax		343,565.00
Overlay		307,215.61

Gross amount to be raised: \$26,219,271.81

ESTIMATED FUNDS AND AVAILABLE FUNDS:

ESTIMATED RECEIPTS FROM THE STATE	\$7,316,299.00
AVAILABLE FUNDS	359,360.02
FREE CASH TO REDUCE RATE	2,339,453.00
DE-1 FUNDS	121,660.41
ENTERPRISE FUND	755,301.00

LOCAL ESTIMATED RECEIPTS:

Motor Vehicle Excise	1,200,000.00	
Penalties & Interest on taxes & excise	50,000.00	
Payments in Lieu of taxes	5,000.00	
Fees	20,000.00	
Rental	25,000.00	
Licenses & Permits	300,000.00	
Fines & Forfeits	15,000.00	
Investment Income	90,000.00	
Miscellaneous recurring	693,339.59	
Total Estimated Receipts	2,398,339.59	\$2,398,339.59

TOTAL OF ESTIMATED RECEIPTS AND OTHER AVAILABLE FUNDS	\$13,290,413.02
REAL ESTATE PROPERTY VALUATIONS: \$805,435,000 @ 15.02	12,097,633.70
PERSONAL PROPERTY VALUATIONS: \$ 55,341,218 @ 15.02	831,225.09

TOTAL TAXES LEVIED ON PROPERTY	\$12,928,858.79
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In addition to town meetings, and other functions, the Board of Assessor's individual member attendance is as follows:

	<u>Scheduled</u>	<u>Attended</u>
Walter T. Hagstrom	18	17
Dennis J. Piel	18	18
Michael Ragaini	18	17

BUDGET REPORT - JULY 1, 2003 thru JUNE 30, 2004

	<u>APPROPRIATED</u>	<u>EXPENDED</u>	<u>BALANCE</u>
SALARIES ELECTED:	7,200.00	\$7,200.00	-
Walter T. Hagstrom	2,400.00	2,400.00	-0-
Dennis J. Piel	2,400.00	2,400.00	-0-
Michael Ragaini	2,400.00	2,400.00	-0-
SALARY ADMINISTRATIVE:			
Paula Aspinwall	46,806.00	46,806.00	-0-
SALARIES ALL OTHERS:	44,398.52	44,398.52	-0-
Marie Boire	29,967.56	29,967.56	-0-
Jean Moroski	14,430.96	14,430.96	-0-
SUPPLIES & MATERIALS:	1,535.00	1,529.46	5.54
OTHER EXPENSES:	14,800.00	10,064.76	4,735.24
IN-STATE-TRAVEL	150.00	124.80	25.20

Respectfully submitted,

Walter T. Hagstrom
Dennis J. Piel
Michael Ragaini

REPORT OF THE FINANCE COMMITTEE

To the Honorable Board of Selectmen and the Citizens of the Town of Millbury:

I hereby submit the Annual Report of the Finance Committee for the fiscal year ending June 30, 2004:

The Finance Committee is charged with the review of the Town Budget and Warrant Articles. The recommendations we make to the voters at the Town Meetings are the product of many hours of discussions and deliberations with town officials. We carefully review requests for expenditures versus projected income for the upcoming fiscal year in order that we may give each budget and article due consideration and recommend the most cost effective scenario to you, the citizens of Millbury. The Finance Committee also oversees the Reserve Fund. This fund is used as a supplement to approved budgets in the event of unforeseen, unbudgeted and unavoidable expenditures.

The Finance Committee met 26 times during the past fiscal year. The members and their respective attendance were as follows:

	Present	Absent
J. Bruce Arrington, Chairman	26	0
Lee Beaudoin	11	14
Michael Chludenski, Vice Chairman	23	3
Kathleen Foster, Clerk	22	4
Janet Grahn	18	6*
Edmond Hachey	26	0
Marsha Landry	19	7
Roger Raymond	2	0

*resigned

The salaries paid for Fiscal Year 2004 for Finance Committee were: Secretarial \$1,170.

The members of the Finance Committee would like to thank the Town Manager and the Superintendent of Schools, whose cooperation was greatly appreciated.

Respectfully submitted,

Kathleen Foster, Clerk

REPORT OF THE BUILDING DEPARTMENT

The Building Inspector is appointed annually by the Millbury Town Manager (Millbury Town Charter) to administer and enforce the Massachusetts State Building Code, 780 CMR, under the provisions of Massachusetts General Laws, Chapter 30A.

The Building Inspector and his/her assistants administer and enforce Appendix D, Zoning, of the Millbury Town By-Laws (Appendix D, Articles 1 through 5, inclusive, of the Millbury Town By-Laws).

The Wiring Inspector is appointed annually, by the Millbury Town manager to enforce and administer the Massachusetts Electrical Code, 527 CMR 12.00 under the provisions of the Massachusetts general Laws, Chapter 143, Section 31, annotated.

The Plumbing/Gas Inspector is appointed by the Millbury Town Manager, (Millbury Town Charter) to administer and enforce the Massachusetts State Plumbing Code 248 CMR 2.00 and the Massachusetts Fuel Gas Code, 248 CMR 3.00 through 8.00 under the provisions of Massachusetts General Laws, Chapter 142, Section 13, annotated.

I. REPORT OF THE BUILDING INSPECTOR/ZONING AGENT

To the Honorable Board of Selectmen and the Residents of Millbury:

I hereby submit my annual report as Building Inspector/Zoning agent for the Town of Millbury, duly appointed by the Town Manager for FY 2004.

BUILDING PERMITS ISSUED

# PERMITS	CLASSIFICATION	EST. COST OF CONSTRUCTION
5	Foundations	50,000
23	Single family dwelling	4,962,885
37	Residential additions	1,792,229
102	Residential renovations	1,453,589
30	Residential garages	680,990
9	Above ground pools	37,430
10	In-ground pools	163,415
26	Porches	333,131
25	Decks	164,129
9	Sheds	18,695
48	Commercial new construction	26,080,924
0	Commercial additions	0

Building Permits Issued (Continued)

3	Commercial renovations	189,275
2	Industrial new construction	760,000
0	Industrial additions	0
2	Industrial renovations	25,015,835
9	Residential demolitions	58,100
5	Commercial/industrial demolitions	633,000
17	Wood/coal permits	340
11	Temporary signs	275
32	Permanent signs	2400
Total permits issued		405
Inspections		913
Re-inspections		228
Total inspections		1141
Total cost of construction		62,393,627
Total fees collected		341,437

Please be advised that all temporary and permanent signs posted within the Town of Millbury must have a permit and meet all the requirements of the Millbury Zoning By-Laws, as to location and size.

The Building Department office is located in the Municipal Office Building, 127 Elm Street. The office is open Monday through Wednesday 9:00 AM to 4:00 PM, Thursdays 9:00 Am through 7:00 PM, Friday 9:00 AM through 1:00 PM.

Respectfully submitted

Glenn Hand
Building Inspector

II. REPORT OF THE GAS INSPECTOR

To the Honorable Board of Selectmen and the Residents of Town of Millbury:

I hereby submit my report as Gas Inspector for the Town of Millbury for the FY 2004.

GAS PERMITS ISSUED

CLASSIFICATION	# PERMITS ISSUED
Single family dwelling	4
Residential additions	2
Residential renovations	2
Residential hot water heaters	37
Residential furnace/conversion burners	26
Residential unit heaters	18
Residential appliances	11
Residential pool heaters	4
Commercial new construction	28
Commercial additions	1
Commercial renovations	5
Condo's 3units	6
Condo's 4units	14
Industrial renovations	2
Tests	3
Others	4
Total permits issued	164
Inspections	281
Re-inspections	70
Total inspections	351
Total fees collected	\$8,915.00

The Gas Inspector may be contacted and permits obtained through the Building Department. The office is open Monday through Wednesday 9:00 AM to 4:00 PM, Thursday 9:00 AM to 7:00 PM and Friday 9:00 AM to 1:00 PM for your convenience.

Respectfully submitted,

Gregory Gauthier
Gas Inspector

III. REPORT OF THE PLUMBING INSPECTOR

To the honorable Board of Selectman and the Residents of Millbury:

I hereby submit my annual report as the Plumbing Inspector for the Town of Millbury for the FY 2004

PLUMBING PERMITS ISSUE

CLASSIFICATION	# PERMITS ISSUED
Single family dwellings	20
Residential additions	12
Residential renovations	28
Residential hot water heaters	43
Residential water connections	3
Residential sewer connections	6
Residential appliances	9
Residential back flow	3
Commercial new construction	35
Commercial addition	4
Commercial renovations	5
Commercial back flow	0
Condo's 3 units	5
Condo's 4 units	11
Industrial	0
Other	6
Total permits issued	194
Inspections	393
Re-inspections	58
Total inspections	451
Total fees collected	\$17,440.00

Plumbing permits may be obtained and the Inspector contacted through the Building Department, Monday to Wednesday 9:00 AM to 4:00pm, Thursday 9:00 AM to 7:00 PM and Friday 9:00 AM to 1:00 PM.

Respectfully submitted

Gregory Gauthier
Plumbing Inspector

IV. REPORT OF THE WIRING INSPECTOR

To the Honorable Board of Selectmen and the Residents of the Town of Millbury:

I hereby submit my annual report as Wiring Inspector for the Town of Millbury, duly appointed for the FY 2004.

WIRING PERMITS ISSUED

CLASSIFICATION	# PERMITS ISSUED
Single family dwelling	26
Residential additions	40
Residential renovations	40
Residential garages	18
Residential furnaces/conversion burners	5
Residential hot water heaters	2
Residential low voltage security systems	36
Above ground pools	6
In-ground pools	7
Service upgrades	25
Service changes	30
Commercial new construction	41
Commercial additions	0
Commercial renovations	14
Industrial new	2
Industrial additions	1
Industrial renovations	3
Condo's 3 units	4
Condo's 4 units	10
Temporary service	17
Additional non-specific	28
Energy management equipment	5
Total permits issued	360
Inspections	599
Re-inspections	124
Total inspections	723
Total fees collected	\$46,557.00

Report of the Wiring Inspector (Continued)

Wiring permits may be obtained and the Wiring Inspector contacted through the Building Department. The office is open Monday through Wednesday 9:00AM to 4:00 PM, Thursday 9:00AM to 7:00 PM and Friday 9:00AM to 1:00 PM, for your convenience.

Respectfully submitted,

Vincent J. Cormier
Inspector of Wires

REPORT OF THE CONSERVATION COMMISSION

To the Honorable Selectmen and the Citizens of Millbury:

We hereby submit the report of the Conservation Commission for the fiscal year 2003-2004.

The Commission held 21 meetings and the attendance was as follows:

	Present	Absent
Richard P. Luikey, Chairman (7/1/03-10/15/03)	4	2
Donald Flynn Vice Chairman		
Chairman (11/9/03) – 6/30/04	19	2
Margaret Lavellee	11	10
Robert Luikey	17	4
Anthony Cameron	21	0
Ron Stead	15	0

The following is a list of activities done by this Conservation Commission:

Notice of Intent	39
Request for Determination of Applicability	13
Abbreviated Notice of Resource Area	
Delineation	0
Certificate of Compliance	27
Extension Permits	3
Amendments	0
Enforcement Orders	5

Report of the Conservation Commission (Continued)

On behalf of the Conservation Commission we would like to extend our sincere appreciation to Chairman Richard Luikey, who after twenty-six years of service on the Conservation Commission, retired from the Commission in October 2003.

The Millbury Conservation Commission is responsible for administering the Massachusetts Wetlands Protection Act, M.G.L. Chapter 131, Section 40, as it relates to issues in the Town of Millbury. All public hearings and public meetings concerning the filing of a Notice of Intent (N.O.I.), an Abbreviated Notice of Resource Area Delineation (ANORAD) or a Request for Determination of Applicability (R.D.A.) continue to be advertised, generally, in the Millbury-Sutton Chronicle.

Maps of the Town's Conservation Lands are available to interested parties at the Municipal Office Building. We continue to encourage all to use these areas for passive recreation such as hiking and bird watching. The Police Department should be notified if any hunting or use of A.T.V. vehicles is noticed on these lands. Civic groups and individuals volunteering to help maintain or establish new trails are always welcomed and greatly appreciated.

The Conservation Commission can be reached by dialing 508-865-5411 at the Municipal Office Building. If no one is available, you may leave a message on our answering machine. The Commission normally meets on the first and third Wednesday evening of each month beginning at 7:00 p.m. One meeting a month is generally scheduled in July and August. Comments and inquiries from the public are always welcome.

REPORT OF THE PLANNING BOARD

To the Honorable Town Manager, Board of Selectmen and the Townspeople of Millbury: as members of the Millbury Planning Board we respectfully submit our Annual Report for Fiscal Year 2004.

Attendance for the Planning Board meetings in Fiscal Year 2004 was as follows:

Members	Present	Absent	Total
Richard Gosselin, Chairman	21	1	22
Donald Allaire, Vice-Chairman	20	2	22
Leonard Mort, Clerk	22	0	22
Anna Lewandowski	5	0	5
William Borowski	5	0	5
Ronald Floser, Associate Member	22	0	22
Raymond Nietupski	16	1	17
Roger Raymond	17	0	17

APPROVAL NOT REQUIRED PLANS

There were seventeen plans filed under Chapter 41, Section 81P of the General Laws, Approval-Not-Required, during Fiscal Year 2004. These plans represent perimeter surveys, division of land with adequate frontage on public streets as required by the Millbury Zoning Bylaws, easement descriptions, or additions to existing lots. A total of 23 new lots were created through this process.

SPECIAL PERMITS

There are numerous situations and proposals that require a Special Permit, a process in which the Planning Board is charged to make a decision whether a particular situation should be allowed to occur. The town's zoning bylaw lists the criteria for making these decisions, based on the Board's analysis of extensive technical and public input. Below is a summary of the various special permits applied for during the fiscal year, and the Board's decisions:

Site Plan Review: There were two applications filed under this section of the Zoning Bylaw which were approved by the Board: Millbury Savings Bank, 109 Elm Street, to renovate and expand the existing building; and John K. DiRenzo, Jr., 139 Worcester-Providence Pike, to construct a 4800 sf building to relocate a towing business. In addition, there was one modification to a site plan review special permit previously issued by the Planning Board

Report of the Planning Board (Continued)

which was approved: The Shoppes At Blackstone, for additional parking at the north end of the site.

Multi-Family Special Permits: There were five applications filed under this section of the Zoning Bylaw, creating a total of five additional dwelling units. Three applications were approved, with conditions. Two applications were withdrawn.

Sign Special Permit: There were two applications filed for Sign Special Permit: FIBA Technologies, property located on Grafton Road, and Granger-Lynch, property located on McCracken Road. Both applications were approved.

Wireless Communications Facility Special Permit: There were two applications filed under this section of the Zoning Bylaw: Millbury Public Schools, Shaw Elementary School, Elmwood Street, and Aquarion Water Company, Millbury Avenue. Both applications were approved.

SUBDIVISIONS

There were three new subdivisions approved by the Planning Board: Overlook Estates, a 23 lot, single family subdivision, off of Overlook Avenue; Jessica J. Ext., a 28 lot, single family subdivision off of Jessica J. Drive; and Moroski Estates, an 8 lot, single family subdivision, off of Carleton Road.

In addition, there was one senior living, open space community approved by the Board in FY 04: Stratford Village, a 49 unit condominium project located off of Burbank Street.

There are six additional subdivision proposals currently pending before the Planning Board.

CURRENT ISSUES

During FY 04, a great deal of time and energy was devoted to the Open Space Community application filed by Golfview Country Club, LP. This special permit application is for a 112 unit condominium project to be constructed on approximately 118 acres of land located off of Park Hill Avenue (Clearview Country Club). Golfview proposes to convey the open space and the golf course to the Town of Millbury. This proposal is currently under review by the Planning Board.

Development of an updated, computer-mapping system of town-wide data, implementation of the Master Plan, and protection of our natural and built resources will continue to be the Board's primary focal points.

Report of the Planning Board (Continued)

The Millbury Planning Board holds its regular meetings on the second and fourth Mondays of each month. These meetings are now televised on local access channel 13. Concerned citizens are invited to attend and anyone wishing to meet with the Board should call the Planning Department at the Municipal Office Building to make arrangements. The Planning Board encourages public participation in every element of the planning process. The Director of Planning & Development is available during regular business hours to meet with the public to address any planning issue.

Respectfully submitted,

Richard Gosselin, Chairman
Donald Allaire, Vice-Chairman
Leonard Mort, Clerk
Anna Lewandowski
William Borowski
Ronald Floser, Associate Member

REPORT OF THE BOARD OF APPEALS

To the Honorable Board of Selectmen and Citizens of Millbury:

The Board of Appeals is comprised of five members and two alternates. They are as follows:

Chairman, Richard P. Valentino
Vice Chairman, Allan Garden
Clerk, Leonard Mort
Harold Proodian
Paul Nigosian

Alternates: Jeff Lemoine
Daniel Mezynski

The Board's powers are as follows:

To hear and decide applications for special permits, upon which the Board is empowered to act based on Chapter 40A, 40B, and 41 of the General Laws, and to hear and decide appeals or petitions for variances for use with respect to particular land or structures.

Respectfully submitted,

Richard P. Valentino, Chairman
Board of Appeals

REPORT OF THE BOARD OF HEALTH

To the Honorable Board of Selectmen and Citizens of Millbury

We hereby submit our annual report for the year ending June 30, 2004.

The goal of the Board of Health is to provide adequate services that are needed and to promote health and safety to all residents and businesses in the Town of Millbury.

The Board of Health has aggressively investigated more than 157 complaints.

Further, the Board of Health is also involved in attending seminars and classes for Emergency Preparedness, so residents (through the Board of Health), will be able to receive medicines, emergency medical services, and other services, in conjunction with the Federal and State Governments and other Town Offices, in the event of a Terrorist Attack.

A total of 443 permits and licenses were issued, an increase of 128 from last fiscal year, a total increase of \$34,140.00. We wish to state that the Board of Health pursued non-licensed companies and individuals, issuing late fees and fines a total of \$1,600.00

We wish to remind residents that all animal bites and communicable diseases are reportable, by law, to our office.

We would like to remind all residents and restaurants that there is free garbage pick-up. You can contact the Board of Health office at 508 865-4721 for more information.

18 board meetings were held and board member attendance was as follows:

- 15 – James M. Morin, Chairman
- 18 – Armand O. White, Vice-Chairman
- 11 – Thomas G. Brown, Clerk/Agent

Payroll:

James M. Morin – Chairman - \$1,600.08
Armand O. White – Vice-Chairman - \$1,599.96
Thomas G. Brown – Clerk/Agent - \$1,599.96
Derek S. Brindisi, MPA, RS – Health Agent - \$20,000.00
Therese H. O'Brien – Clerk - \$31,297.27

Respectfully submitted,

Armand O. White, Chairman
Thomas G. Brown, Vice-Chairman
James M. Morin, Clerk/Agent

Report of the Board of Health (Continued)

The following numbers were reported from July 1, 2003 to June 30, 2004.

6	animal bites
12	hepatitis
2	campylobacter
6	lyme
3	salmonella
5	tuberculosis
3	streptococcal

The following numbers of permits were issued from July 1, 2003 through June 30, 2004:

13	catering
35	disposal works construction
90	food establishment
5	funeral director
5	frozen dessert
13	massage establishment & therapists
2	mobile food
48	percolation tests
52	septic system plan reviews
43	disposal works installer
1	milk pasteurization
56	milk & cream
38	rubbish hauler
15	septic hauler
1	tanning salons
14	tobacco permits
10	restaurant plan review
1	swimming pool permits
1	camp

REPORT OF COUNCIL ON AGING

To the Honorable Board of Selectmen and Citizens of Millbury:

I respectfully submit the following report for 2004

	Meeting	Present	Absent
Harold Ostrowski, Chairman	10	9	1
Richard Townsend, Vice Chairman	10	10	0
Aldona Karsok, Clerk	10	8	2
Everett Grahm	10	5	5
Helen Mankevetch	10	10	0
Betty Hamilton	10	5	5
Gertrude Ellis	10	10	0
Stuart Mulhane	10	6	4
Lorraine Hayes	10	9	1
Stanley Stickney	10	10	0
Steven Walinsky	10	6	4
Judith O'Connor, Director	10	10	0

The Council on Aging office, Senior Center and Drop in lounge are located at 1 River Street. We are in our 31st year serving those 60 years and older.

The days and hours of operation are as follows: Monday through Friday 8:00 A.M. to 4:00 P.M., and Wednesday evening from 6:00 P.M. to 9:00 P.M. The Town's elder population is 2,672.

The following programs and services are being offered:

Intergenerational Programs (Helping Hands, M.O.V.E. Program), Socialization, Information, Referral and Client Advocacy, Fuel Assistance Program, Legal Aid, AARP Free Tax Program, Periodical Informational/Educational Programs, Friendly Visitors Program, Evening Activities, and I.D. Cards for Senior Citizens.

Nutrition Program: Through a grant from the Age Center of Worcester, we provide a hot lunch program at the Senior Center, Monday thru Friday at 12 noon, a daily Meals on Program. This past year we provided a total of 10,332 congregate meals and 12,535 home delivered meals.

Our health services include: Podiatrist Clinic, Health Education Clinic, Hearing Aid Clinic; Osteoporosis Forums, Flu Shot Clinic, along with our weekly Stay Well Clinic, Exercise Classes are also offered.

Social Activities; There are many social activities that the Council on Aging provides: Cards, bingo, crafts, walking club, sing-a-long, whist, craft store, yoga, movies, and line dancing.

Report of Council on Aging (Continued)

We also provide day and over night trips, and other miscellaneous activities that take place away from the Center.

Exercise class, also we provide Tai Chi, and birthday parties. Summer concerts are provided in the garden, and are co-sponsored with the Millbury Cultural Council. We also work with the Blackstone Valley Tourism Council to encourage more events such as the "Chain of Lights". Our evening activities and weekend events are extremely successful and gives the younger elder population some wonderful things to do and to keep them active.

Transportation: The Council on Aging runs five (5) vehicles. During the past year we provided 20,521 one way rides to the elderly and handicapped of Millbury. Our service also, provides rides for all ADA Clients, (Americans with Disabilities).

Grants Received: The Council on Aging was successful in obtaining four (4) grants, this past year. They were \$12,670.00 from the Executive Office of Elder Affairs for program services for year 2004 at the Senior Center, \$22,000.00 for a Tourism Grant, \$58,000.00 for a replacement vehicle from the Executive Office of Transportation and Construction, \$450.00 for Summer Concerts from the Cultural Council. Through the efforts of our Friends of the Millbury Seniors, we were able to do the needed work and up keep projects for the building. They also provide the funding for the upkeep of the Victorian Garden.

To the staff: A sincere thanks for doing outstanding jobs and implementing the programs and services at the Senior Center. Special thanks to all the wonderful volunteers who do an outstanding job at a whole variety of different things, we are 103 strong.

The Council on Aging Board and I sincerely thank all Town Departments, Town Agencies, Churches, Merchants, Civic Groups and all the Townspeople for their continued support.

Respectfully submitted

Judith A. O'Connor, Director

Salaries 7/1/03 to 6/30/04

Judith O'Connor	\$45,240.00
Susan Foote	\$15,626.38
Francis Beaudoin	\$12,068.64
Carol Widen	\$ 4,722.30
Harry Sampson	\$ 3,611.90

REPORT OF THE VETERANS AGENT

To the Honorable Board of Selectman and the Citizens of Millbury:

I respectfully submit the annual report of the Millbury Veterans Service Department for fiscal year ending June 30, 2004.

This department averaged 13 clients being assisted financially and with medical expenses along with assisting them filing for other State and Federal benefits they may be entitled to. Assistance has been provided in enrolling numerous Veterans into the Veterans Affairs health care program allowing them to obtain their health care and prescriptions through the VA.

I wish to extend my thanks to the Board of Selectmen, the Town Manager and other Town Departments for their continued co-operation and assistance in making this department operate in a smooth manner.

VETERAN'S BENEFITS

CASH GRANTS: Ordinary Benefits	\$ 9,806.50
FUEL/HEAT	\$ 7,356.00
DOCTORS	\$ 158.17
MEDICATION	\$ 5,155.27
HOSPITAL AND CLINICS	\$ 222.91
DENTAL	\$ 1,044.00
BURIALS	\$ 4,000.00
MISCELLANEOUS (includes health insurance)	\$ <u>17,778.09</u>
TOTAL EXPENDITURES FOR FISCAL YEAR 2003	\$ 45,522.94
DEPARTMENT EXPENSE	
SALARIES (AGENT)	\$ 13,219.00
OTHER	\$ <u>0.00</u>
TOTAL DEPARTMENT EXPENSES FOR FISCAL YEAR 2004	\$ 13,219.00

Sincerely yours,

Phillip D. Buso
Veterans' Agent

REPORT OF THE COMMISSION ON DISABILITY

To the Honorable Board of Selectmen and the citizens of the Town of Millbury:

We hereby submit the Annual Report of the Commission on Disability for the fiscal year ending June 30, 2004.

At the 2001 Annual Town Meeting, the Millbury Commission on Disability was established under Massachusetts General Law Chapter 40 §8J. The purpose of the Commission on Disability is to serve as an advisory board to the Town of Millbury on issues of equal access for individuals with disabilities.

The Commission on Disability is here to provide information, referral, coordination and technical assistance to public and private entities interested in providing equal access to persons with disabilities. We are here to address any concerns of Millbury residents with disabilities and will work in conjunction with all town departments, agencies and clubs to address their issues and needs.

In early January of 2004, the Town of Millbury applied for a Community Development Block Grant (CDBG). This grant application was made possible through the outstanding efforts of Interim Town Manager Richard Handfield and Cynthia Burr of the Millbury Improvement Initiative with input provided by the Commission on Disability.

If the Town of Millbury had been awarded the grant, it would have been used to conduct an Americans with Disabilities Act (ADA) Self Evaluation in town to identify access issues in the town's programs and services. Access issues of the town's programs and services identified through the Self Evaluation would have then been written into a Transition Plan with timelines for completion of the necessary modifications. However the grant was denied by the Department of Housing and Community Development.

The ADA requires that state and local governments with 50 or more employees conduct a Self Evaluation by January 26, 1993. Structural changes identified in the Transition Plan needed to be completed by January 26, 1995. Seeing that the Town of Millbury is quite late in this federal mandate, it is one of the Commissions' top priorities to get this done.

The Commission members have been meeting with Town Manager Paul Guida who has experience with self-evaluations in his past positions. We are in the process of getting proposals from various ADA access consultants. These proposals will enable us to know how much funding we will need to secure from this years capital improvement budget. We are confident that the final cost to conduct the self-evaluation and create the subsequent transition plan will be substantially less than our original CDBG request of \$50,000.00. We

Report of the Commission on Disability (Continued)

feel that this is a very reasonable price to ensure equal access for all of the citizens of Millbury.

The Commission usually meets in the Millbury Town Hall on the second Tuesday of the month at 6:00 p.m. However, dates, times and locations are subject to change, so check out the meeting postings at the Town Hall if you're interested in attending. Our meetings are open to the public.

For more information or if you are a person with a disability interested in joining the Commission, you can e-mail me at mikekennedy32@yahoo.com or call 508-865-2655.

Respectfully submitted,

Mike Kennedy, Chairperson
Kent Stowe, Vice Chairperson
Kristen Stowe, Secretary
Saras Reddy, Treasurer
Ruth Stafinski, Co-Treasurer

REPORT OF THE ASA WATERS MANSION TASK FORCE

To the Honorable Board of Selectmen and the Citizens of Millbury:

We hereby submit our Annual Report for the fiscal year of July 1, 2003 through June 30, 2004.

The Asa Waters Task Force continues in its efforts to preserve the Asa Waters Mansion. We are pleased that Millbury Community Service Organizations continue to utilize this historic estate over fifty percent of the time, free of charge. Revenue for the Town is generated through private rentals for wedding ceremonies and receptions, business meetings, anniversary parties, showers, class reunions and family reunions. All rental revenue produced by the Mansion is channeled to the Town of Millbury, and the Task Force is pleased that the increased revenue generated by the Mansion now exceeds the annual operating budget we receive from the Town.

Sandy Cristo continued on as Chairperson, while Armand White was voted Vice Chairperson. Task Force Member Cherise Edmond, no longer able to attend meetings, was replaced with Alternate Member Jeff Dore. We thank Cherise for all her input and effort, especially her singing ability which entertained many visitors at our Christmas festival.

The number of visitors to the Mansion continued to increase as the Mansion was once again featured in many local newspapers and periodicals. Our part-time Director, Catherine Elliott, was voted to the eight-member Tourism Steering Committee for the Blackstone River Valley. She continues to be an active member of the Blackstone Valley Chamber of Commerce and the Central Massachusetts Convention Bureau. Catherine has worked with local Chambers of Commerce to develop group tour packages so that visitors to the Blackstone Valley are channeled to the Mansion and other historical sites when vacationing in this area. During this fiscal year, the Mansion was the selected venue for numerous cultural and educational events such as art shows and antiques exhibits. Massachusetts Historical Arms Organization met at the Mansion in the spring and showcased an unprecedented collection of over one hundred Asa Waters pistols and muskets, all made at the Waters armory in the 1800's. Catherine has developed opportunities for guests to now enjoy the Mansion through the creation of tours, Afternoon Teas, and various special exhibits. Plans are in place to pursue a fulltime director's position to handle the increased revenue, activity, and demands of the Mansion.

Many repairs and upgrades were made to the Mansion funded from the Repair and Maintenance warrant article. A children's room on the second story was refurbished and is being filled with donations of old toys and antique furnishings. A room was also refurbished as Mrs. Waters' sitting room. Once again, the Sheriff Department's Community Service workforce assisted us with the refurbishment of these rooms.

Outside improvements continued as well. The bulkhead doors were rebuilt and painted by Jeff Dore. The windows in the ell have all been repaired and re-glazed, with historical locks

Report of the Asa Waters Mansion Task Force (Continued)

installed. The garage was scraped, primed, and repainted, and the four Corinthian columns on the east portico were cleaned, primed, and painted. Some of the bird netting was removed from the decorative scrollwork at the top of the columns. Gutters were repaired, and a larger downspout added to improve water drainage. The Friends of the Asa Waters Mansion funded the procurement and installation of an underground irrigation system for the lawn.

The Task Force was able to assist the Town with the final fees on the oil cleanup in the cellar. Two thousand dollars was used from our Repair and Maintenance Warrant article. The cellar floor was cemented which was the final step required to close this issue.

The Lange family donated a lovely oil painting in memory of Jesse Lange. This beautiful painting, which portrays the Asa Waters Mansion at night, was done by local artist Michael Grave, and now graces the Rose Room.

Events sponsored by the Friends of the Asa Waters Mansion included the Asa Waters Annual Christmas Festival held in conjunction with the Chain of Lights Celebration. An evening with Daniel Webster was held in November, and in June a Lewis and Clark Day was held with a special visit from "President Thomas Jefferson" to commemorate the 200th anniversary of the Lewis and Clark Expedition.

Dolores White, President of the Friends of the Asa Waters Mansion, coordinates bereavement receptions which are staffed by volunteers within the community. Over the past year we were fortunate to have additional volunteers join the Bereavement Committee Volunteer List to assist with the many bereavement receptions held at the Mansion.

The Asa Waters Task Force and the Friends of the Asa Waters Mansion collectively work together to keep the mansion a treasure for the Town of Millbury. We thank the citizens and business community for their continued support of our endeavor in "watching an old building with care."

The following members attended meetings of the Asa Waters Task Force during the fiscal year:

	<u>Scheduled</u>	<u>Attended</u>
Sandy Cristo, Chairperson	9	9
Grace M. Laflash, Clerk	9	9
Jeffrey Dore	9	9
Mary Griffith	9	4
Linda Pothier	9	9
Carol Vultor	9	8
Armand O. White, Vice Chairperson	9	7

Respectfully submitted,

Sandy Cristo,
Chairperson

REPORT OF THE PUBLIC LIBRARY

The Board of Trustees and the Acting Director of the Millbury Public Library are pleased to submit the following report.

Last year we began our report by welcoming Paul Anderson to our board. This year we sadly say thanks and good-bye to Paul. Paul died unexpectedly on September 10, 2004 and left many friends and citizens of Millbury with a void in their lives. Sharon Anderson, his wife, was voted jointly by the Trustees and the Selectmen to take his seat on the Board until the April Town election. Bob Myrick was elected to the Board in the April election. Bob is not new to the library scene since he was a great contributor to the Library Building Committee for many years.

Elizabeth Valero, our Children's Librarian/Acting Director, has revitalized the children's programs. Numbers of participation are on the increase and interest and enthusiasm is strong.

The Children's Room had a very active year. We started the year celebrating Chinese New Years with food and crafts. Audubon Ark, a program of the New England Audubon Society, visited during February vacation. Audubon staff brought a skunk, a hawk, and a turtle. The children enjoyed learning how these creatures survive in the winter. Hearts were the crafts for Valentine's Day, and pinwheels for March. During the April school vacation we showed a movie and hosted a story and craft program. We celebrated Cinco-de-Mayo with Mexican foods and learned all about the Mexican holiday.

The Children's Room sponsored a full summer of events. Mr. Kim, a performer, entertained the toddlers on May 19. This event was sponsored by Beginning Years Children's Network. The summer reading program kicked off at the end of May with a concert by Roger Tincknell. Performers came every Tuesday night in the month of July to entertain the patrons, thanks to the financial support of Friends of the Millbury Public Library. Every week we either offered an in-house craft program or ceramic painting and Origami, which were well received. The Library Barbeque and make-your-own-sundaes followed the Magic Show.

In October the Children's Room hosted a Halloween party with stories and crafts. November brought Thanksgiving with an assortment of crafts. The popular craft was a laminated placemat, using the Library's laminator. December brought a great holiday party with cookies and juice plus crafts to fit the season.

The numbers of patrons that attend the programs for FY04 is increasing every month. The total number of patrons was 2,161 for 127 programs. Our story times are very popular 20 to 30 patrons just in the 3, 4, and 5 year olds.

Report of the Public Library (Continued)

The Millbury Public Library will be a full member of CW/MARS (Central/Western Massachusetts Automated Resource Sharing System) in April. The funds needed to join were obtained from a grant from the Board of Library Commissioners and earned from the grand opening of Barnes & Noble in the Shoppes at Blackstone Valley. This system will provide a better accounting of our card holding library members, renewal and availability of books and use of reference materials.

Circulation is on the increase. Circulation for FY04 was 64,982 as compared to 61,889 in FY03. There are 7,000 resident adults and 2,994 resident juveniles holding Millbury Library cards and another 2,893 nonresident adults and 1,011 nonresident juveniles holding our cards. The meeting room is constantly in use and serves as a great area for the Friends activities and fundraisers. Our business community has been generous in their utilization of this room.

Our staff still provides patrons with the latest best sellers and will obtain most books requested, as soon as possible, particularly through Inter-Library Loan.

With Mr. Perlow on leave, Elizabeth Valero has ably been our Acting Director. Liz and her staff have revitalized the library and its appeal to our Town folk. Our participation in the Chain of Lights was well received by the many visitors to the Library that afternoon.

Thank you, Paul for being a Trustee and friend of our Millbury Public Library. May you rest in peace.

Respectfully submitted,

Elizabeth Valero, Acting Director
Leah E. Devine, Chair
Bob Myrick, Vice-Chair
Elaine Loehmann, Secretary
Ann Thurlow
Carol Burke
Paul DiCiccio
Sharon Anderson

REPORT OF THE MILLBURY HOUSING AUTHORITY

The Millbury Housing Authority hereby presents the annual report for the fiscal year ending September 30, 2004.

CHAPTER 200-1

The Chapter 200-1 Program consists of twenty-five Cape Cod houses located on Memorial Drive. These houses were originally built to house veterans after World War II. While veterans are given a preference under this program, the units also provide safe, decent, sanitary housing at affordable rents for families of low income regardless of veteran status. The units continue to be completely occupied.

The Housing Authority pays a designated fee “in lieu of taxes” on these properties and pays the ongoing rate designated for sewer usage.

CHAPTER 705

The Housing Authority currently houses twelve low-income families under this program. Five of the scattered site properties owned by the Housing Authority house six of the families and another six families are housed in a three duplex site located on Burbank Street. These units also continue to be completely occupied.

The Housing Authority pays sewerage use and real estate taxes on all of its 705 properties.

MRVP PROGRAM

At the end of September 2004 there were two individuals or families participating in the Massachusetts Rental Voucher Program. Participants in this program are entitled to a fixed voucher payment, made directly to their landlord. The voucher payment is based on the household size, income, composition and the geographical location of the rental unit. These vouchers continue to be mobile allowing participants to use the vouchers anywhere in the state.

A **Transitional House** provides the necessary training for older adolescent girls to live independently. The Housing Authority has a contract with **YOU, INC.** to provide this training. The house can accommodate up to four girls. A subsidy under the **Massachusetts Rental Voucher Program (MRVP)** from the Department of Housing and Community Development provides the necessary funding.

Report of the Housing Authority (Continued)

CHAPTER 667-C

This program is made up of one hundred forty-six units of low income housing for the elderly and handicapped. Thirty-two of the units are located on Pearl Street, sixty units are located on Colonial Drive and another fifty- four units are located at 95 Elm Street. All units continue to be fully occupied.

CHAPTER 667-4

The Chapter 667-4, Congregate Housing Program, located on Colonial Drive, consists of five apartments with a total of twenty-three bedrooms. This program is designed to provide affordable housing together with supportive social and health services to help individuals maintain independent living and prevent early and unnecessary rest home or nursing home placement. It provides companionship yet offers privacy to its participants. At the end of September 2004 there were twenty residents living in the Congregate facility.

A separate application must be filed for this program. Applicants must first meet the same financial and age requirements as our conventional housing programs to be eligible. For application or program information, call the Millbury Housing Authority at 508-865-2660 or Lisa Bennes, Congregate Coordinator, at 508-865-2960.

The Millbury Housing Authority continues to act as sponsor for the Congregate Housing Program under a grant from the Executive Office of Elder Affairs.

Also located in the Congregate Building on Colonial Drive is the Adult Day Health Care Center. This program provides assistance on a daily basis, including meals, recreation, socialization, personal care and medication management for frail elders and disabled individuals. Janet Clawson, RN, directs the program, which is managed by the Auburn District Nursing Association, Inc.

MAINTENANCE

Our maintenance program involves maintenance of forty-four buildings that include one hundred eighty-nine apartments. Common areas, grounds, and parking lots in our elderly developments are maintained by the Housing Authority's maintenance personnel. Families in single or duplex housing units maintain their own grounds.

Our maintenance staff consists of four full-time positions: Andrew Waszkiewicz, Head of Maintenance, Allen Marcell, Thomas Austin, and David Perkins, all Maintenance Mechanics 1. The dedication and excellent work performance of our maintenance department is reflected in the condition of the Housing Authority's properties.

Report of the Housing Authority (Continued)

ADMINISTRATION

Management and maintenance of all Housing Authority programs and properties is administered by the Executive Director and approved by the Board of Directors. Office hours are 8:30 A.M. to 4:00 P.M. Monday through Friday.

The administrative staff consists of one (1) part-time office clerk, Linda Vernon, and (3) full-time employees, Secretary/Clerk, Judith Flynn, Congregate/Service Coordinator, Lisa Bennes, and Executive Director, Janet L. Cassidy.

ELIGIBILITY REQUIREMENTS

Age Limit: - (Elderly) 60 years of age or older
(Handicapped) No age limit

Asset Limit: - The asset limit for admission is as follows:

- (a) When net family assets are \$5,000 or less, the actual income from assets is used;
- (b) When net family assets are more than \$5,000, the greater of the following is used:
 - (i) actual income from assets; or
 - (ii) imputed income from assets based on the passbook rate established by HUD.

Income Limit (net)	1 person	=	\$ 38,800.00
	2 people	=	44,350.00
	3 people	=	49,900.00
	4 people	=	55,450.00
	5 people	=	59,900.00
	6 people	=	64,300.00
	7 people	=	68,750.00
	8 people	=	73,200.00

Anyone meeting the eligibility requirements is encouraged to apply. All regulations are posted at the office of the Millbury Housing Authority located at 89 Elm Street. Applications are available at the housing office or will be mailed upon request. Tel. 508-865-2660.

Report of the Housing Authority (Continued)

THANK YOU

On behalf of the citizens residing in our elderly/handicapped and family developments, I wish to thank the Millbury Lions' Club, the Millbury Lionesses, the Millbury Police Department, and the many organizations, businesses and clubs for the numerous services and kindnesses rendered them during the year.

A special note of thanks to both the Police and Fire Departments for their conscientious service and quick response to our alarms.

A "Thank You" to the Millbury Board of Health for providing the monthly blood pressure clinics.

RECORD OF ATTENDANCE FOR BOARD MEMBERS

October 1, 2003 through September 30, 2004

	Meetings Held –
	7
William Bedord, Chairman and State Appointee	7
Barbara Blavackas, Vice-Chairman	7
Robert F. White, Treasurer	2
Richard Dwinell, Member	2
Robert Fisher, Treasurer (elected in April 2004)	5
Veronica Wood, Asst. Treasurer (elected in April 2004)	5
Lorraine Hayes, Member (elected in April 2004)	5

The Millbury Housing Authority lost two good friends and loyal board members this year. Robert White resigned effective December 31, 2003 and Richard Dwinell passed away in January 2004. Their commitment and service to the Millbury Housing Authority was invaluable and greatly appreciated.

MILLBURY HISTORICAL COMMISSION

ANNUAL REPORT FY2003-2004

To the Honorable Board of Selectmen and the citizens of Millbury:

This report covers a twelve-month period, July 2003 through June 2004.

The following members attended meetings of the Millbury Historical Commission during this fiscal year:

	<u>Schedule</u>	<u>Attended</u>
Cynthia K. Burr	3	3
Christopher Mahan	3	1
Bruce Nichols	3	3
Armand White	3	3

Guard Changes:

This fiscal year again saw no changes in membership. In the course of a year, not all our work is done in meetings. We will do research, spend hours at Planning Board hearings and Zoning Board Hearings, meet with project proponents, and consult with state and federal officials.

Planning and outreach activities:

We were only moderately busy this year: we are still basking in the earlier successes of two projects that have taken time and effort to come to fruition: the Hull House on Greenwood Street and the renovation of the Cordis Mill for medical offices and housing. Remarkably, after such a flurry of activity in prior years, there were no cell tower applications before the Planning Board this year.

Rt. 146 / MA Turnpike: The MA Turnpike Authority (MTA) completed the sale of the Elias Hull Farmhouse to the proprietor of Gina's Antiques in this fiscal year. Anyone driving by this structurally sound 1830's Greenwood Street farmhouse will note its progress toward renovation. We expect to see it open for business in the near future. The building will be preserved, placed back on the tax roles, and become the new home to a Millbury business.

Cordis/Windle Mill Renovation to Offices and Housing: Again this year, all we can say is "Wow!!" This project, the embodiment of our Master Plan, is an outstanding example of historic preservation at its best. The developer, R.H. White Development Corporation of Auburn, completed the mill for occupancy this year. We urge all Millbury residents to stop by for a tour of the building.

Addition to the Millbury Federal Credit Union: We reviewed the plans for this major expansion project and found the project to be a brilliant example of how to integrate new construction within an existing neighborhood of many historic structures. The new structure, being built around the existing one, is reminiscent of the old Town Hall. It takes elements of classic architecture (gables, arches, clock towers, etc.) and uses modern design and construction to produce a building that will provide the Credit Union with the space they need well into the future.

Report of the Millbury Historical Commission (Continued)

Millbury Branch Bikepath: We suggested in 1988 that this abandoned rail corridor that had reverted to Commonwealth of Massachusetts control in the 1970's or early 1980's, could eventually serve as a bike/walking trail. The Open Space Committee, an arm of the Planning Board, continues to lobby for this trail. Negotiations with the Commonwealth for the Town to gain control of this right of way seem to have stalled. We are optimistic that the blockage will be resolved and that this trail will soon become a reality!

Educational and Grant Activities:

"Thomas Jefferson's Visit to the Asa Waters Mansion": We applaud the efforts of the Waters Mansion Task Force, supported by a host of community groups and the Millbury High School History Club, under the guidance of Roger Desrosiers, to bring "The Lewis and Clark 200th Anniversary" to town in early June.

Blackstone River Valley National Heritage Corridor Commission: along with the Blackstone Canal Conservancy, the Millbury Historical Society, the Worcester Historical Museum, and many groups along the Blackstone Canal route, we celebrated the 175th anniversary of the opening of the Canal with a "ringing of the bells".

Grants: We had no grant activity this year.

Asa Waters Mansion:

We continue to provide counsel to the Asa Waters Mansion Task Force when asked and support wholeheartedly their historic landscape plan.

As always, we wish to thank Phil Day, the Municipal Office Building Custodian, for his continued maintenance to the lawns and woods around the Asa Waters Mansion and the Town Hall.

Wrap-up:

We meet the second Monday of the month at 7:00 p.m. in the Waters Mansion and invite interested townspeople to join us. We have three vacancies: if you are interested in an appointment to the Commission, please contact any of us, any member of the Board of Selectmen, or the Town Manager.

If nothing else this year, we have learned again that much of historical preservation is patience and perseverance!

Respectfully submitted,

Cynthia K. Burr, Chairman
Armand White, Vice Chairman
Christopher Mahan, Clerk
Bruce Nichols

TOWN OF MILLBURY REPORT OF THE FIRE DEPARTMENT

To the Honorable Board of Selectmen and the Citizens of Millbury: I hereby submit my annual report for the fiscal year of July 1, 2003 through June 30, 2004.

BUILDING & PROPERTY

- | | |
|---|--|
| Headquarters
126 Elm Street
Built 1947 | Building and property: overall condition is good.
Headquarters houses:
Engine 1-2000 Ferrara Ignitor, condition is excellent.
Aerialscope-1977 Mack, condition is good.
Rescue Truck-1981 Ford, condition is fair.
Hose 1-1972 Mack hose reel truck, condition is good.
Rescue Boats (2), Boat Trailer |
|
1 Captain, 3 Lieutenants, and 18 firefighters man Headquarters. | |
|
Station 2
207 West Main St.
Built 1978 |
Building and property: overall condition is good.
Station 2 houses:
Engine 2-2003 Ferrara Ignitor, condition is excellent.
Engine 4-1989 Mack Tanker/Pumper, condition is good.
Rescue Boat |
|
1 Captain, 2 Lieutenants, and 10 firefighters man Station 2. | |
|
Station 3
1489 Grafton Rd
Built 1972 |
Building and property: overall condition is good.
Station 3 houses:
Engine 3-1997 Freightliner condition is good.
Forestry 1-condition is fair.
Foam Trailer |
|
1 Captain, 1 Lieutenant, and 7 firefighters man Station 3. | |
|
Station 5
240 Millbury Ave.
Built 1954 |
Building and property: overall condition is good
Station 5 houses:
Engine 5-2001 Ferrara Ignitor, condition is excellent. |
|
1 Captain, 1 Lieutenant, and 12 firefighters man Station 5. | |

Report of the Fire Department (Continued)

ATTENDANCE REPORT

There were 24 meetings posted for the Board of Fire Engineers during the fiscal year 2003-2004. The attendance report for the meetings is as follows:

	<u>Attended</u>
Chief Engineer David J. Rudge	24
1 st Asst. Chief Marc T. Auclair	22
2 nd Asst. Chief Matthew R. Belsito	24
3 rd Asst. Chief Philip J. Day, Jr.	18
4 th Asst. Chief Jeffrey A. Dore	23

ORGANIZATION

The Board of Fire Engineers reorganized on July 7, 2003 and again on June 7, 2004 as follows:

Chief Engineer David J. Rudge
First Asst. Chief Marc T. Auclair
Second Asst. Chief Matthew R. Belsito
Third Asst. Chief Philip J. Day, Jr.
Fourth Asst. Chief Jeffrey A. Dore

FIRE INCIDENT REPORT FOR JULY 1, 2003-JUNE 30, 2004:

STRUCTURE FIRES	16
VEHICLE FIRES	17
CHIMNEY FIRES	8
OUTSIDE/RUBBISH FIRES	4
BRUSH FIRES	11
SERVICE CALLS	96
CHIEF ONLY CALLS	9
FALSE ALARMS	44
MUTUAL AID CALLS	23
ACCIDENT/RESCUE CALLS	21
ALARM MALFUNCTIONS	122
BOMB THREATS	3
TOTAL ALARMS	374

An estimated damage loss for all fire incidents is \$543,850.

Report of the Fire Department (Continued)

INSPECTIONS, PERMITS, AND FEES

The following are permits/inspections completed by the Millbury Fire Department during the fiscal year of July 1, 2003 through June 30, 2004:

SMOKE DETECTOR PERMITS	280
OIL BURNER PERMITS	57
PROPANE TANK PERMITS	36
FIRE SYSTEMS INSTALLATIONS	29
BLASTING PERMITS	30
FIRE REPORTS	14
TANK TRUCK INSPECTIONS	4
TANK REMOVAL PERMITS	6
MISC. PERMITS	9

Buildings such as schools, nursing homes, residential complexes, inns, and various business facilities are inspected by the fire department throughout the year.

REVENUE

Money collected from permits, fees, and inspections totaled \$13,439.40 for the period of July 1, 2003 to June 30, 2004. This includes \$2,400 collected in fees for services rendered on the Massachusetts Turnpike, and \$100 for violations of the False Fire Alarm Policy. All funds collected are turned in monthly to the Treasurer's Office.

DEPARTMENT TRAINING

Asst. Chief Matthew Belsito is the Fire Department's training officer. His duties include preparing the annual training schedule for the entire department. There were 49 training sessions conducted this year, including several mutual aid training drills. Other training included: AED training, attack and supply, pump operations, haz-mat awareness, ice rescue, water rescue, gas school, accountability procedures, foam operations, water shuttle, ground ladder operations, Rapid Intervention Team training, and confined space rescue.

The training program is a part of the fire department that is never ending. We can never be over-trained or too prepared. With on-going training, we will be as well trained and prepared as possible for whatever situation comes to us.

The Fire Department had one recruit who attended the District 7 recruit training program. Jeffrey O'Brien graduated from this program on March 31, 2004. Jeff was appointed as a regular member of the fire department on April 1, 2004 and assigned to Headquarters' company.

Report of the Fire Department (Continued)

FIRE PREVENTION

The Fire Prevention Program is headed up by Asst. Chief Marc T. Auclair. Our annual open house was held at Fire Headquarters in October, 2003. Again, there was a large turnout and the event was a success due to the efforts of our firefighters and the Ladies Auxiliary who are a tremendous help. We would like to thank the local businesses for their continued support and donations. Thanks also to Firefighter Tim Cluett for his sound system and for his hard work.

The Fire Prevention Program at the schools was well received starting at the pre-school level up to the sixth grade. This was accomplished through the time and efforts of Asst. Chief Auclair, Capt. Richard Hamilton, firefighters Brian Stowell, Michael Pappas, Peter Balkus, and Jason Cadrin. My sincere thanks to them!

WAGES

The following is a list of personnel who received wages from the Fire Department during fiscal year July 1, 2003 through June 30, 2004:

FF. MARK ADAMS	\$ 5,537.78
CLERK CINDY ALLARD	906.87
ASST. CHIEF MARC T. AUCLAIR	5,284.57
FF. PETER BALKUS	2,368.86
FF. TODD BEAUCAGE	1,239.37
ASST. CHIEF MATTHEW R. BELSITO	5,682.56
FF. RYAN BOUCHER	1,879.55
LT. PETER BOUTHILLETTE	9,503.63
FF. STEPHEN BROCK	3,099.90
FF. JASON CADRIN	3,245.11
FF. TIMOTHY CLUETT	3,501.49
FF. BRIAN COPPOLA	2,787.88
FF. MICHAEL COUTURE	1,850.42
FF. STEVEN COUTURE	1,471.75
FF. BRIAN DAY	1,151.55
FF. CHRISTOPHER DAY	3,540.44
ASST. CHIEF PHILIP J. DAY, JR.	5,780.06
ASST. CHIEF JEFFREY A. DORE	5,580.21
FF. SEAN ERHARTIC	207.62
LT. BRIAN GASCO	3,188.47
CAPT. RICHARD HAMILTON	4,718.00
LT. BRIAN HAYNES	2,241.17
CAPT. RAYMOND HOBIN	2,852.83
CAPT. DAVID KING	4,275.28
LT. FRANCIS KING	4,514.69
FF. RYAN KING	1,748.35
FF. MICHAEL KNISKERN	2,032.46

Report of the Fire Department (Continued)

FF. STEVEN KOSIBA	5,372.00
LT. JOSEPH C. KOSIBA, JR.	5,379.47
FF. ANDREW KRUMSIEK	2,462.05
FF. ANTHONY KRUMSIEK	3,847.08
FF. MATTHEW KRUMSIEK	2,419.86
CAPT. MICHAEL KRUMSIEK	4,562.94
FF. THOMAS KRUMSIEK	2,240.81
FF. KEITH LACROSSE	3,678.02
FF. ROBERT LAHAIR	4,370.56
FF. RICHARD LAVALLEE	1,906.23
FF. TOM LAVALLEE	2,162.12
FF. JOHN LEAVENS	931.19
CLERK REGINA A. MARKEY	23,721.64
FF. MATTHEW MORRISSEY	3,492.78
FF. KEITH NEWLANDS	4,319.97
FF. ALBERT NICHOLSON	3,022.12
FF. JEFFREY O'BRIEN	909.60
FF. TOM O'CONNELL	3,682.14
FF. MICHAEL PAPPAS	2,574.24
FF. RAY PEARE	4,346.14
LT. STEVEN PISCITELLI	4,984.00
FF. ANDREW RAFFA	2,319.42
FF. JASON RODOPOULOS	2,582.18
CHIEF DAVID J. RUDGE	24,829.49
FF. MICHAEL SCIASCIA	2,884.36
FF. JASON SHILINSKY	1,313.11
FF. GORDON SIEBENHAAR	1,868.90
FF. ROBERT SILVER	2,684.95
FF. FRANK STACHURA	4,439.61
FF. WILLIAM STEVENS, IV	1,587.41
FF. BRIAN STOWELL	3,700.24
FF. MARK STROM	2,283.86
FF. TED STRZELECKI	1,662.75
LT. VINCENT F. STRZELECKI	5,456.15
FF. VINCENT V. STRZELECKI	406.53
FF. WILLIAM THOMPSON	1,093.55
FF. JAMES WARD	2,663.12
FF. MARTYN WRIGHT	569.23
TOTAL	\$242,920.69

SUMMARY

This fiscal year, the Millbury Fire Department took delivery of a new 2003 Ferrara fire truck, with a 1500-gallon tank and a 1500 g.p.m. pump. The truck is also capable of flowing foam and will comfortably seat six firefighters in its enclosed cab. Engine 2 is housed at Station 2 in the West Millbury section of Town. Please feel free to stop in and look it over.

Report of the Fire Department (Continued)

With the growth that our town is experiencing in businesses such as the Shoppes at Blackstone, apartment complexes such as Cordis Mills, and single family homes throughout the town, our services are being called on more. I am pleased to say that with the growth of the town, the fire department roster has also grown. I would like to extend congratulations to our newest members: Todd Beaucage, Jeffrey O'Brien, Andrew Raffa, Jason Rodopoulos, Mark Strom, and William Thompson. All were appointed as new firefighters after successfully completing an extensive recruit training program. The Town should be proud of their dedication and accomplishments. If you are interested in joining the Millbury Fire Department, please stop in at Fire Headquarters and pick up an application.

The Ladies Auxiliary continues to be a great asset to the Fire Department. This hard-working group provides us with refreshments at calls when activated and conducts fund raising events to purchase equipment for the department. This past year, they raised enough funds to donate an AED to the Fire Department. Thank you for your support.

The Fire Department lost three of its past members this year: Richard Dwinell and Philip J. Day, Sr. passed away in February, 2004, and Ray Bernard passed away in April, 2004. Mr. Dwinell was stationed at Headquarters and was the Department's Fire Alarm Superintendent. Mr. Day was a captain at Station 5 and was also the Department's Civil Defense Director. Mr. Bernard was a firefighter assigned to Station 2. The passing of these former firefighters is a great loss to the Fire Department and the people of Millbury. They will surely be missed.

In closing, I would like to thank the Board of Selectmen, all town departments, and our clerk Regina Markey, for their help and continuing support of the Fire Department. Thank you also to our dispatchers and police officers who send us where we are needed and look over us as we work.

Sincerely,

David J. Rudge
Fire Chief

REPORT OF THE FOREST FIRE DEPARTMENT

To the Honorable Board of Selectmen and the Citizens of Millbury:

I hereby submit my annual report for the fiscal year of July 1, 2003 through June 30, 2004.

BRUSH FIRES

Total of 11 brush fires.

OPEN BURNING PERMITS

There were 410 seasonal permits sold at \$5.00 each and 12 agricultural permits issued (at no cost) during the 2004-burning season. A total of \$2,050 was collected for permits. All funds collected are turned in monthly to the Treasurer's Office.

WAGES

The following is a list of personnel paid out of the salary accounts for the fiscal year of 2003-2004:

MARK ADAMS	\$ 22.50
MARC T. AUCLAIR	1,243.75
PETER BALKUS	33.75
MATHEW R. BELSITO	1,294.38
RYAN BOUCHER	39.38
JASON CADRIN	33.75
BRIAN COPPOLA	28.13
STEVEN COUTURE	45.00
CHRISTOPHER DAY	50.63
PHILIP J. DAY, JR.	73.13
JEFFREY A. DORE	39.38
BRIAN GASCO	11.25
RICHARD HAMILTON	22.50
BRIAN HAYNES	22.50
DAVID KING	50.63
FRANCIS KING	5.63
RYAN KING	22.50
MICHAEL KNISKERN	22.50
STEVEN KOSIBA	50.63
JOSEPH C. KOSIBA, JR.	50.63
ANDREW KRUMSIEK	16.88
ANTHONY KRUMSIEK	11.25
MATTHEW KRUMSIEK	11.25
THOMAS KRUMSIEK	11.25
KEITH LACROSSE	22.50
ROBERT LAHAIR	22.50

Report of the Forest Fire Department (Continued)

REGINA A. MARKEY	665.10
KEITH NEWLANDS	22.50
ALBERT NICHOLSON	28.13
TOM O'CONNELL	22.50
RAY PEARE	22.50
STEVEN PISCITELLI	11.25
JASON RODOPOLOUS	11.25
ROBERT SILVER	16.88
FRANK STACHURA	50.63
MARK STROM	11.25
VINCENT F. STRZELECKI	45.00
TOTAL	\$4,165.17

APPARATUS AND EQUIPMENT

- (1) Pick up truck 4X4, with slide in unit, condition is fair.
- (1) Trailer in excellent condition
- (1) 10Kw generator (federal surplus), condition is good.

All equipment is stored at Station 3 in East Millbury

SUMMARY

Special thanks to Deputy Warden Marc T. Auclair and Deputy Warden Matthew R. Belsito for their assistance throughout the year.

The 2005 burning season begins January 15 and runs through May 1. We hope to see another cautious year of open burning.

Sincerely,

David J. Rudge
Forestry Warden

DIRECTOR OF PUBLIC WORKS

All the divisions in the Public Works Department are to be commended for their can do attitude, spirit of cooperation and participation. Projects have been completed in a timely, efficient manner as has the routine maintenance performed by all.

Engineering work has continued on the two 319 Grants for Lake Singletary and Dorothy Pond. Actual construction on these projects will begin late spring of 2005. The major goal of all the Divisions is to provide timely, cost effective services.

HIGHWAY DIVISION

The seasonal work of cleaning catch basins and culverts, sweeping, roadside mowing and patching were performed on all Town roads. 30 catch basins were repaired as required. Open gutters on Park Hill Ave., Stowe Rd., Oak Pond Ave., South Oxford Rd., Davis Rd., Auburn Rd., Greenwood St., Tainter Hill, McCracken Rd., Stone Rd., West Main St., Sunset Dr. and Singletary Rd were cleaned as required.

Central Massachusetts Mosquito Control

Numerous wet areas around town were treated for mosquito larvae. With the increase in reported cases of Nile and Eastern Encephalitis in the State many of you took advantage of having your property sprayed at night. Other waterway projects are anticipated for next season.

Bridge Replacement

The Riverlin Street Bridge is near completion and the Waters Street Bridge is open. The new design features a 34 - foot deck and sidewalk. The bridge was dedicated to Mr. Edward A. Plante, a 19 - year member of the cemetery commission.

Line Painting

All major roads were double yellow stripped. Parking spaces were painted in the following: Center, municipal lots (Library and Center), senior center and the Office building. All cross walks were repainted.

Waste Oil Heater

To date 35,000 gallons of waste oil has been burned for heat.

Snow and Ice

Prompt attention is given to all roads during a storm. Many of you have asked what the milk colored tanks are on the highway trucks. These tanks hold a solution of liquid calcium, which is sprayed directly on the material as it is being spread. This helps the salt to generate heat to melt snow and ice quicker and at much lower temperatures. The liquid calcium has an additive added to reduce corrosion. After a major storm snow is removed from the main roads in the center to provide parking and safe road widths. All sidewalks are also plowed or snow blown throughout the Town.

Highway Division (Continued)

Other Projects

The Highway Division also mows the Johnston Property, Butler Farm, Dorothy Pond Recreation Area and the Transfer Station.

Johnston Property – In addition to mowing, some 12 tons of rubbish, mostly metals, were removed and recycled. An additional 150 tires were also removed. This property is tax title land that the Town is responsible to clean.

Butler Farm – The Boy Scouts have cleared two good walking trails that are fairly easy to walk and afford beautiful views of Lake Singletary and the surrounding terrain. The Butler Farm is located on Singletary Road as you approach the Town Line.

Dorothy Pond Recreation Area- Located on Riverlin Street, there are four picnic tables for the public's use as well as trails that have been cleared by the Boy Scouts. Access to the old rail bed is also here as this is a good walking trail many take advantage of.

Savings Bank Soccer Field – this was completed with help from the Parks division. Some 1000 yards of loam was screened and the field was roughed out, to be completed later in the fall. The loam for this project came from the 15,000 yds. that were donated to the Town by the shoppes.

Roadside stumps – To assist the Tree Warden, the Highway Division helps remove dead or diseased trees. After that the stumps that are left are ground to below ground level and loamed and seeded over.

HIGHWAY DEPARTMENT CAPITAL EQUIPMENT

	<u>Condition</u>
1 2000 S7500 Sterling/multipurpose body/plow/radio	good
1 1999 S7500 Sterling/multipurpose body/plow/snow wing/radio	good
1 1999 Elgin sweeper/2 way radio	good
1 1997 Sullivan Air Compressor with hammer and drill	good
1 1997 Volvo L70C loader/plow/2way radio	good
1 1997 Ford F8000 dump truck/plow/sander/2way radio	good
1 1997 Ford F8000 dump truck/catch basin cleaner/2way radio	good
1 1997 Ford LTS8000 10 whl dump truck/plow/2way radio	good
1 1997 Ford F350 pickup/plow/radio	good
1 1997 Ford Crown Victoria	good
1 1996 International dump tr/multi purpose body/plow/2 way radio	good
1 1996 MT Trackless, snow blower, plow, boom flail and front flail	fair

Highway Dept. Capital Equipment (Continued)

1 1995 Ford F8000 dump tr./sander/snow plow/2way radio	good
1 1994 Elgin sweeper/2 way radio	fair
1 1991 Ford LN8000 plow/sander/2 way radio	good
1 1990 Ford F800 dump tr./plow/sander/2 way radio	good
2 1990 Ford F450 dump tr./plow/2 way radio	good
1 1988 Ford 8000 dump tr./plow/sander/2 way radio	good
1 1988 Ford 555B 4wd backhoe/plow/ 2 way radio	good
1 1986 John Deere loader/plow/ 2 way radio	poor
1 1986 Chevy one ton pickup/2 way radio	poor
1 1982 Miller asphalt spreader	fair
1 1973 A&W grader/plow/2 way radio	fair
1 1960 Warsaw snow blower.	poor
1 1958 Oliver Cleatrak dozer	poor
1 1928 A&W 15 ton roller	poor
2 1940 V plows	poor

Misc. hand tools for maintenance and construction

12 pairs skid chains	
3 heavy chains	
3 chain saws	
2 battery chargers	
2 water pumps	
1 waste oil heater	
1 Miller Mig Welder	
1 Lincoln Welder	
Municipal Garage/built 1975 – 60' x 170' steel building	good

REPORT OF THE PARKS COMMISSION

We hereby submit the report of the Parks Commission for the fiscal year 2003-2004. The Parks Commission is responsible for ensuring the maintenance and safety of all town parks.

The following is a list of Parks Commissioners:

Randy Mogren, Chairman

John Dufresne

Artie Corey

Ron Marlborough

Norm Gonyea

The following is the fiscal budget 7/1/03-6/30/04.

Salaries	\$54,346
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Supplies	\$14,200
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Other Expenses	\$12,300
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The following parks fall under the responsibility of the Parks Commission:

Washington Street Park

Greenwood Street Park

East Millbury Park (Wheelock Ave.)

Jacques Field (West Main Street)

Tot Lot (Millbury Ave.)

Millbury Common

Senior Center (Lawn maintenance)

Engine #2 (West Main St. – Lawn maintenance)

The Parks Commission sponsors the following activities:

July 4th Road Race

On an annual basis, the Parks Commission sponsors a road race for all age groups. The race starts at the High School and ends at Windle Field. All participants are given a free T-shirt.

Summer Basketball Program

Under the direction of Jim Morin, the Parks Commission subsidizes a summer basketball program at the Washington Street Park.

Santa on the Common

On an annual basis, the Parks Commission sponsor Santa on the Common. The candy is donated by the Millbury Police Department.

Millbury Youth Soccer Organization

Under the direction of Dana Letiecq, the Parks Commission subsidizes the fall youth soccer program.

REPORT OF THE SEWER COMMISSIONERS

To the Honorable Board of Selectmen and the Citizens of the Town of Millbury, we respectfully submit our Annual Town Report for the fiscal year ending June 30, 2004.

Accomplishments of the Commissioners during this fiscal year were:

1. In the year ending June 30, 2004, we issued 64 sewer connection permits. This brings 93% of the accessible properties on line. The total miles of sewer lines are approximately forty-eight (48) miles.
2. Meeting of exceeding the National Pollutant Discharge Elimination System (NPDES) permit issued by the United States Environmental Protection Agency and the Massachusetts Department of Environmental Protection Division of Water Pollution Control. This permit expired September 30, 2004.
3. Received an average flow of 7.35% from the Town of Sutton which based on their share of the eligible part of the budget, is \$66,000.
4. The Massachusetts Department of Revenue, Division of Local Services informed the Board that as of July 1, 2004, the amount of available fund or free cash in the Sewer Enterprise Fund is \$1,300,000. These retained earning can be used for future capital expenditures and for further expansion the system.
5. Earth Tech has completed the design phase for a gravity sanitary system for the Lower Greenwood Street area. The commission will be soliciting construction bids later in 2004.
6. Earth Tech is presently design a sanitary system for the Laurel Heights /Singletary areas of Town. It is estimated that this design will be completed early 2005.
7. Construction of the Upper Blackstone connection is on going and is expected to be completed by the end of 2004.

GENERAL INFORMATION

The Wastewater Treatment plant handled, treated and discharged 471,623,000 gallons of effluent to the Blackstone River during the past fiscal year. The Town sewer system is designed to handle discharges fro sinks and toilets only. Sump pumps which discharge into the sewer system are in violation of the Rules and Regulations of the Town of Millbury Sewer Department. Possible alternative methods of discharge can be advised by the Sewer Department employees.

Sewer Commissioners (Continued)

In the upcoming months, the Millbury Sewer Department will be making inspections of properties connected to the sewer systems, checking for illegal connections.

WATER SAVING IDEAS

Take shorter showers, only do full wash loads, run dishwasher when full, water lawns and gardens at night, check for a leaking toilet tan with dye or food coloring, shut off water when brushing teeth.

GOALS FOR THIS FISCAL YEAR

1. Complete the construction off the connection to the Upper Blackstone Water Pollution Abatement District facility.
2. Continue to strive for Federal and State funds for construction grants or low interest loans.
3. Continue to develop and manage the overall Master Plan and to strive to come up with a plan to sewer the balance of the Town
4. Continuing to meet our Federal and State discharge Permit until such time as the connection to the Upper Blackstone District plant is complete
5. Obtain sewer easements and land takings required for future areas of sewer construction.

The Wastewater Pump Station will be open to the public to view at any time during the working hours of the department- Monday through Friday – 7:00 am to 3:30 pm

REPORT OF THE CEMETERY COMMISSION

Raymond Ledoux, Chairman
Richard Plante, Clerk
Kenneth Carrigant, Member

To the Honorable Board of Selectmen and the Citizens of Millbury, the following lists the cemetery employees and their salaries for the period from July 1, 2003 through June 30, 2004. Also listed are appropriations and expenditures for Budget #44-Central Cemetery.

Salaries (Administrative)

Appropriated	Expended	Balance
\$ 4,033.00	\$ 4,033.00	\$ 00.00

Salaries (All Others)

Appropriated	Expended	Balance
\$35,440.00	\$33,593.82	\$ 1,846.18

Supplies & Materials

Appropriated	Expended	Balance
\$ 3,650.00	\$ 3,573.89	\$ 76.11

Other Expense

Appropriated	Expended	Balance
\$ 3,040.00	\$ 3,027.54	\$ 12.46

Reported Salaries:

Administrative.....	Richard F. Plante	4,033.00
Others.....	Raymond Ledoux	12,437.25
	Kenneth Carrignant	12,684.45
	Bryan Richards	3,949.14
	Adam Woelfel	4,522.98

The Cemetery Department serviced 53 burials at Central Cemetery in fiscal year 2004. In addition 60 graves were sold @ \$250.00 a piece = \$15,000.00.

The Commissioners would like to thank the Police Department and the Public Works Department for their assistance throughout the year.

Respectfully submitted,
Richard F. Plante
Clerk

REPORT OF THE POLICE DEPARTMENT

To the Honorable Board of Selectmen and the Residents of the Town of Millbury:

I hereby submit my Annual Report for the Fiscal Year beginning July 1, 2003 through June 30, 2004.

This past year has been another good year for the Millbury Police Department. The new officers are fully trained and integrated into our Department. Our Department is fully staffed and we are able to handle the volume of calls for service placed upon our Department.

We now have two (2) officers, Sergeant Donald P. Desorcy and Officer Brian S. Lewos, who are certified as Child Seat Safety Technicians. They were trained to assist you with the safe and proper installation of the many varieties of child safety seats for vehicles.

This past year we have received a grant from the U.S. Department of Justice, Office of Community Oriented Police Services (COPS) to establish a School Resource Officer in the Millbury Public School system and we are working toward that end.

Each of our Police Cruisers is equipped with an automated external defibrillator (AED) for use in the event of a cardiac emergency. All officers of our Department are trained in their use.

You may notice that our crime rates for certain crimes have increased some. This is mainly due to the large amount of growth our Town is experiencing especially with a Shopping Mall nearing completion.

Again, I would ask all residents to lock your homes and your vehicles to help reduce crime in our Town. It is necessary in today's world and will assist in keeping our Town safe.

I always extend my grateful thanks to the residents of the Town of Millbury, to all employees of the Police Department, to all Departments and Department Heads, and to the Board of Selectmen for your past support and cooperation with the Department. I graciously ask for your continued support.

Respectfully submitted,

Richard L. Handfield
Chief of Police

Police Department (Continued)

Arrests: July 1, 2002 through June 30, 2003

Aggravated Assault	21
All Other Larceny	1
All Other Offenses (except traffic)	85
Burglary/Breaking and Entering	7
Disorderly Conduct	8
Driving Under the Influence of Liquor	34
Drug Equipment Violations	1
Drug/Narcotic Violations	13
Drunkenness (Protective Custody)	24
False Pretenses/Swindle	5
Forcible Fondling	1
Forcible Rape	3
Impersonation	1
Intimidation	1
Liquor Law Violations	6
Runaways	2
Shoplifting	9
Simple Assaults	25
Stolen property Offenses	1
Theft From Building	1
Traffic, Town Bylaws/Miscellaneous	42
Weapon Law Violation	1

Total: 292

Accidents: July 1, 2003 through June 30, 2004

Fatal Injury	3
Bicycle and Motor Vehicle Accidents	3
Pedestrian and Motor Vehicle Accidents	4
Personal Injury (property damage)	297

Total Accidents: 307

Complaints Received/Calls for Service	13,005
Investigations/Incidents	605
Motor Vehicle Violations	2,038
Parking Tickets Issued	42
Property Recovered	211,857
Property Stolen	271,332

Police Department (Continued)

Reported Crimes: July 1, 2003 through June 30, 2004

Part One:

Arson	2
Assault-Aggravated	38
Burglary	73
Forcible Rape	4
Larceny/Theft (no vehicles)	131
Motor Vehicle Theft	27
Robbery	1
Total Part One Crimes:	276

Reported Crimes: July 1, 2003 through June 30, 2004

Part-Two/All Others:

All Other Offenses (except traffic)	165
Bad Checks	19
Counterfeiting/Forgery	10
Credit Card/Automatic Teller Theft	13
Destruction/Damage/Vandalism	82
Disorderly Conduct	10
Driving Under the Influence	40
Drug Equipment Violations	5
Drugs/Narcotics Violation	64
Drunkenness/Protective Custody	23
Embezzlement	5
Extortion/Blackmail	1
False Pretenses, Swindling	9
Family Offenses, Non-Violent	18
Impersonation	16
Intimidation	45
Liquor Law Violations	9
Pornography/Obscene Materials	5
Receiving Stolen Property Offenses	5
Runaway	12
Shoplifting	8
Statutory Rape	8
Traffic, Town By-Laws, Miscellaneous	402
Trespass of Real Property	1
Weapons Law Violation	5

Total Part-Two Crimes: 836

Police Department (Continued)

Monies Received and Deposited

Administration Fee from Revolving Account	\$ 9,322.56
Central District Court Fines	\$ 9,922.50
Community Policing Grant	\$ 19,200.00
Governor's Highway Safety Traffic Enforcement Grant	\$ 9,500.00
LLEBG	\$ 14,973.00
Miscellaneous Receipts	\$ 18,239.01
Pistol Permits/Firearms Identification Cards	\$ 23,150.00
Police Reports	\$ 1,513.26
Registry of Motor Vehicle Fines	\$ 83,643.55
VAWA Grant	\$ 11,800.00
Total Monies Collected and Deposited:	\$201,263.87

There were approximately seventy-two (72) convictions at the Worcester Superior, District and Juvenile Courts based upon officer appearances at court. This number does not reflect the true number of convictions that were handled by the District Attorney's Office at pre-trial conferences, plea-bargaining, and juvenile diversion programs, which would reflect a much higher number of convictions. The courts do not tabulate this information.

INVENTORY OF THE MILLBURY POLICE DEPARTMENT

Office of the Chief of Police

1	Desk
1	Credenza
1	Desk Chair
2	Side Chairs
1	Table
3	Four-drawer File Cabinets
1	Bookcase
1	Telephone
1	Brothers SX 4000 Typewriter
1	CompuSmart Computer Station with Monitor
1	Locker
1	Hewlett-Packard PhotoSmart P1100 Printer

Office of the Head Clerk

1	Desk
1	Chair
1	Side Chair
1	Four-drawer File Cabinet
2	Supply Cabinets
1	Telephone
1	Olympia Startype 131 I Typewriter

Police Department Inventory (Continued)

- 1 CompuSmart Computer with Monitor
- 1 Hewlett Parkard Laser Jet Printer

Sergeant's Office

- 1 Bookcase
- 1 Chair
- 1 CompuSmart Computer Station with Monitor
- 1 Desk
- 1 Four-drawer File Cabinet
- 1 Side Chair
- 1 Telephone
- 2 Draeger Alcotest 7410 PBTs
- 1 Pocket Detective Window Tint Meter

Office of the Detective

- 1 Desk
- 1 Chair
- 1 Four-drawer File Cabinet
- 1 Telephone
- 1 CompuSmart Computer Station with Monitor

Squad Room

- 1 Desk
- 2 Chairs
- 3 Chairs
- 1 Telephone
- 1 2 CompuSmart Computer Stations with Monitor
- 2 1 Compusmart Computer Station with Monitor and Internet Access
- 1 GBC Paper Shredder, Model #: 1026S

Booking Room

- 1 Desk
- 4 Chairs
- 1 Telephone
- 1 CompuSmart Computer Station with Monitor
- 1 Draeger Ma 7110 Breathalyzer System
- 1 DC 50 200M Booking Camera with Stand

Firearms

- 4 AR-15 Bushmaster Rifle
- 1 AR-15 Colt Rifle
- 20 Glock 40cal. Semi-Automatic Handguns
- 1 Thompson Submachine Gun, 45 MIA1

Police Department Inventory (Continued)

Cruiser Equipment

3	100' Tape Measures
5	50' Ropes
6	Water Rescue Lines
4	Blankets
4	Fire Extinguishers
3	First Aid Kits
4	Sets of Flippers and Masks
2	Targetron APB handheld Radars
3	Decatur Electronics Genesis In car Radar Systems
2	Laser technology Inc. Hand Held Radars
4	Philips Heartstart FR2 AED

C1:	Unmarked	2001	Chevrolet Impala
C2:	Marked	2003	Ford LTD Crown Victoria
C3:	Marked	2003	Ford LTD Crown Victoria
C4:	Unmarked	2004	Ford Taurus GL
C5:	Marked	2004	Ford LTD Crown Victoria
C7:	Marked	2001	Ford LTD Crown Victoria
C8	Marked	2003	Fort LTD Crown Victoria

Lowband System

Vehicle	Radio Type	Model #	Serial #	Ch	Watt	Year
C2	Motorola Maxtrac 300	D51MJA9JA5AK	356TVJ1948	32	60	1995
C3	Vertex VX-4000	VX4000LB	2D060221	250	70	2002
C5	Motorola Maxtrac 300	D51MJA9JA5AK	356TVJ1960	32	60	1995
C7	Motorola Maxtrac 300	D51MJA9JA5AK	356TVJ1947	32	70	1995
C8	Vertex VX-4000	VX4000LB		250	70	2002
395	Motorola Base	C71LHB-3400CR	JA454U	1	100	1972
34	Motorola Base	C71RCB-3105D	201CQA002	1	100	1990
RegPd	Motorola Base	C71RTB-3145C	RA3100	2	100	1976
566	Motorola Base	C71RTB-3105D	201CQA0020	1	100	1990
34Bu	Motorola	L51888-1400AM	JA243U	1	60	1971

UHF System

Type		Model	Serial #	Ch	Watt	Year
C1	Motorola GM300	M44GMC29C4AA	159TWAL026	16	40	1996
C2	Motorola Spectra	D44KXA7JA5BK	624AWJ0072	99	40	1996
C3	Motorola Spectra	D44KXA7JA5BK	624AWJ006	99	40	1996
C4	Motorola M120	M44DGC20C4AA	682FWY0805	16	40	1997
C5	Vertex VX-4000	VX4000U	1K070444	250	40	2002
C7	Motorola Spectra	D44KXA7JA5BK	624AWJ0071	99	40	1996
C8	Motorola Spectra	D44KXA7JA5BK	624AWJ0070	99	40	1996
Control-	Motorola GM00	M44GMC29C4AA	159TWAL032	16	40	1996

Police Department Inventory (Continued)

Base	Motorola GM300	M44GMC29C4AA	159TXLK529	16	40	1997
Repeater	Motorola Quantro	T5365A	448CWF0088	2	110	1996
M1	Motorola HT1000	H01SDC9AA3DN	402TYWB525	6	4	1999
M8	Motorola HT1000	H01SDC9AA3DN	402TYWB541	16	4	1999
M9	Motorola HT1000	H01SDC9AA3DN	402TYWB528	16	4	1999
M10	Motorola HT1000	H01SDC9AA3DN	402TYWB455	16	4	1999
M11	Motorola HT1000	H01SDC9AA3DN	402TYWB461	16	4	1999
M12	Motorola HT1000	H01SDC9AA3DN	402TYWB468	6	4	1999
M13	Motorola HT1000	H01SDC9AA3DN	402TYWB530	16	4	1999
M14	Motorola HT1000	H01SDC9AA3DN	402TZEB521	16	4	1999
M15	Motorola HT1000	H01SDC9AA3DN	402TZEB442	6	4	1999
M16	Motorola HT1000	H01SDC9AA3DN	402TZEB470	6	4	1999
M17	Motorola HT1000	H01SDC9AA3BN	402AWG6367	16	4	1996
M18	Motorola HT1000	H01SDC9AA3DN	402AWG6368	16	4	1996
M19	Motorola HT1000	H01SDC9AA3BN	402AWG6359	16	4	1996
M20	Motorola HT1000	H01SDC9AA3DN	402TYWB542	16	4	1999
M21	Motorola HT1000	H01SDC9AA3DN	402TYWB513	16	4	1999
M22	Motorola HT1000	H01SDC9AA3DN	402TYWB520	16	4	1999
M23	Motorola HT1000	H01SDC9AA3BN	402TYWB540	16	4	1999
M24	Motorola HT1000	H01SDC9AA3DN	402TYWB519	16	4	1999
M25	Motorola HT1000	H01SDC9AA3DN	402AWG6352	16	4	1996
M28	Motorola HT1000	H01SDC9AA3BN	402AWG6358	16	4	1996
M29	Motorola HT1000	H01SDC9AA3BN	402AWG6361	16	4	1996
M30	Motorola HT1000	H01SDC9AA3BN	402AWG6360	16	4	1996
M31	Motorola HT1000	H01SDC9AA3BN	402AWG6351	16	4	1996
M32	Motorola HT1000	H01SDC9AA3BN	402AWG6354	16	4	1996
M33	Motorola HT1000	H01SDC9AA3BN	402AWG6362	16	4	1996
M34	Motorola HT1000	H01SDC9AA3BN	402AWG6364	16	4	1996
M35	Motorola HT1000	H01SDC9AA3BN	402AWG6365	16	4	1996
M36	Motorola HT1000	H01SDC9AA3BN	402AWG6366	16	4	1996
M37	Motorola HT1000	H01SDC9AA3BN	402AWG6353	16	4	1996
M38	Motorola HT1000	H01SDC9AA3BN	402AWG6355	16	4	1996
M39	Motorola HT1000	H01SDC9AA3BN	402TZEB450	16	4	1999
M40	Motorola HT1000	H01SDC9AA3BN	402AWG6356	16	4	1996
M41	Motorola HT1000	H01SDC9AA3BN	402AWG6357	16	4	1996
Mnt1	Motorola HT1000	H01SDC9AA3BN	402AWG6363	16	4	1996
Booking	Motorola Remote			1	n/a	1989
Backup	Motorola Remote	T1609CM	222CQA0717	2	n/a	1989

REPORT OF THE SCHOOL COMMITTEE

In 2003-2004 we had a productive and positive school year in each of our schools.

We continue to work with the town to provide the necessary resources to the schools to support teaching and learning.

New state and federal requirements establish high and clear expectations that we all need to help our students achieve.

The district has developed a strategic plan designed to focus our efforts on student achievement, use technology to support learning, provide individual support for students who need it and encourage our students to take advantage of learning opportunities in the community through service and work-based partnerships.

In addition, we continue to work with the Building Committee to achieve proper closeout of the building projects.

We appreciate the continued support the citizens of Millbury that makes these efforts possible.

Respectfully submitted,

Jane Brady Pojani, Chairperson
School Committee

School Committee Attendance 2003-2004

	Scheduled	Attended
Jane Brady Pojani	17	15
Alan Marble	17	17
Thomas Clawson	17	13
Leslie Vigneau	17	17
Jay Hanratty	17	12

REPORT OF THE SUPERINTENDENT

The school year 2003-04 provided us with a variety of challenges and opportunities in our continuing effort to provide the children of Millbury with an exceptional education. First among the challenges has been dealing with the emerging performance requirements both at the state and federal level. At the same time, the resources to support the work have diminished locally and at the state level. These increased performance expectations have tested our resourcefulness in an effort to do more with less. This year the district adopted and implemented a strategic plan to focus on improving student achievement. Each of our school councils adopted a school improvement plan designed to implement the goals of the strategic plan. The school year ended with us able to identify significant accomplishments in all of our schools.

Key pieces of this plan call for a greater emphasis on writing instruction and math problem solving. To support this focus on traditional academic areas we provided our teachers with many professional development opportunities to enhance their teaching skills. Also, we are increasing our efforts to use technology to improve instruction. This is particularly true using innovative assistive technology with our special education students. This technology shows great promise in advancing their learning. Also, we continue to look to assist students who need additional help in meeting new state and federal performance standards. We use both grant and local funds to support this effort both during and after school. Our goal is to have all our students become proficient in math and reading. Finally, we continue to reach into the community through internships and service projects to provide our students with the real and positive learning opportunities that are available there.

At the Elmwood Street School this has resulted on a continued emphasis on quality early childhood programs including an integrated preschool and a full-day kindergarten. We have applied for, and continue to receive, state and federal grants that help fund these initiatives. Also, the faculty at Elmwood continues to present a balanced literacy program aimed at developing proficient readers by grade three.

At the Raymond E. Shaw Elementary School there were many activities that advanced district and school goals. Teachers increased the use of their individual web pages as a way of communicating with parents and students, and the accelerated reading program was introduced to more classrooms. Students experienced a wide array of enrichment programs including the Bournedale Science Camp, the math marathon and the geography bee. A strong performing music program has expanded to include over one hundred and fifty instrumental and choral students. Also, Shaw has strengthened its home and community connection through evening forums, the volunteer program, and quarterly newsletters.

At the Millbury Memorial Junior/Senior High School students continue to benefit from a wide range of academic and extra curricular programs. Our students involved in the Humanities Scholars' Collaborative and the "We the People" program continue to

School Superintendent (Continued)

represent us well. Our service learning program was funded by the Massachusetts Service Alliance for the fifth consecutive year. We have increased the number of students taking advanced placement courses, and our students continue to meet the competency determination required by the state.

In addition, many of our athletic teams had exceptional years. In particular, our football team was undefeated Super Bowl Champions for Central and Western Massachusetts. At awards night our graduating seniors received over \$72,000 in local scholarships, a testament to the support our students enjoy in their community.

In closing, I wish to acknowledge the considerable contribution made to the children of Millbury by Mrs. Joanne Stowe, our Assistant Superintendent, who retired after twenty-three years of service in Millbury. She was an effective and energetic administrator, and, most importantly, an irrepressible advocate for the children who need our help the most.

Respectfully submitted,

David E. Roach
Superintendent

REPORT OF THE DIRECTOR OF STUDENT AND INSTRUCTIONAL SERVICES

GRANTS

For the school year 2003-2004, the Millbury Public Schools was awarded \$868,130 in grant funds. All of these grant opportunities met the requirements and intent of the authorizing state and federal legislation. Grant funds contributed significantly to our efforts to strengthen academic programs.

The Millbury Public Schools submitted a No Child Left Behind (NCLB) consolidation planning grant to the Department of Education for the fiscal year 2004. The federal law mandates school districts raise student achievement to the state determined proficiency levels in Reading, English Language Arts and Mathematics. The Millbury NCLB Strategic Plan aligns the district goals with all aspects of the NCLB regulations. These NCLB funds support five strategic goals that expand upon our district's own initiatives and instructional priorities. The Consolidated Plan of the Millbury Public Schools included scientifically based reading methodologies, proven criteria and national standards to guide our district to achieve the NCLB goals.

The Consolidated Grant Process included the following grants and links instructional and accountability measures for all of the grant programs:

- Title I Grant was in the amount of \$265,191. This federally funded program supports the literacy and math learning of students in the community. As a result of increased monies, a Literacy and Math Facilitator was hired for grades K-4, to coordinate instruction within the Elmwood and Shaw Schools. Title I services were provided mainly through an inclusionary model that is centered on flexible grouping and cooperative strategies. Title I teachers provided services to approximately one hundred thirty students in grades kindergarten through four.
- The Title II Part A grant for \$63,114 was used to hire an additional teacher at the second grade level in order to reduce class size. Additional funds were used to support the district's New Teacher Mentoring Plan.
- Title II Part D grant in the amount of \$9,783 promoted relevant research-based curricula that integrates technology effectively into the district's curricula to improve student academic achievement.
- Title IV grant of \$10,812 supports the District's continued efforts to establish drug free schools by continuing our Peer Mediation Program and was used to implement the Second Step Curriculum (making healthy behavioral choices) at the elementary level.
- Title V Grant awarded for \$11,215 supported education reform efforts that address improved student performance and are consistent with and support the Millbury Public Schools' District Goals and the No Child Left Behind goals while integrating the Massachusetts Curriculum Frameworks into all curricular areas.

The Millbury Public Schools received the following state grants:

- Quality Full-Day Kindergarten Grant for \$106,123 supported teacher and aide salaries to support the positions needed to staff seven full-day kindergarten programs.
- Academic Support Grant for \$8,300 supported identified high school students in need of MCAS assistance in the areas of Math and English Language Arts. Tutors have been used to work with identified students in need of remediation before they take the high-stakes MCAS exam in grade ten, or retake the exam in grade 11.
- The Governor's Alliance Against Drugs Grant for \$15,000 which supported the continuation of DARE (Drug and Alcohol Resistance Training) services in grades 6 both at the Assumption School and R.E. Shaw Elementary School. This program extended and enhanced the basic drug and alcohol program already in place as part of the school's drug and alcohol programs.

Another grant that the Millbury Public Schools was especially proud to receive was:

- \$14,000 through The Massachusetts Service Alliance, associated with the National Americorps Program. The primary purpose was to give high school students authentic leadership roles in the implementation of community service learning. Funds were used to support the youth council service learning program.

SPECIAL EDUCATION

During the 2003-2004 school year, 316 students received special education services. Developmental screening for three and four year olds is scheduled on a monthly basis in order to identify pre-kindergarten children in need of services. Beginning with pre-kindergarten, inclusion programs are available for integrating students with a wide range of special needs into the regular education classes. In September 2003, 138 kindergarten children were screened in the area of vision, hearing, speech, language, motor, and readiness skills.

The provision of special education services to eligible children is mandated by both state and federal laws. A child in need of special education is a child between the ages of three through twenty-one up to his/her twenty-second birthday. Both the current Individuals with Disabilities Education Act (IDEA-97) and the Massachusetts Special Education Regulations (603 CMR 28.00), ensure a free and appropriate education to children with special needs. The Office of Student and Instructional Services has consistently refined and improved special education services through the combined efforts of parents, staff, administrators and the School Committee. During the 2003-2004 academic year the Millbury Public Schools' Special Education Programs were reviewed by the Massachusetts Department of Education. The initial findings and report were very positive and lauded the community on the breadth of the program and support the community has provided for students with special education needs.

Personnel involved in working with students based on their Individualized Educational Program (IEP) included the team chairpersons, pre-kindergarten staff, special education

teachers, adaptive physical education teachers, speech and language pathologists, occupational and physical therapists, teachers of the visually impaired, school psychologists, special instructional assistants and home/hospital tutors.

The Special Education Parent Advisory Council is composed of parents and educators. The Council members assist the school staff in providing quality special education programs. The special education staff encourages all aspects of parental involvement and participation in the TEAM process.

In addition to local funds the Special Education Program was supported with the following federal grants:

- The federal special education allocation of \$339,863 supported the Special Education Department. These funds have allowed for the continuation and expansion of programs to provide services for special needs students.
- Early Childhood Special Education Grant for \$23,787 supported the expansion of instructional and support staff within the integrated pre-kindergarten programs at the Elmwood Street School.
- Special Education Program Improvement Grant for \$14,942 was used to advance the skills of individuals involved with students with disabilities through professional development and training activities and by providing opportunities for instructional and curriculum development. Program activities included Disability Awareness, Evaluations/Assessments, Student/Age Considerations, General Curriculum/Goals and Objectives and Benchmarks.

SCHOOL NURSES

The Millbury Public Schools' nurses facilitate the educational process by improving and strengthening the health status of the children and staff members. They provide quality health care, both acute and preventative, for all students and staff members.

Nurses are also health teachers by virtue of their education and experience. First aid, personal hygiene, nutrition, growth and development, safety, CPR, and communicable diseases are some of the lessons that are taught, both in the classroom and in the clinic. Physical exam clinics, vision, hearing, and scoliosis screening are also part of the nurses' responsibilities. With continued funding from the MA Department of Public Health, the nurses coordinated the fluoride program in Grades 1-6, servicing 900 students during the 2003-2004 school year. Additionally, the nurses worked with community agencies such as the Lion's Club, Parents' Club, MA Association for the Blind, and the Millbury Board of Health to help promote the well being of the students.

In summary, we express our sincere appreciation to the School Committee, parents, teaching staff and administration for their consistent involvement, cooperation and efforts in providing opportunities that will encourage every student to succeed.

Respectfully submitted,
John E. Mara
Director of Student and Instructional Services

REPORT OF MILLBURY MEMORIAL JUNIOR/SENIOR HIGH SCHOOL

The 2003-2004 school year began with 890 students enrolled in grades 7-12. This was also the first year that grades 7 and 8 (355 students) reunited at the renovated junior high school.

Guided by the School Improvement Plan, the school adopted Write Traits, a writing program to be implemented by all departments and disciplines. The English department spearheaded the initiative by developing a plan which linked writing expectations with MCAS requirements. Curriculum options continued to include Advanced Placement, Honors, College, and Standard level courses. To continue to be competitive, maintain high standards and address additional enrollment—staff, supplies, and textbooks are predominant needs.

The school also continues to offer a variety of co-curricular programs. The Humanities Scholars program, offered through the Blackstone Valley Collaborative, focused on topics such as “Eyes of America Abroad.” The Student Council provided a computer training program for the elderly of Millbury. The local Science Fair was a showcase for student projects. The Tech Prep program included a Job Shadow day with over 100 students participating; they visited sites, which ranged from the State House in Boston to Intel to UMass Memorial. Work-based internships provided students an opportunity to engage in a learning environment outside of school.

The school tradition of Learning through Service to others was strongly supported—students and staff participated in a variety of projects which included, “Keep Music Marching On,” “Celebrating Millbury’s History,” “Lewis and Clark Day,” and “Intergenerational Art and Science Project.” Another highlight was the performance of the United States Air Force Band of Liberty performing a holiday concert in the gymnasium. Special guests for the event were the Veterans of Millbury.

In athletics, the football team won the Super Bowl. The girls’ volleyball team made the district playoffs. Boys’ basketball qualified for the Clark Tournament. The Cross Country Team was undefeated.

Graduation for 102 Seniors was held at Mechanics Hall in Worcester. Of the graduating students, 93% went on to higher education which included four and two year colleges. In addition, through articulation agreements with area colleges, 35 students had already earned college credits while in high school. The graduates also received over \$72,000 in scholarships from Dollars for Scholars, a program that reflects the support for the high school from the Millbury community.

Respectfully submitted,
Anne Steele
Principal

REPORT OF THE RAYMOND E. SHAW ELEMENTARY SCHOOL

The Raymond E. Shaw Elementary School community is committed to providing quality education opportunities to all 470 students in grades 4-6. Our academic programs are aligned with the State Frameworks, the “No Child Left Behind” regulations and the District’s goals. Our focus was in curriculum implementation, technology development, student support services and additional student learning activities.

Professional Development opportunities are provided to support our commitment to maintain highly qualified teachers. Programs offered this year included Literacy, Writing, Math, Social Studies, Special Education, Mentor Training, New Teacher Institutes, MCAS Analysis and Behavior Support. Extensive Technology training assisted in creating teacher web sites, advanced applications and assisted technology in Special Education.

Technology development involved the expanding use of Internet resources linked to our curriculum, Accelerated Reading Program and classroom teacher workstations. Research projects, graphing, drill and practice lessons are presented using variety of electronic resources.

The Title I, extended day academic support in Literacy, Math and test preparation has assisted Grade 4 students. Accelerated enrichment projects, special education accommodations and modifications, anti-bullying programs, D.A.R.E, Fire and Bus Safety, Lion’s Club Vision and Hearing Van and guidance programs are additional positive support services.

A variety of activities added to our positive school climate. Students are involved in Band, Chorus, Science Club, Worcester Art Museum Youth Art Display, Camp Bournedale/Discovery Day Science Camp and Christa McAuliffe Learning Center. They enjoyed participating in the Scholastic Book Fair, National Current Events League, MCU School Banking, Math Marathon, Random Act of Kindness and Student of the Month assemblies.

Our community service projects have included donations to various local charities, citizenship, honoring local heroes, memories with senior citizens and Providence Nursing Home and Veterans. The Future Teachers, High School Peer Education and Student Athlete Mentoring programs bring together Shaw students with positive high school role models.

The home-school communication is strengthened through our Conferences, Open House, Shaw web site, monthly academic and quarterly Health and Fitness newsletters. We expanded our parent volunteer program to include assistance in classrooms, school store, Destination Imagination, Great Leaps reading and fluency, library assistance, Drama and Chess Club.

The positive culture and climate at Shaw School is supported by dedicated staff, parents, School Council, Parents' Club, School Committee, Administration and the Community. Thank you for your commitment.

Respectfully submitted,
Elaine W. Ford
Principal

REPORT OF THE ELMWOOD STREET SCHOOL

The Elmwood Street School continued its mission of educating and nurturing young children during the 2003 -2004 school year. Six hundred and forty students in preschool through grade three experienced strong academic programs in a safe, supportive, and stimulating environment.

Aligned to the Massachusetts Curriculum Frameworks and mindful of the challenges of the *No Child Left Behind Act of 2001*, Elmwood Street School's *curriculum* focused on helping all students reach high academic standards while meeting their individual needs. Using a wide repertoire of strategies and current, best teaching practices, our *highly qualified staff* provided a core curriculum that included a balanced literacy program, mathematics, social studies, and science. These programs were enhanced and supported with instruction in music, art, physical education, library, and integrated technology. Special education services, including a full array of therapies, and our Title I program offered additional support for learners.

Professional development opportunities, provided throughout the year, were regularly attended by our teaching staff as they looked to expand their skills and content knowledge. In order to better meet the needs of their students, teachers continued to improve their expertise in the areas of literacy assessments, the *Write Traits* writing program, social studies, math, technology, and addressing challenging behavior. Additionally, an induction program including a new teacher institute and mentor program provided support for those new to the teaching profession.

The participation of Elmwood Street School in *service learning grants* continued to grow. Eight staff members collaborated and designed projects that integrated community service, academic studies and the promotion of citizenship and civic responsibility for many of our young students.

During this year, *technology* was brought to the forefront as a tool to enhance learning and professional efficiency. Weekly staff memos were delivered via e-mail, an Elmwood Street School web-site and individual teacher web-sites were created, and grade level, technology- based curriculum projects were implemented. All students in grades kindergarten through three continued to have weekly computer classes. Expertise with assistive technology continued to grow among special education staff including speech

therapists and preschool teachers. The Elmwood Street School's library became automated using the *Winnebago System*. With the consistent use of *TestWiz* software, the administration and staff were able to collect and analyze data to determine how effectively students were learning.

The Elmwood Street School is proud to have parents who are actively involved with their children's education and wide community support. The *Millbury Parents' Club* has continued to sponsor a wide range of enrichment programs and field trips that extend and enrich our students' learning. The *Volunteer Connection* provided coordination of the many volunteers who assist our students and teachers daily. Partnerships with other community agencies and businesses also helped our school to flourish. Special thanks to the *Millbury Police Department*, *Millbury Fire Department*, *the Lions Club*, *the Millbury Credit Union*, *the Millbury Savings Bank*, and *the Millbury Senior Center* for the special experiences they sponsor and share with our students. The *Elmwood Street School Council* was instrumental in formulating the school improvement plan which has targeted goals for improving student achievement.

In conjunction with involved parents, strong community support, a supportive administration and school committee, the dedicated teaching staff of the Elmwood Street School will continue to strive for *excellence* in the learning experiences provided so that every student has ample opportunity to succeed.

Respectfully submitted,

Elizabeth A. Chase
Principal

REPORT OF THE SCHOOL BUILDING COMMITTEE JULY 2003 – JUNE 2004

The Building Committee continues to meet to ensure proper closeout of the projects and oversee completion of all state requirements.

The Committee is monitoring the final phase of the project – the restoration of the high school track.

The Committee expects the final closeout of the project to occur and state reimbursement money to arrive by June 2005.

Respectfully submitted,
Linda Lachance
Chairperson

School Building Committee Attendance

Meetings Held 8

Meetings Attended

H. Harris-Keddy	5
I. Hughes	6
L. Lachance	8
B. Miles	7
F. Piscitelli	7
J. Pojani	6
S. Widen	5

2003-2004 ANNUAL REPORT

Academic Support Services #632-103-4-0186-E

Receipts

8,300.00

Expenditures

8,300.00

Balance on hand June 30, 2004

.00

Early Childhood Special Education Allocation #262-004-4-0186-E

Receipts

23,787.00

Expenditures

23,787.00

Balance on hand June 30, 2004

.00

Governors Alliance Against Drugs

Receipts

11,782.00

Expenditures

11,782.00

Balance on hand June 30, 2004

.00

Quality Full Day Kindergarten #701-084-4-0186-E

Receipts

106,123.00

Expenditures

106,123.00

Balance on hand June 30, 2004

.00

Special Education Program Improvement #274-136-4-0186-E

Receipts

14,942.00

Expenditures

14,942.00

Balance on hand June 30, 2004

.00

Title IIA, Improving Educator Quality #140-246-4-0186-E

Receipts

63,114.00

Expenditures

63,114.00

Balance on hand June 30, 2004

.00

Title IID, Enhancing Education Through Technology #160-205-4-0186-E

Receipts

9,783.00

Expenditures

9,783.00

Balance on hand June 30, 2004

.00

Title IV, Safe & Drug Free Schools #331-173-4-0186-E

Receipts

10,812.00

Expenditures

10,812.00

Balance on hand June 30, 2004

.00

Title V, Innovative Programs #302-224-4-0186-E

Receipts

11,215.00

Expenditures

11,215.00

Balance on hand June 30, 2004

.00

Mass. Service Alliance Grant

Receipts

14,000.00

Expenditures

14,000.00

Balance on hand June 30, 2004

.00

Title I Grant #305-242-4-0186-E

Receipts

264,529.00

Expenditures

264,529.00

Balance on hand June 30, 2004

.00

Federal Special Education Entitlement Grant #240-152-4-0186-E

Receipts

339,863.00

Expenditures

339,863.00

Balance on hand June 30, 2004

.00

MILLBURY SCHOOL DEPARTMENT CAFETERIA ACCOUNT

BALANCE ON HAND JULY 1, 2003		25,787.37
School Lunch Sales	315,677.06	
Other Cash Receipts	29,331.86	
Reimbursements	<u>133,658.71</u>	
Total Income		478,667.63
Expenditures		
Labor	213,312.38	
Bills	<u>243,072.07</u>	
Total Expenditures		456,384.45
Balance June 30, 2004		48,070.55

2004 SUMMARY OF LUNCHES

STUDENT MEALS	FREE MEALS	REDUCED MEALS	ADULT MEALS	STUDENT BREAKFAST	FREE BREAKFAST	REDUCED BREAKFAST
121,377	27,830	10,373	4,792	3,129	5,461	684

BLACKSTONE VALLEY REGIONAL SCHOOL DISTRICT

From the Superintendent-Director

The fiscal year covering July 1, 2003 – June 30, 2004 was anything but a typical year at Blackstone Valley Tech.

During FY04, your vocational technical system received three prestigious national awards, served as a host for recognition as a 2003 Commonwealth Compass School, had 100 percent of our graduating class earn competency determination on the MCAS tests, were visited by one of the top education officials in the country, underwent two extensive and comprehensive reviews by state teams, and were invited to make presentations at the National Principals Leadership Institute and national *High Schools That Work* Annual Staff Development Conference. This was in addition to the normal day-to-day operation of your vocational technical system, which had few interruptions while construction crews worked in and around the campus on our ambitious yet cost effective \$36 million expansion and renovation project.

We have garnered praise and recognition for the impressive achievements of our students, who have embraced the innovative initiatives and practices put in place by dedicated and hard-working teachers, staff, and administrative team members. At Valley Tech, we are committed to meeting the needs of each student to ensure success in an ever-changing global workforce environment.

Every taxpayer in our thirteen district member towns should feel a sense of pride that their investment is providing a substantial and measured return. We continue to explore alternative sources of revenue, once again eclipsing the \$1 million mark in grants, awards, and rebates. Soon after the fiscal year ended we received notice that we have been assured an installment of \$500,000 as part of a \$650,000 Green Schools Program grant from the Massachusetts Technology Collaborative.

While our accomplishments are satisfying, we strive for higher goals, and recognize fully the need to keep our public well informed.

Best regards,

Dr. Michael F. Fitzpatrick
Superintendent-Director

BLACKSTONE VALLEY REGIONAL SCHOOL DISTRICT FY 2004 ANNUAL REPORT

A WHOLE NEW LOOK: When the 2003-04 school year began, the outside view of Valley Tech had a much different appearance. During the next nine months, sections of the inside and outside of the existing campus changed dramatically. Modifications took place without any significant loss of instructional time due to construction.

The expansion and renovation project, approved timely by all of our district member towns, remains on target. It not only includes the addition of more than 80,000 square feet, but major renovations to the existing forty-year-old facility. Once completed in the fall of 2005, this major endeavor will allow us to add vocational technical programs, gradually increase our student body, and continue to provide a high-quality educational experience for our students.

YOUR SYSTEM IN THE NATIONAL SPOTLIGHT: Valley Tech captured a “Triple Crown” of national awards during FY04. The National School Change Award is given to systems that during the previous ten years demonstrate significant change and progress in overall structure, programs, initiatives, and student achievement. The award was presented by Fordham University, the American Association of School Administrators, and Pearson Education. Valley Tech earlier was recognized by the AASA with the Leadership for Learning Award and the President’s Technology Award. Valley Tech was the only high school among the six 2004 National School Change Award winners. Valley Tech was one of only three schools in the United States to receive a Leadership for Learning Award and was one of eighteen schools to receive the President’s Technology Award. According to AASA officials, Valley Tech was first school system to receive both national AASA awards in the same year.

In May, Valley Tech was honored to host one of the top officials in the U.S. Department of Education, Mr. Hans Meeder. He is the Deputy Assistant Secretary in the Office of Vocational and Adult Education. He commented that: “Once in a while, you find an island of excellence like Valley Tech.”

In addition to the awards and serving as host for educational leaders from throughout the state as part of its distinction as a 2003 Commonwealth Compass School, the system underwent reviews by the Massachusetts Department of Education Coordinated Program Review committee, the Massachusetts Office of Educational Quality and Accountability, and the New England Association of Schools & Colleges Commission on Technical and Career Institutions.

OUR STUDENTS CONTINUE TO SHINE: The Valley Tech Class of 2004 became the first from any vocational technical high school in the Commonwealth to have 100 percent of its members achieve a passing grade on the state-mandated, high-stakes Massachusetts Comprehensive Assessment System tests. Valley Tech had the highest passing percentage of any of the 26 vocational technical high schools in the state on the MCAS tests, a graduation requirement.

Once again Valley Tech students brought home plenty of hardware from the SkillsUSA district and state conferences, and three students qualified for the national conference in Kansas City. Valley Tech students earned nineteen medals, including six gold medals, at the districts. At the state level, Valley Tech won seven medals, including three golds.

A LOOK AT THE NUMBERS: The FY04 total operating budget for the district was \$12,696,530. The Net School Spending requirement for the district was \$8,405,562. This sum was funded through Chapter 70 Aid of \$4,599,841 and Minimum Contribution requirements from the thirteen member towns totaling \$3,805,721.

In the operation portion of the budget, but outside DOE net school spending areas, the district budgeted \$608,351 for transportation costs, \$52,000 for acquisition of fixed assets, and \$383,436 for retiree medical coverage. This was offset by \$285,671 in regional student transportation funds received from the state. In addition to their state-required Minimum Contributions, the member towns supported the school's operating budget with shared assessments for operations, student transportation, asset acquisition, and retiree medical. Ever mindful of overall municipal fiscal constraints and the state's economic status, the district undertook efforts to identify one time revenue sources in order to provide a credit of \$626,500 to offset the towns' additional assessments.

The FY04 debt obligation for the expansion-renovation project was satisfied through separate assessments allocated among the member towns. Twelve of the thirteen towns are participating in the level-funded scenario designed to assist with long-range budget planning. We are encouraged by recent School Building Assistance legislation that will positively impact our communities. We continue to seek non-taxpayer funds by aggressively pursuing grant opportunities, donations, and alternative sources of income. We once again exceeded the \$1 million mark.

IN MEMORIAM: For four decades, Mr. Matthew Krajewski dedicated his services to the taxpayers of Blackstone and the vocational technical students of the Blackstone Valley as a member of the regional school committee until his death in September 2003. A machinist by trade, Mr. Krajewski had a special ability to blend his knowledge of manufacturing and the transition from the old mills to newer technologies with his practical business perspective. Even at age 84, he sought and won an unprecedented 31st term on the school committee.

"I doubt that anyone will ever be able to match Matt's length or depth of service," said Dr. Michael Fitzpatrick, Superintendent-Director. "Matt took pride in his role in making our school system a gem of the Blackstone Valley. Matt's lifelong advocacy for quality vocational technical education is a wonderful legacy."

Respectfully submitted, Blackstone Valley Vocational Regional District School Committee

E. Kevin Harvey, Bellingham, Chairman
Gerald M. Finn, Millville, Vice Chairman
Daniel L. Baker, Uxbridge, Secretary
Michael D. Peterson, Mendon, Asst. Treasurer
William J. Pontes, Blackstone
John C. Lavin, III, Douglas
Anthony M. Yitts, Grafton
Robert S. Metcalf, Hopedale
Arthur E. Morin, Jr., Milford
Chester P. Hanratty, Jr., Millbury
Joan A. Gautreau, Northbridge
Mitchell A. Intinarelli, Sutton
Kenneth M. Pedersen, Jr., Upton
Dr. Michael F. Fitzpatrick, Superintendent-Director

MILLBURY TELEPHONE DIRECTORY

Please visit our web site at www.millbury-ma.org

<u>DEPARTMENT</u>	<u>E-MAIL ADDRESS</u>	<u>TELEPHONE</u>
Police		865-3521
Fire		865-3521
Emergency		911
Town Manager	pguida@townofmillbury.net.....	865-4710
Selectmen's Office		865-4710
Asa Waters Mansion	watersmansion@aol.com	865-0855
Assessor's Office	paspinwall@townofmillbury.net	865-4732
Building Inspector	callard@townofmillbury.net	865-0438
Finance Director	gerryb@townofmillbury.net	865-9132
Fire Dept	rmarkey@millburyfire@yahoo.com	865-5328
Burial Service-Cemetery Commissioner (Richard F. Plante)		865-6506
Civil Defense Director		865-6957
Conservation		865-5411
Council on Aging (Sr. Center)	millburyjo@aol.com	865-9154
Council on Aging (Sr. Transportation)		865-9247
District Nursing Society		865-4373
Dog Officer and Animal Inspector		865-0234
Health Dept.	tobrien@townofmillbury.net	865-4721
Highway Dept. (Providence St)		865-4966
Parks & Recreation		865-2685
Planning & Dev. Office	lconnors@townofmillbury.net	865-4754
Public Library		865-1181
Public Works Director	jchase@townofmillbury.net	865-9143
Public Works Office	dlewos@townofmillbury.net	865-9143
Sewer Dept.		865-9143
Sewer Treatment Plant		865-3780
Town Clerk	dplante@townofmillbury.net	865-9110
Treasurer/Collector	mgibson@townofmillbury.net	865-9121
Tree Warden		865-9762
Veterans Service Agent		865-4743
Water Dept. – Aquarion Water Co.		865-3998

SCHOOLS

Supt. of Schools	droach@millbury.k12.ma.us	865-9501
Asst. Superintendent	jstowe@millbury.k12.ma.us	865-9501
School – Business Office	spierce@millbury.k12.ma.us	865-9501
Millbury High School	jgormley@millbury.k12.ma.us	865-5841
Shaw School	eford@millbury.k12.ma.us	865-3541
Elmwood Street School	bchase@millbury.k12.ma.us	865-5241